Directions to Begin the
Preventing Discrimination and Harassment On-line Training

1. From MyUK Click on Employee Self-Service

2. Then Click on Training

3. Under Course Catalog (in left hand column) click on HR Training and Development
4. Once the page has loaded scroll to Assigned Courses (under Subject Area HR Training and Development) and click on Preventing Discrimination and Harassment

5. Then click Book this course near the bottom of the screen

6. You are now ready to start the course. Do so by clicking Start Course Now.