

**School of Library and Information Science
and University Libraries
University of Kentucky**

**John Thomas Durham Graduate Student Fund
Procedure to Request Funding**

The John Thomas Durham Graduate Student Fund was established by Mr. Henry Durham to honor his son, a 1997 graduate of UK's School of Library and Information Science. Tom's experience as a student worker in the UK Libraries while a student at the School of Library and Information Science provided a rich learning environment, and the Fund was established to provide enrichment experiences for SLIS students who are also employed at the UK Libraries. The income from the Fund is "used to support and enrich the experiences of School of Library and Information Science graduate student(s) working in the UK Libraries. Graduate student expenses may be partially or totally supported with the income from the Fund." "Recipients and use of funds will be selected by the Director of the School of Library and Information Science in consultation with the UK Dean of Libraries." Preference will be given to applicants enrolled full time in the School's master's-degree program.

To request funding from the John Thomas Durham Graduate Student Fund, please provide the following information:

Name of applicant: _____

E-mail address: _____

Position in University Libraries: _____

Enrolled (check one) ___ full time ___ part time in the School of Library and Information Science master's-degree program.

Consistent with the latitude granted by the agreement, the Director and Dean will consider requests for funding for a range of enrichment opportunities including conference or workshop attendance, membership in a professional organization, materials relevant to courses and/or career.

To request funding for an event or related costs (e.g., conference or workshop registration, meals, lodging, travel)

Describe the event for which you request support from the Fund: _____

The event will occur in (location) _____ on (dates): _____

The cost of the event is: \$ _____. The cost is a (check one) ___ known amount ___ estimate.

The amount you request from the Fund is: \$ _____ (maximum funding \$500)

To request funding for something other than an event (e.g., membership in professional organization, materials relevant to courses and/or career)

Describe what it is for which you request support from the Fund: _____

The cost is: \$ _____. The cost is a (check one) ___ known amount ___ estimate.

The amount you request from the Fund is: \$ _____ (maximum funding \$500)

Signature: _____ Date: _____

Submit completed funding request to Ms Lousetta Carlson, 319 Little Fine Arts Library Building, University of Kentucky, or via fax to Ms Carlson at 859.257.4205. Requests received through Friday, October 16, 2009, will be considered for funding.