

Assistant Director for Education and Outreach
W.K. Kellogg Biological Station, Michigan State University
Full-time Academic Specialist (5 years)
Approved 8 November 2005

We seek an Assistant Director for Education and Outreach who will direct and coordinate educational and outreach programs at KBS in ecology, natural resource conservation, sustainable agriculture and environmental science. This is a fixed-term (5 yr), annual year (12 mo) appointment with a very competitive salary and benefits. Primary duties will include development, promotion and coordination of educational programs for undergraduates (summer and year round), oversight and coordination of outreach activities by all units at KBS, and developing partnerships between KBS and the wider MSU community. In addition, this individual will be expected to participate in the development of graduate training and K-12 educational programs based at KBS. This position reports to the Director of KBS and is based in Hickory Corners, but will require commuting to the KBS office on the main campus in East Lansing approximately two days per week.

Qualifications: PhD in ecology, environmental education, natural resources or a related field preferred. Minimum of two years of experience in an ecological/natural resource educational or outreach position with a track record of meeting goals, including acquiring grants, and developing, marketing and leading educational programs. Strong communication skills (speaking, writing, web-design), excellent organizational skills, can-do attitude, creative problem-solver, ability to juggle multiple tasks and build liaisons with campus-based and community partners. Familiarity with MSU policies and programs is desirable.

To apply: Submit CV, a statement of relevant skills and work experiences, and contact information (including email) for three references to:

Dr. Tom Getty, Search Committee Chair
W.K. Kellogg Biological Station
Michigan State University
3700 East Gull Lake Drive
Hickory Corners, MI 49060.

The position is available immediately. Review of applications will begin 30 November 2005. Applications will be accepted until the position is filled.