

These mistakes were common in the FOR 100 presentation outlines. Avoid them in your presentations!

- Failure to follow directions
- Lack of specificity (don't write, "large land area" . . . instead, indicate the relevant statistics such as how many acres or square miles, or provide a comparison, such as "the size of Kentucky")
- Lack of brief citations (*i.e.* footnotes) on slides containing the following:
 - Quotations (these need a page number in addition to the usual footnote)
 - Data
 - Images
 - Dates
 - Facts
 - Any other specific information provided by any reference source other than yourself
- Lack of quotation marks for direct quotes
- Insufficient number or quality of reference sources
- Failure to provide **complete** citation information in the reference list
- Sentences or other long text passages (You must almost always use **short** bullets on presentation slides)
- Use of both letters and/or numbers to identify bullets, in addition to the bullet symbols generated automatically by PowerPoint
- Insufficient attention in opening to intended audience impact and audience relevance (don't be afraid to say "you")
- Insufficient attention in closing to intended audience impact and audience relevance (don't be afraid to say "you")
- Weak or no introduction of classmate
- Use of images with insufficient resolution that will "pixilate" and be useless in a presentation
- Only black-and-white with no pictures, maps, or other graphics
- Use of difficult fonts (*e.g.*, Times New Roman)
- Proofread! (I didn't attempt to correct all your typos and errors of spelling, grammar, and syntax)
- Some of you may wish to check out "Silvics of forest trees . . ."

Please read comment #3 on page 6 of the oral presentation instructions. (You need to be aware that mandatory remedial work is a possibility if you don't follow directions.)