



2009-2010 Verification Worksheet

Federal Student Aid Programs

**Independent
Student**

Your application was selected for review in a process called "Verification". In this process, your school will be comparing information from your application with signed copies of your (and your spouse's, if you are married) **2008** tax forms, or with **W-2** forms or other financial documents. ***The law authorizes us to ask you for this information before awarding federal aid. If there are differences between your application information and your financial documents, your school may send corrections electronically to have your information reprocessed.*** Complete the verification as soon as possible, so that your financial aid won't be delayed.

WHAT YOU SHOULD DO

1. Collect your (and your spouse's) financial documents (*signed Federal income tax forms, W-2 forms*).
2. Should you have questions about completing this worksheet, talk to your financial aid administrator.
3. **Complete** and **sign** the worksheet.
4. Submit the completed worksheet, copies of tax forms, and **your (and your spouse's) W-2 Forms** to your financial aid administrator.
5. Your documents will be reviewed, and corrections may be made electronically to reprocess your information. ***Your school must review the requested information, under the financial aid program rules (CFR Title 34, Part 668).***

RETURN TO: *University of Kentucky, Student Financial Aid Office, 127 Funkhouser Building, Lexington, KY 40506-0054*

A. Student Information

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone Number (include area code)

B. Family Information

List the people that you (and your spouse) will support between **July 1, 2009** and **June 30, 2010**. ***Include yourself, your spouse, your dependent children, and others who live with you (and your spouse), for whom you (and your spouse) will provide more than half of their support.*** Also write the name of the college for anyone listed who will be attending at least half-time between **July 1, 2009** and **June 30, 2010**, and will be enrolled in a degree or certificate program. Attach a separate page, if needed.

Full Name	Age	Relationship	College

C. Student's Tax Forms and Income Information**I**

Note: Tax filers, (include a signed copy of the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy of the tax return, request an RTFTP printout or tax transcript from the IRS (1-800-829-1040) or from your tax preparer.

Form 8453 is not acceptable.

Did you file a 2008 Federal Tax Return? Yes No If yes, attach a **signed copy of tax return and W-2** to this form.

If no, did you receive a W-2 from any employer? Yes No If yes, attach a copy.

Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

Check here if self-employed

Income earned from work: Use the W-2 or other earnings statements. (NON-TAX FILERS ONLY)	
Employers	Amount
	\$
	\$
	\$

D. Spouse's Tax Forms and Income Information

Note: Tax filers, (include a signed copy of the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). If you did not keep a copy of the tax return, request an RTFTP printout or tax transcript from the IRS (1-800-829-1040) or from your tax preparer.

Form 8453 is not acceptable.

Did your spouse file a 2008 Federal Tax Return? Yes No If yes, attach a **signed copy of tax return and W-2** to this form.

If no, did your spouse receive a W-2 from any employer? Yes No If yes, attach a copy to this form.

Check here if you will not file and are not required to file a 2008 U.S. Income Tax Return.

Check if spouse is self-employed

Income earned from work: Use the W-2 or other earnings statements. (NON-TAX FILERS ONLY)	
Employers	Amount
	\$
	\$
	\$

UNTAXED INCOME INFORMATION

List Any Untaxed Income Received in 2008
For Student and/or Spouse

UNTAXED INCOME	AMOUNT
Living allowances paid to military, clergy or others	\$
Child Support Received for all children	\$
Worker's Compensation	\$
Veterans Non-Educational Benefits	\$
Other Untaxed Income	\$
Specify _____	\$

List Any Income Exclusions

INCOME EXCLUSIONS	AMOUNT
Child Support you Paid because of Divorce or Separation	\$
Taxable Financial Aid (i.e. Work-Study)	\$
Education Credits (Hope and Lifetime Learning Tax Credits)	\$

E. Sign this Worksheet

By signing this worksheet, I (we) certify that all the information reported to qualify for Federal student aid is complete and correct. (If married, spouse's signature is optional.)

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student

Date

Spouse

Date