



# 2011-2012 Verification Worksheet

## Federal Student Aid Programs

**Dependent  
Student**

Your application was selected for review in a process called "Verification". In this process, your school will be comparing information from your application with signed copies of your (and your parents') **2010** tax forms, or with **W-2** forms or other financial documents. *The law authorizes us to ask you for this information before awarding federal aid. If there are differences between your application information and your financial documents, your school may send corrections electronically to have your information reprocessed.* Complete the verification as soon as possible, so that your financial aid won't be delayed.

### WHAT YOU SHOULD DO

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Collect your and your parent(s) financial documents (<i>signed Federal income tax forms, W-2 forms</i>).</li> <li>2. Should you have questions about completing this worksheet, talk to your financial aid administrator.</li> <li>3. Complete and sign the worksheet – you and at least one parent.</li> </ol> | <ol style="list-style-type: none"> <li>4. Submit the completed worksheet, copies of tax forms, and <b>parent(s) W-2 Forms</b> to your financial aid administrator.</li> <li>5. Your documents will be reviewed, and corrections may be made electronically to reprocess your information. <i>Your school must review the requested information, under the financial aid program rules (CFR Title 34, Part 668).</i></li> </ol> |
|---|--|

**RETURN TO:** University of Kentucky, Student Financial Aid Office, 127 Funkhouser Building, Lexington, KY 40506-0054

### A. Student Information

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

### B. Family Information

List the people that your parents will support between **July 1, 2011** and **June 30, 2012**. *Include yourself, your parents, your siblings, and others who live with your parents, for whom your parents will provide more than half of their support.* Also write the name of the college for anyone listed, *except your parents*, who will be attending at least half-time between **July 1, 2011** and **June 30, 2012**, and will be enrolled in a degree or certificate program. Attach a separate page, if needed.

Full Name	Age	Relationship	College

### C. Student's Tax Forms and Income Information

D

Note: Tax filers, (include a signed copy of the 2010 IRS Form 1040, 1040A, 1040EZ, , a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy of the tax return, request an RTFTP printout or tax transcript from the IRS (1-800-829-1040) or from your tax preparer.

Form 8453 is not acceptable.

Did you file a 2010 Federal Tax Return?  Yes  No If yes, attach a *signed copy of tax return* to this form.  
 If no, did you receive a W-2 from any employer?  Yes  No If yes, attach a copy.  
 Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return.  
 Check here if self-employed.

Income earned from work: Use the W-2 or other earnings statements. (NON-TAX FILERS ONLY)	
Employers	Amount
	\$
	\$
	\$

### D. Parents' Tax Forms and Income Information

Note: Tax filers, (include a signed copy of the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy of the tax return, request an RTFTP printout or tax transcript from the IRS (1-800-829-1040) or from your tax preparer.

Form 8453 is not acceptable.

Did your parents file a 2010 Federal Tax Return?  Yes  No If yes, attach a *signed copy of tax return and W-2* to this form.  
 If no, did parents receive a W-2 from any employer?  Yes  No If yes, attach a copy to this form.  
 Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return.  
 Check if parents are self-employed.  Father/step-father  Mother/step-mother

Income earned from work: Use the W-2 or other earnings statements. (NON-TAX FILERS ONLY)	
Employers	Amount
	\$
	\$

### UNTAXED INCOME INFORMATION

#### List Any Untaxed Income Received in 2010

STUDENT		PARENTS
\$	Allowances paid for clergy, military	\$
\$	Child Support Received for all children	\$
\$	Worker's Compensation	\$
\$	Veterans Non-Educational Benefits	\$
\$	Other Untaxed Income Specify _____	\$

#### List Any Income Exclusions

STUDENT		PARENTS
\$	Child Support You Paid because of Divorce Or Separation	\$
\$	Taxable Financial Aid (i.e. Work-Study)	\$
\$	Education Credits (Hope and Lifetime Learning Tax Credits)	\$
\$	Earnings from work for a cooperative education program	

### E. Sign this Worksheet

By signing this worksheet, we certify that all the information reported to qualify for Federal student aid is complete and correct. (Student and at least one parent must sign.)

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Father/Stepfather Date

\_\_\_\_\_  
Mother/Stepmother Date