Posting in Wordpress

1. Go to https://projectsaas.wordpress.com/

PROJECT SAAS: DESIGNING PROJECT-BASED ENVIRONMENTS

Home

2. Scroll down until you see log in on the right hand side. Click on Log In.

About



3. Enter your email (or username) and password to log in.

Email or Username	
Password	
✓ Stay signed in Log In	
Register Lost your password?	
← Back to Project SAAS: Designing Project-Based Environments	
4. Click on My Blogs of	on the dashboard.



5. Click on Project SAAS in the list.

Project SAAS: Designing Project-Based Environments	projectsaas.wordp ress.com Change Blog Address Transfer Blog	0	Administrator	Visible Hide		Enable	Enable
Blog Name	Address	Primary	Role	Dashboard	Stats	Post by Email	Post by Voice

6. On the left hand side, hover over posts, then click on add new in the pop out menu.

Ħ	Store	9 3 3,072 MB Space Allo		
*	Posts	All Posts		
9]	Media	Add New		
Ð	Links	Categories		
	Dages	Tags		
- rages		Copy a Post		
•	Comments	Today, 12:25 am		
	Feedback	Jun 19th, 2:02 pm		

7. Write your post! Use the add media tab to add photos. When you are finished, click the blue publish button on the right hand side.

Publish 🔺			
Save Draft	Preview		
Status: Draft <u>Edit</u>			
Visibility: Public Edit			
Publish immediately Edit			
Publicize: Not Connected Show			
Move to Trash	Publish		