

**UNIVERSITY OF KENTUCKY
DEPT. OF EDUCATIONAL LEADERSHIP STUDIES
COLLEGE OF EDUCATION**

PROFESSIONAL REFERENCE FORM

Applicant Name: _____

Applicant is applying for:

_____ Master of Education (M.Ed.) in School Administration program
_____ AND Principalship Certification.

_____ Education Specialist (Ed.S.) program
AND _____ Principalship; _____ Instructional Supervisor; _____ Superintendency Certification.
AND/OR _____ Rank I status

_____ Doctorate in Education (Ed.D.) program.

The individual named above is applying for graduate study in the College of Education at the University of Kentucky. We request your appraisal of this person's academic capabilities, professional potential and personal qualifications. We are particularly interested in your assessment of the applicant's ability to succeed in, complete, and benefit from a rigorous program of advanced professional study. Your assistance is sincerely appreciated.

Please check the **one** response from the following that "best" describes your response to each question:

1. In what capacity do you know the applicant named above?

- | | |
|---|--|
| _____ Applicant's employer | _____ Applicant's professor/instructor |
| _____ Applicant's supervisor/
principal/superintendent | _____ Applicant's co-worker/colleague |
| _____ Other, please specify: _____ | |

2. In your judgment, would you expect this applicant to (please check only one):

- _____ Excel in advanced professional study
- _____ Perform adequately but not excel in advanced professional study
- _____ Experience considerable difficulty in advanced professional study
- _____ Fail to complete advanced professional study successfully

3. Please comment on the applicant's work habits and other characteristics that might facilitate or hinder her/his ability to complete and benefit from advanced professional preparation.

4. Using the following matrix, please indicate your estimation of how this applicant compares with other individuals you have known who have undertaken and completed advanced professional study:

	<u>SUPERIOR</u>	<u>ABOVE AVERAGE</u>	<u>AVERAGE</u>	<u>BELOW AVERAGE</u>	<u>NO CHANCE TO OBSERVE</u>
SCHOLARSHIP					
INTEGRITY					
DILIGENCE					
LEADERSHIP					
WILLINGNESS TO ASSUME RESPONSIBILITY					
PERSISTENCE					
WRITING SKILLS					
VERBAL SKILLS					
INTERPERSONAL SKILLS					
RESEARCH SKILLS					
ANALYTIC SKILLS					

5. Please tell us anything else you believe would assist us to assess this applicant's suitability and potential for success in advanced professional preparation **and** also in the practice of school and educational leadership.

Your Name: _____ (Printed)	_____ (Signature)
Your Title: _____	Date: _____

Please return completed form directly to: Director of Graduate Studies
 Educational Leadership Studies
 111 Dickey Hall
 University of Kentucky
 Lexington, KY 40506-0017

THANK YOU VERY MUCH! WE APPRECIATE YOUR ASSISTANCE!