

## Degree Planner (APEX)

### What is Degree Planner (APEX)?

The University of Kentucky offers a degree audit reporting system for students known as Degree Planner (APEX). Degree Planner (APEX) compares a student's academic work, at any point in the student's academic career, with the requirements of UK's academic majors and minors, and prepares a comprehensive report detailing the progress toward meeting those requirements. The system also provides the flexibility for students and advisors to run "what-if" audits so that students can review the requirements if they are interested in changing their major or adding a minor.

### How do I access Degree Planner (APEX)?

You can access Degree Planner (APEX) and view tutorials on how it operates and its functions through myUK at: <https://myuk.uky.edu/irj/portal>

### Why should I use Degree Planner (APEX)?

Use Degree Planner (APEX) to help you keep up with your progress toward meeting all your degree requirements. You should discuss your degree audit with your academic advisor on a regular basis.



## Contact Us

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# Transfer Equivalency Guide

see blue.

## Welcome to the University of Kentucky

This guide has been prepared to help you navigate the transfer equivalency process.

Once you are accepted to the University of Kentucky, the Transfer Equivalency Office will begin to evaluate your course work to let you know how it will transfer to UK. Courses from accredited institutions will appear on your official UK transcript along with the UK course equivalency. If a specific course equivalency is not listed, you may see one of the following codes:

**GEED** – course has been equated as general education credit for which there is no direct equivalency at UK. Your college will determine how GEED credit will count toward fulfilling your degree requirements.

**GEED1** - - through **GEED4** - - – course has been equated as general education credit at a specific level but not in a department.

**SOC1** - - through **SOC4** - - – course has been equated as general credit at a level in a department.

**GEEDTECH** – course has been equated as general education credit technical course

**NEEDEVAL** – course is being evaluated by a UK faculty member.

**NEEDEDESC** – the Transfer Equivalency Office is not able to locate an official course description. Please provide an official course description to our office so that the course may be evaluated by a UK faculty member.

**NEEDSYLL** – the UK faculty member evaluating the course requires a course syllabus to determine equivalency. Please provide the course syllabus to our office.

How your course will apply toward your UK degree requirements will be determined by your academic college. We have over 400,000 courses already evaluated. To review course equivalencies currently established from your institution, visit: [www.iris.uky.edu/TransferEquivalency](http://www.iris.uky.edu/TransferEquivalency) and select your institution from the alphabetical listing. If you don't find your institution listed, contact our office to determine if your credits will be accepted.

### FAQ

#### How long does the transfer equivalency process take?

From the time you are admitted to the University of Kentucky, your courses should be equated within three weeks. If your courses have not been equated within three weeks, please call our office (see back page).

#### What if I have courses on my transcript marked as **NEEDEVAL**, **NEEDEDESC**, or **NEEDSYLL** and it has been longer than three weeks?

We make every effort to update your record in a timely manner. Please contact our office for assistance.

#### Are all of my transferred credits automatically applied toward my UK degree requirements?

No. Your academic college will determine how your transfer credits will apply toward your UK degree requirements. Contact your academic advisor with questions.

#### Will all my credits be accepted by UK?

Non-remedial courses at the 100-level or higher earned at accredited institutions will be transferred to UK. Please note that credits earned at community colleges may not exceed 67 hours total.

#### I am a current UK student and would like to take a course at another institution and transfer it back to UK. How do I know if the credit will transfer?

First, log on to our Web site at: [www.iris.uky.edu/TransferEquivalency/](http://www.iris.uky.edu/TransferEquivalency/) to determine if the course has already been equated to a UK course. If an equivalency exists, then, before enrolling at another institution, it is a good idea to speak to your academic advisor to insure that the course will transfer and fulfill your UK degree requirements. If you decide to take the course at another institution, you must apply to that institution as a visiting student. Once you have completed the course, you must have that institution send an official transcript to UK (see address below) so that the credit may be applied to your UK record. If the course you wish to take has **not** been equated to a UK course, please send the full course title, course prefix, and course number, along with the full name of the institution, to our office. We will get the official course description and have it evaluated by a UK faculty member so that an equivalency will be established prior to your enrollment in the course. Send the official transcript or course information to:

Office of Undergraduate Admission  
100 Funkhouser Building  
University of Kentucky  
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see blue.