

MEMORANDUM

TO: All Agency Employees
FROM: Gary T. Myers, Executive Director
DATE: January 31, 2006
SUBJECT: JOB VACANCY ANNOUNCEMENT

This memo is to officially announce the following position for *Lateral Transfer or Promotion*.

WILDLIFE OFFICER 1

Davidson County, Area 21 – Formerly Occupied By – B. Jackson

EDUCATION AND EXPERIENCE: Graduation from an accredited college or university with a bachelor's degree in wildlife or fisheries management, wildlife biology, or other related acceptable field. Other acceptable degrees include biology, forestry, zoology or ecology with at least twenty quarter hours of wildlife related courses.

EXAMINATION METHOD: Written Test, 100%, for Career Service positions.

Individuals interested in applying should submit your request for lateral transfer in accordance with Administrative Directive #3 by *March 10, 2006*. A copy of your request should also be sent to Stan Powell's office. *Lateral transfer:* Applicants holding the class of Wildlife Officer 1 do not have to be on a register to laterally transfer. *Promotion:* In order to be considered for appointment to this classification, if you are not already on the Civil Service Register, you will need to send an original application to the Department of Personnel and take the written examination, which is currently administered during designated "Announced Examination Periods," normally during April of each calendar year. Be sure to list *Statewide* on the application in order to be on the correct register and send a copy of the application to Stan Powell's office. *This position is subject to the hiring freeze; interviews will be held upon approval by the Appointing Authority.*

Inquiries concerning these specific vacancies should contact *Steve Patrick* at *615.781.6634*.

GTM/slp

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