



## Request a PLUS Account to Purchase Books

Student Financial Aid Office  
128 Funkhouser Building  
Lexington, KY 40506-0054  
859-257-3172  
fax: 859-257-4309  
[www.uky.edu](http://www.uky.edu)

If you expect your financial aid funds to exceed your term billed charges you may use this form to request up to \$500 of your financial aid award to be applied on a PLUS Account. The amount that will be authorized by the Student Financial Aid Office may be less than the amount you requested if your excess financial aid will not cover the requested amount. Additional information about the PLUS Account is available at: <http://www.uky.edu/PlusAccount/index.html>

Please allow a few days for processing of your request and for your account to be activated. **You can check the status of your PLUS account at:** <https://services.jsatech.com/index.php?cid=85>. When your account is 'activated' you can use the account to purchase books, etc., at the bookstores listed on the following website: <http://www.uky.edu/PlusAccount/locations.html>.

### Complete and submit the information below to authorize opening of a PLUS Account.

(All information below is required to process your request, including your 8 digit UK ID number which is available on the Student Services/myinfo tab on the **myUK** portal at: <https://myuk.uky.edu/iri/portal/>.)

8 Digit UK ID # (not SSN)

First Name: (print)

Last Name: (print)

Return E-mail Address:

Year/Term for which this request is made: (e.g. Fall 2008, Spring 2009, Summer 2009)

Year:  Term:

Requested Amount (up to \$500):  \$  
(Minimum Request = \$50)

**Student Signature** (If emailing, type name here; otherwise sign in ink.) **Date**

**By my signature above, I agree to the following:**

- I authorize the University of Kentucky to open a PLUS Account in my name.
- I understand that I am responsible for payment of all charges owed for the PLUS account if for any reason my financial aid is not processed.
- I authorize the University of Kentucky to credit my financial aid, including my Title IV aid, to any outstanding charges owed.
- I agree that I will abide by the rules associated with the PLUS account.

**Submit your completed form to:**

**Mail:** Office of Student Financial Aid  
128 Funkhouser Building  
Lexington, KY 40506-0054

**Fax::** 859-257-4398

For Office Use Only:	
SFA Counselor/Staff:	
Authorized Amount:	\$
Date:	