I) OVERVIEW

The University of Kentucky developed a Name Change Request Form in Fall 2015 with the goal of creating a consistent name change experience and use of one’s name wherever a legal name is not absolutely necessary. The university allows a first and/or middle name to be used by eligible students to indicate their new name to the university community regardless of whether they have legally changed their name. The university defines this name as the sole name that will be used for professional purposes at the university and limits this definition to first and middle names. Legal last names cannot be changed with this form. Additionally, since the university’s infrastructure is multifaceted and complex, an approved Name Change Request Form will result in updates to many systems but there may still be other systems where the implementation of a new name is not yet possible.

Name Will Be:

- Reflected in myUK portal
- On official UK transcript
- On class rosters
- On UK Student ID

Note: Names on diplomas are chosen by the student at the time of degree application. Email aliases may be selected by the student through the use of UK’s Account Manager. Direct questions about diploma names or email aliases to the Office of Enrollment Management or the Office of LGBTQ* Resources.

II) INFORMATION

<table>
<thead>
<tr>
<th>TYPE LEGAL FIRST NAME</th>
<th>TYPE LEGAL MIDDLE NAME</th>
<th>TYPE LEGAL LAST NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>TYPE PREFERRED FIRST NAME</td>
<td>TYPE PREFERRED MIDDLE NAME</td>
<td></td>
</tr>
</tbody>
</table>

UK ID Number: ______________________

III) CERTIFICATION

A student may request a new name to be used for the purpose of identification and communication.

I [TYPE NAME] certify that I fully understand the above purpose of this Name Change Request Form and understand the expectations outlined in this Form. I understand that a new name is defined as a sole name that will be used for professional purposes at the University of Kentucky. Furthermore, I confirm that I am not requesting a new name to avoid any legal obligation or to otherwise misrepresent myself.

[TYPE LEGAL NAME] [SIGN LEGAL NAME] [DATE]

Once completed, please return this form to the Student Records Office in Room 10 Funkhouser Building or to the Office of LGBTQ* Resources in 302 Blazer Hall.

FOR UNIVERSITY OF KENTUCKY OFFICIAL USE ONLY:

______________________________
Office of the Registrar or official designee's signature