

Name: _____

Department: _____

Phone: _____

Email: _____

Where did you get your application?

- _____ Web site
_____ UKadvance graduate
_____ Human Resource Development
_____ Supervisor
_____ Other _____

Where did you hear about UKadvance?

- _____ Web Site
_____ UKadvance graduate
_____ Human Resource Development
_____ Supervisor
_____ Other _____



Leadership Development Institute 2004 Checklist

*Make sure all items listed below are included.
Incomplete applications will be returned.*

Have you completed or included ...

_____ **Section I: Personal Information**

_____ **Section II: UK and/or Civic and Community Involvement**

On a separate sheet of paper, please list:

- Civic or community involvement, including leadership positions held.
- Volunteer work/committee involvement at UK and in other organizations where you have worked.
(Please list all committees of which you have been a member and any leadership positions held.)

_____ **Section III: Continuing Education**

On a separate sheet of paper, list the dates and length of professional continuing education, seminars, and/or professional development courses that you have completed. These may include HRD workshops, computer training, departmental seminars, CPR or first aid training, tutor training, etc.

_____ **Section IV: Letter**

Submit a one-page letter to the UKadvance Selections Committee indicating why you should be selected for the Leadership Development Institute. Please include your professional goals as well as personal characteristics and life achievements that you believe qualify you for admission to the program.

_____ **Section V: Tell Us More About Yourself**

On a separate sheet of paper please answer the two mandatory questions and choose two of the remaining questions, for a total of four questions answered.

_____ **Section VI: Applicant Reference Forms**

Two (and only two) recommendations of your candidacy are required. The Applicant Reference Forms completed by your references must be returned to you in a sealed envelope, and included in this packet.

_____ **Sections VII & VIII: Signatures**

Application and reference forms must be completed and signed by all parties before being considered by the Selections Committee. **It is your responsibility to obtain all signatures.**

*All application materials must be submitted by
4:30 p.m., Friday, June 18, 2004
to: UKadvance Selection Committee, 123 Scovell Hall,
Lexington, Kentucky 40506-0064*

For general questions regarding UKadvance, you may wish to contact one of the previous Leadership Development Institute graduates or UKadvance Advisory Council members listed below:

Jeanie Caldwell	UKadvance Coordinator	257-9555 Ext. 185	jeanie@email.uky.edu
Patrice Carroll	Advisory Council Chair/HRD Manager	257-9555 Ext. 146	ipcarr2@email.uky.edu
Benita Clarke	William T. Young Library	257-0500 Ext. 2047	bclar1@pop.uky.edu
Charlie Edgington	Ag Alumni & Development	257-7211	cedgingt@email.uky.edu
Laura Hall	William T. Young Library	257-0500 Ext. 2119	lehall1@email.uky.edu
Linda Houglan	Counseling Testing Center	257-6563	ldhoug1@pop.uky.edu
Jane Howell	Performance Improvement/Patient Safety	257-5328	jthowe01@uky.edu
Jennifer Krieger	Center on Drug & Alcohol Research	323-0249	krieger@email.uky.edu
Barbara Martin	Center on Drug & Alcohol Research	257-6052	bjpatt@uky.edu
Lori Mobley	External Affairs	257-2529	lamobl1@email.uky.edu
Sue Scheff	Engineering Administration	257-4178	sscheff@engr.uky.edu
Meg Smath	Kentucky Geological Survey	257-5500 Ext. 168	msmath@uky.edu
Diane Spencer	Center on Aging	323-6422	diane@pop.uky.edu
Denise Stephens	Student Center Director's Office	257-1099	dlstep00@pop.uky.edu
Chris Ward	Center on Drug & Alcohol Research	257-6441	choward@pop.uky.edu
Marietta Watts	Human Resource Development	257-9555 Ext. 187	mmspat0@email.uky.edu
Wanda Whitehouse	Medicine Academic Affairs	257-5286	wwhit00@uky.edu
Kim Wilson	Human Resources	257-9555 Ext. 176	kwilson@email.uky.edu
Beth Ann Wolfe	Human Resources/Benefits	257-9519 Ext. 177	bethann.wolfe@uky.edu

For a complete list of graduates, please refer to our website at www.uky.edu/HR/UKadvance