

CLA 131: Medical Terminology

Spring 2010 Section 401

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Office Hours: M, 10:00-10:50; W, 3:00-3:50; POT 1022

COURSE SUMMARY: CLA 131, Medical Terminology, is designed to acquaint the student with medical terminologies that derive from Latin and Greek and to explore the etymologies through which medical prefixes, suffixes, and combining forms from those two languages came into their modern usages in the various departments of medicine. Unlike a normal classroom course, CLA 131 is a computer-assisted, self-paced course designed for students planning careers in the health services. Students study independently using the text and available computer resources and are tested through the semester on their competency with the material.

COURSE OBJECTIVES: The objectives of the course include the following:

1. To bring the student to a level at which he or she is familiar with current medical terminology;
2. To provide the students with the basic techniques of medical word building (i.e., how medical terms come about);
3. To explore the Latin and Greek roots of medical terminologies, examining their etymologies;
4. To provide contexts for the applications of medical terminologies in areas such as anatomy, physiology, and pathology.

ACKNOWLEDGMENTS: In lieu of requiring an orientation meeting of all enrolled students, we have decided to have the students acknowledge having read and understood the course syllabus and examination protocols. That may be done by going to Blackboard, opening the assignments tab, and clicking on syllabus check. Such acknowledgment should be made within one week of the beginning of the term. After that a penalty of five points will be subtracted from the Exam 1 score.

BLACKBOARD: All course handouts, including this syllabus, are available to enrolled students on Blackboard, which the students may access through the UK web page or myUK. Examination scores and midterm and final course averages will also be available to the student on Blackboard. If you are unsure how to open these web pages, please ask the course administrator.

Also, there are many Internet resources which will now be offered the student through Blackboard. This web page may be accessed through the link provided you when you bought the textbook.

COURSE REQUIREMENTS: The requirements for the course include four exams, all weighted equally. The exams will be multiple-choice tests of 50 questions covering the chapters studied since the last exam. The course grade will be determined on the basis of the average grade of

these four exams. All four exams are mandatory, and students must score 40% or higher for the exam to count. Students who score below 40% on a particular exam will be required to retest.

The chapters to be covered on each exam are these:

Exam 1, chapters 1 – 5

Exam 3, chapters 9 – 11

Exam 2, chapters 6 – 8

Exam 4, chapters 12 – 14

The procedures to be followed during the examinations are outlined in *CLA 131: Examination Protocols*. Students should be familiar with these procedures before coming to the exams.

STANDARDS OF GRADING: Scores will be assigned based on the following standards:

A 90-100%

D 60-69%

B 80-89%

E below 60%

C 70-79%

COURSE TEXT:

Wingerd, Bruce. *Medical Terminology Complete!* Upper Saddle River, New Jersey: Pearson, 2009. ISBN, 0558411851 (special ISBN including web link).

The chapters in the text are arranged by organic systems and provide copious illustrations and explanation. There are also exercises throughout with answer keys in the back of the text. The text also comes with a CD that contains study aids geared to helping the student work through the chapters; the publisher also has designed a website with study helps and quizzes to test your competency with the material covered, www.prenhall.com/wingerd. Use of this website is highly recommended. Also, new this term is an Interactive link through Blackboard that includes many other study tools for your convenience.

Honor Reminder:

All work submitted by the student is expected to be the original work of the student without any assistance from other people or other sources. Students are referred to the UK *Student Rights & Responsibilities* handbook. Students found in violation of this university policy risk receiving a zero for a specific requirement or a grade of E for the course, if the infraction warrants.

ATTENDANCE: Attendance at the examinations is mandatory. If you cannot attend a particular exam for a foreseeable reason, you must notify the instructor at least one week in advance to make alternate arrangements. If an emergency arises on the day of the examination and you are unable to take the exam, you should contact the instructor as soon as possible. Excusable emergencies are discussed in the university's *Student Rights & Responsibilities*. (If you are unfamiliar with this document, you should review it as soon as possible.)

EXAM SCHEDULING:

The examinations are tentatively scheduled for Memorial Hall, 6:00 – 8:15 p.m., on the following dates:

Exam 1	Wednesday, February 10	or	Thursday, February 11
Exam 2	Tuesday, March 9	or	Wednesday, March 10
Exam 3	Wednesday, April 7	or	Thursday, April 8
Exam 4	Tuesday, May 4	or	Wednesday, May 5

Students may take the exam on either of the two evenings on which the exams are offered. As you will read in the protocols, you will receive your test before entering the examination room. Once inside you may begin your exam. You will have one hour and 15 minutes to complete the test; you may arrive at any point, but no later than 7:00 to begin the examination.