



IRIS Project Update

prepared for the
University Senate

March 20, 2006

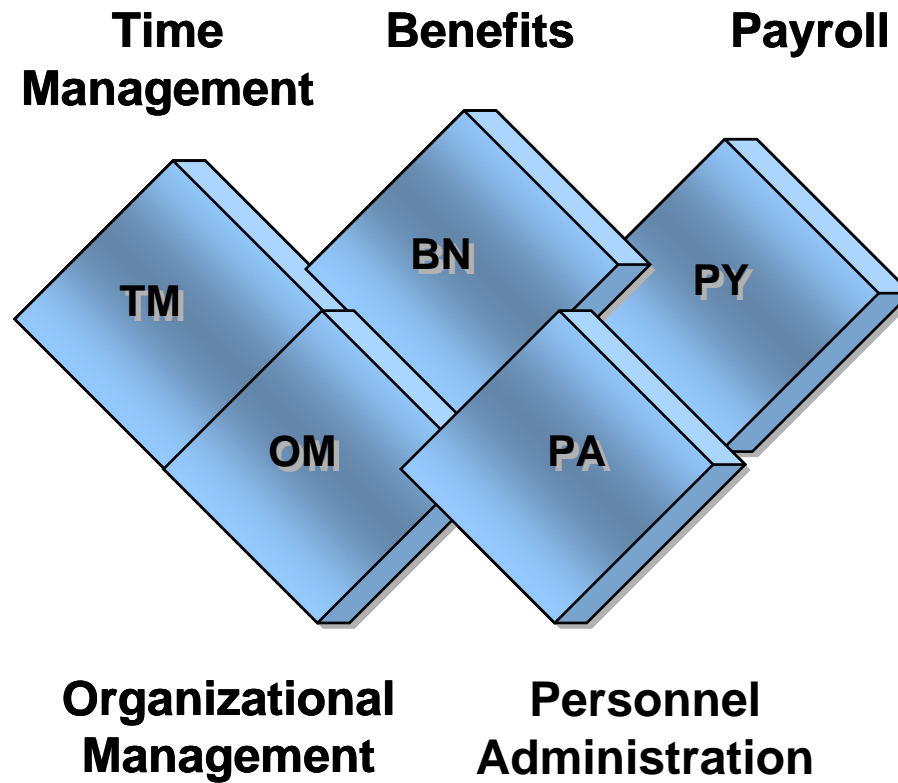
IRIS – Financials (FI)

- .IRIS Financials live on October 1, 2005**
 - Funds Management; Controlling; Grants Management**
 - Includes Hospital Accounting**
 - Now closing month in 3 days**
- .KMSF live on January 1, 2006**
- .Interim Budget Solution for 2006-07 budget**
 - Budget Preparation for 2007-08 budget**
- .Replacing the Faculty Effort System for certification**
 - Interim solution for April – June 2006**
 - New solution live on July 1, 2006**

IRIS – Materials Management

- .Live on October 1, 2006 with**
 - Procurement**
 - Procurement Card**
 - Accounts Payable**
- .April 1 Go Live for Hospital Inventory**
- .Enhancements**
 - Procurement Card**
 - Electronic processing of DAVs**

What is included in IRIS HR/Payroll?



IRIS – HR/Payroll Go Live

- **Go Live set for April 1**
- **Comparison and Parallel Testing completed**
- **All employees (faculty and staff) can and will be paid in the new system**
- **System handles base pay, as well as special awards and payments.**
- **Will be acceptable differences in pay**

Net Differences in Pay

1. Optional Life Insurance

- UK first pays for \$10,000
- Employee can purchase 1X, 2X or 3X income
- Change increases total coverage by \$10,000 for those who purchase optional insurance

2. Taxes (employees who work outside Fayette County)

3. Flexible Spending Accounts (biweekly employees only)

4. Weighted Average Overtime (biweekly employees only)

Direct any pay questions to departmental business officer.

UK Pay Statement

UNIVERSITY OF KENTUCKY PAYROLL EARNINGS / DEDUCTION STATEMENT

Miss Oink Alac
Test
Lexington KY 40503

Person ID	SSN	Pay Date	Period	Begin Date	End Date	Check No.	Net Pay		
10015656	329-45-8984	06/02/2006	11/06	05/14/2006	05/27/2006	100000605	2,803.63		
Filing Status	S	Exemptions F&D	123	Add With	1,234.56	Exemptions ST	123	Add With	1,234.56

CODE	EARNINGS	RATE	HOURS	CURRENT	YTD	CODE	PRE-TAX DEDUCTIONS	CURRENT	YTD
3000	Hours Worked	26.23	250.00	6,557.50	68,198.00	5100	Eysmed Vision	4.25	46.75
****	Total Earning			6,557.50	68,198.00	5150	UK Dental Comp	9.00	99.00
5320	Health Care Reimb					5320	Health Care Reimb	37.03	407.38
9320	Health Care Reim					9320	Health Care Reim	37.03	-37.08
****	Total Pre Tax Deductio					****	Total Pre Tax Deductio	87.31	516.05
CODE	TAXES	RATE	HOURS	CURRENT	YTD	CODE	POST-TAX DEDUCTIONS	CURRENT	YTD
FED	TX Withholding Tax			1,234.56	13,580.16	4100	Credit Union	271.00	2,981.00
FED	TX EE Social Securit			403.45	4,207.76	5210	Optional Life Ins KK	4.88	51.48
FED	TX EE Medicare Tax			94.35	984.07	5220	AD&D Coverage EE	1.25	13.75
KY	TX Withholding Tax			1,513.12	16,421.60	5225	Dependent Spouse Lif	0.85	9.35
KY51	TX EE School Tax			32.79	341.01	****	Total Post Tax Deducts	277.78	3,055.58
KY09	TX EE Occupation Tax			147.54	1,534.43				
****	Total Tax			3,425.81	37,069.03	CODE	BENEFITS	CURRENT	YTD
						6000	UK HMO Lexington E	186.25	2,048.75
						6200	Basic Life Ins Emp	1.55	17.05
						6310	Flex Spending Admi	3.50	21.00
						6702	Staff Misc Fringe	308.20	3,205.28
						/404	TX ER Social Secur	403.45	4,207.76
						/406	TX ER Medicare Tax	94.35	984.07
						****	Total Benefits	997.30	10,483.91
LEAVE QUOTA		BALANCE	EXPIRES						
Vacation		100.00	12/31/9999						
TDL		300.00	12/31/9999						
Military Leave		300.00	12/31/9999						
Holiday		600.00	12/31/9999						

IRIS – HR/Payroll

- Faculty members' vacation will not be tracked in the system.
- For the first payroll, staff members will have shorter period for time entry.
- Time entry for biweekly employees is recorded in daily increments, rather than lump sum. Daily entry of time is not required!
- New system has two pay areas – monthly and biweekly. Employees can only be paid in one area. Notification sent to 295 staff members to inform them that all pay will be received in main assignment.
- UK's HR Policies and Procedures are built into system, supporting uniform application of rules.
- Help available at Go Live
 - *Go Live Kits
 - * Command Center (7 a.m. – 6 p.m.)
 - * Time Entry Help Labs

IRIS – Campus Management, Student Accounting

- .Live on October 1, 2005**
- .In process of write-off of student accounts with unpaid and credit balances**
- .Eliminated credit card convenience fee**
- .Eliminated cancellation/reinstatement practice**
- .Full payment of tuition and fees is expected by the due date. Any outstanding balances (over \$50) after the due date will be assessed a late fee of 1.25% per month until the balance is paid**
- .Account Statements and past due notices are being produced in new system**
- .Future work - Tuition and Fee Calculation**

IRIS – Campus Management, Financial Aid

2006-07 Financial Aid will be awarded in new system

For the new year

- Installed 2006-07 ProSAM (Sigma) release**
- Wrote interface to get data from SIS (biographical, enrollment, and academic data)**
- Received student financial aid applications from U.S. Department of Education Central Processing System**
- Automated generation of follow-up letter requesting missing information from applicants**

IRIS – Campus Management, Student Administration

- .Visitor Center scheduled for Go Live in May 2006**
- .Go live for all of Campus Management – October 1, 2006**
 - First round of student registration will occur in Fall 2006 for 2007 Spring Semester**
- .CM Team working on**
 - Data mapping and conversion**
 - Workflow for Admissions**
- .Advisory Group - Representative from each college**
- .Offer to regularly meet with appropriate Senate Committee**

Campus Frustration

- .Uneasiness with amount of change: system, processes, and policies**
- .Overwhelmed by learning new system and the amount of work to be done**
- .Steep learning curve: system, data, policies and processes**
- .Frustration with reporting**
- .Provost Users Group**
- .Training Cancellation Policy**
 - During last fall's FI and MM training, 3,773 cancellations resulted in 19,163 lost hours of training
 - To date, only 17 cancellations within 3 days of class

IRIS Project Contact Information

IRIS Project Office
630 South Broadway
257-3514

www.uky.edu/IRIS/

Send questions to IRIS@uky.edu