



Office of Development
William B. Sturgill Development Building
Lexington, KY 40506-0015

859 257-3914
fax: 859 323-9881

www.uky.edu/Development

March 2009

To Whom It May Concern:

It would facilitate proper crediting of the Donor's gift if the Office of Development were notified of the Donor's name, the type and number of shares to be transferred, and what area or initiative the Donor wishes to support.

Please contact Nikki Russell, Director of Gift Receiving by phone at (859) 257-3914, toll free at (800) 875-6272 or by e-mail at nikki.russell@uky.edu.

Thank you!

Sincerely,

UK Office of Development

TRANSFER OF SECURITIES BY WIRE ENTRY:

Depository Trust Company
The Northern Trust Company
Trust Department
Participant No. 2669
Reference: University of Kentucky - Cash -Stock-Gift Account # 26-76609
Northern Trust Agent: Muriel Gutierrez
Phone:(312) 557-1272
E-mail: mg64@ntrs.com

TRANSFER OF SECURITIES IN CERTIFICATE FORM:

All securities transferred to the university in certificate form must bear a guaranteed signature stamp of approval from a bank or brokerage firm and may be presented directly on the certificate or on a Stock Power Transfer Form. This guarantee is accomplished with a rubber stamp that is placed below the Donor's signature with the words "Signature Guaranteed", the name of the bank or brokerage firm and the signature of the officer signing on behalf of their institution. Please note: the Donor's signature must be witnessed by the bank or brokerage firm.

It is our goal to assist you in making this transfer in an efficient and secure manner, please contact Nikki Russell at the UK Office of Development for further information or delivery instructions.

* The sales of securities are authorized only by the University of Kentucky Controller/Treasurer

see blue.