

**School of Library and Information Science  
University of Kentucky  
320 Lucille Little Fine Arts Library  
Lexington, Kentucky 40506-0224**

**Recommendation form**

**To the applicant:** The School seeks recommendations from people who are able to judge your ability to do academic work at the graduate level -- college or university faculty with whom you took classes. Faculty are accustomed to, and may prefer, writing recommendation letters to completing this form. For an admission decision, either is acceptable. However, *the School requires recommendation letters, rather than this form, from faculty if the applicant is to be nominated for a fellowship (see page 7).* Under the provisions of the Family Educational Rights and Privacy Act, if you enroll in the School you have the right to review your educational records. The Act also provides that you may waive your right to see recommendations for admission. Please indicate whether you waive this right.

I \_\_\_waive \_\_\_do not waive any right of access that I may have to this form.

Applicant name (please print) \_\_\_\_\_

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Name of person providing recommendation (please print) \_\_\_\_\_

**To the person providing the recommendation:** Each applicant to the School is required to have three recommendations. If you have agreed to provide a recommendation, you may write a letter for that purpose or you may use this form. If you use the form, following each of the characteristics listed below, please place a check to indicate your evaluation of the applicant. On the reverse of this form we have provided space for comments, as well as a place for you to date and sign the form, and the address to which you should return it. Thank you for your assistance.

Rating key (see columns): (A) outstanding (B) above average (C) average (D) below average (E) poor (F) unable to rate	(A)	(B)	(C)	(D)	(E)	(F)
Ability to carry out assignments						
Ability to work under pressure						
Conscientiousness						
Creativity						
Effectiveness of oral expression						
Effectiveness of written expression						
Intelligence						
Judgment						
Maturity						
Motivation						
Resourcefulness						
Responsibility						

(continued reverse)

Comments (optional):

Name \_\_\_\_\_

Title \_\_\_\_\_

Institution \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE RETURN TO:  
Admissions Office  
School of Library and Information Science  
University of Kentucky  
320 Lucille Little Fine Arts Library  
Lexington KY 40506-0224