

**UK Work-Life Committee  
Child Care  
Progress Report and Recommendations  
January 16, 2007**

**Statement of Purpose**

The goal of this Work-Life Committee is to develop solution(s) for providing two on-site child care centers for faculty and staff. More specifically, the purpose is to develop and issue an RFP (Request for Proposals) and provide oversight for the selection of an operator.

**Committee Membership**

Laura Koppes, Director, UK Work Life – Chair  
Jay Perman, Dean, College of Medicine – Executive Champion  
Julane Hamon, Communications Director – College of Medicine  
Bob Wiseman, Vice President Facilities Management – Facilities  
Bill Harris, Director of Purchasing – Purchasing  
Dianna August, Postal Supervisor – Postal Services  
Lance Broeking, Campus Services Administrator – Campus Services  
Karen Stefaniak, Associate Hospital Director – Hospital  
Pat Terrell, Vice President for Student Affairs – Student Affairs  
Julia Jakway, Associate Dean, Dental Administrative Affairs – College of Dentistry  
Philip Harling, Associate Dean of Faculty – College of Arts & Sciences  
Rebecca Scott, Survey Coordinator – Office of Assessment  
Elsie Stines, Instructor, Department of Pediatrics – College of Medicine

**Background**

Earlier this summer, a feasibility study was conducted to determine the need for enhancing child care services and support at UK. Using the work-life survey results, national research and trends, best practices, and UK employee demographic data, the study provided a 3-part recommendation, including the need for 2 on-site child care centers, with one located near the UK HealthCare complex. The President's Cabinet supports this recommendation, using the model of a partnership between UK and an external child care provider to operate the facilities.

- From the feasibility study, it was recommended that center-based care is needed for 220-250 children under the age of 5. (This estimate does not consider the spaces available at the Early Childhood Lab and does not include care for children of UK students nor includes expansion of faculty and staff population.)
- **Specifically: 2 child care centers, with one in close proximity to UKHealthCare.**

- Each center would accommodate 120-150 children (infants, toddlers, and pre-schoolers).
- The centers should be operated in collaboration with each other, which implies that one provider operates both centers.
- Physical Requirements
  - Interior space of each center: 12,000-15,000 square feet.
  - Outdoor play space: An additional 7,500-10,000 square feet
  - Parking for child care staff (30-40 members) needs to be made available. If parking at the center, 200 square feet per parking spot.
  - Drop-off and pick-up “live” spaces for parents need to in front of the center.
  - Preferably 1.3 acres for each site, which includes parking (1 acre minimum).
  - Optimal: free-standing, one-story building for each center.

### **Committee Process**

The committee held three meetings since November 2006, and completed the following:

1. A subcommittee committee structure was established, with 3 subcommittees: a) RFP committee, b) Status of current child care centers, and c) Criteria for selecting/expanding facilities.
2. Criteria for selecting and expanding facilities were developed.
3. Information about current child care centers was discussed and reviewed.
  - University of Kentucky KinderCare Learning Center (Knowledge Learning Corp.)
    - 136-child capacity center and NAEYC accredited.
    - 90% of total enrollment consists of UK families (77 faculty and staff FTEs; 11 student FTEs).
    - Contract with UK has expired. Currently renew the contract every 6 months.
    - Cannot increase capacity with existing facility.
  - Note: Another child care facility, the Early Childhood Laboratory, exists on campus; however, this facility is not under the purview of this committee because it resides in the College of Education and is an academic program.
4. The committee collaborated with UK Facilities to identify possible locations.
5. Information was gathered and reviewed from the Kentucky Child Care Council and NAEYC.
6. Components of the RFP were preliminarily identified, and child care center experts were added to the RFP subcommittee.

**Committee Recommendations: To be determined.**