University of Kentucky - Tuition and Student Fee Policy

Purpose:

To provide guidelines for setting tuition and mandatory fees and for program and course fees.

Policy:

KRS 164.020 gives to the Council on Postsecondary Education the authority to determine the tuition rates at public colleges and universities in Kentucky. In 2000, the Council devolved the authority to the institutional governing boards within general guidelines. The University Of Kentucky Board Of Trustees has the authority to establish mandatory student fees. See Administrative Regulation 8:7, Tuition and Student Fees for related information.

Procedures:

1. Tuition and mandatory student fees - Upon the recommendation of the University President, the UK Board of Trustees shall set tuition and student mandatory fees (i.e. fees charged to all UK students) as part of the University’s annual operating budget. The Board may, upon the recommendation of the President, adjust tuition and mandatory student fees during the academic year with adjustments effective the following semester.

2. Program and course fees – During the University’s operating budget cycle, individual academic departments and academic support units may request that additional fees be charged to students. These fees typically are tied to costs directly associated with the course, program, etc. with obvious benefit from payment of the fee accruing to the student.

   - Individual departments must send a request with appropriate description and justification for new or changed program or course fees through the appropriate administrative head to the Provost for approval.
   - If approved by the Provost, a completed Program Course Fee Form must be submitted to the Provost Budget Office, stating:
     - proposed title for the course or program fee,
     - program or course number(s) for which the fee will be charged,
     - student population affected (i.e. full-time students only, part-time students per credit hour, full-time college majors only, etc.)
     - amount to be charged,
     - description and justification,
     - effective date, and
     - terms or sessions in which the fee would be charged (for example, fall and spring only)
   - If approved by the Provost and the President, the proposed fees will be submitted to the Board of Trustees for approval as part of the Operating Budget for the next fiscal year and to the Vice President for Financial Operations and Treasurer and the University Registrar for implementation. A listing of these approved program and course fees is available for review. See the link in the tuition and fee schedule.

   - After approval by the Board of Trustees, program and course fees will remain in effect until the department requests that the fee be adjusted or removed using the same process as described above.