

FOUR EASY STEPS...

- STEP 1: PERSONAL INFO
STEP 2: PROFILE QUESTIONNAIRE
STEP 3: REQUEST A ROOMMATE
STEP 4: PREFERRED HALL



HOUSING OFFICE USE ONLY

QUESTIONNAIRE	_____
CONTRACT	_____
OTHER	_____
DEPOSIT	_____
SCANNED	_____

Please complete and return this application with your deposit of \$50.00 to: University of Kentucky, Campus Housing, 125 Funkhouser Building, Lexington, KY, 40506-0054. **Cancellation must be made in writing to the Housing Office. Cancellations prior to the deadline will be charged \$25.00. After the deadline, the charge is \$50.00. A Housing Rental Agreement MUST accompany this application. PLEASE PRINT CLEARLY OR TYPE**

1 STEP ONE: PERSONAL INFORMATION

Social Security Number: _____ For Which Term Are you Applying?: UK 4wk UK 8wk BCTC 1st 6wk
 BCTC 2nd 6wk 3-Month extension

Last Name: _____ First Name: _____ MI: _____

UKID# (if known): _____ Gender: Male Female Date of Birth: _____

Have you applied for UK Housing for Fall 2009 Yes No
Have you lived in UK Housing before? Yes No If Yes, when?: _____

Please check the boxes that pertain to you: Attending UK ESL Student Attending BCTC
What Academic year will you be? Freshman Sophomore Junior Senior Graduate Student

Major: _____

PRIMARY MAILING ADDRESS:
Street Address: _____
City: _____ State/Province: _____ Zip Code: _____
Country: _____ Home Phone: () _____ Cell Phone: () _____
Email Address: (PLEASE PRINT CLEARLY) _____

Privacy: Check this box if you do not want your assigned roommate to receive your contact information

2 STEP TWO: PROFILE QUESTIONNAIRE

ALL questions must be answered to complete your application. See information below.
Alcohol IS NOT permitted on the University of Kentucky campus. Also, there will be NO SMOKING allowed in any residence hall or apartment.

Do you have any specific needs, health or disabilities which should be considered in your room assignment? Y N
If yes, please specify: (examples: wheelchair access, air conditioning required, etc.) _____

Please indicate your view on smoking. Are you a...?
 Smoker NonSmoker NonSmoker who will live with a Smoker

1) I prefer a roommate who does not use alcoholic beverages. Y N
2) I prefer to go to bed early at night. Y N
3) I prefer to study late at night. Y N
4) I prefer a roommate who studies quietly. Y N
5) I prefer a roommate who is "neat and tidy". Y N
6) What type of music do you prefer to listen to? (i.e. Rap, Rock, Country, etc): _____

3 STEP THREE: ROOMMATE REQUEST

To be considered for roommate placement, requested roommates must: (1) request each other - mutual request is required. (2) enter both name and UKID number for each requested roommate. (3) submit Housing applications within the same calendar month. (4) request the same building choices. Failure to do all of the above may prevent preferred roommates from being placed together.

Do you prefer:
 A Single Room (More Expensive)
 A Double Room w/Roommate

NAME (PLEASE LIST LAST NAME FIRST): _____
1st CHOICE L _____ F _____
UKID Number _____

4 STEP FOUR: RESIDENCE HALL REQUEST

Please select your preferred Residence Hall from the two selections below:
 Smith Hall
 North Hall

SUMMER RENTAL AGREEMENT - UNIVERSITY OF KENTUCKY - LEXINGTON RESIDENCE HALLS AND APARTMENTS FOR SINGLE UNDERGRADUATE STUDENTS

THE STUDENT AND THE UNIVERSITY AGREE AS FOLLOWS:

I. THE STUDENT AGREES:

- A. This agreement is for ___ UK four week summer term; ___ UK eight week summer term; ___ Bluegrass Community & Technical College (BCTC) 1st six week session. ___ Bluegrass Community & Technical College (BCTC) 2nd six week session. ___ 3-month summer extension for Smith, New North or Greg Page.
- B. To pay to the University the rental provided for the particular housing to which the student is assigned in the manner and amount provided in the Undergraduate Housing Payment Plan which is incorporated herein and made a part hereof.
(The University Housing Payment Plan is subject to change by the action of the Board of Trustees. Should the Payment Plan be changed after the date of execution of this contract, the student will be notified and given an option to cancel the contract or continue same under the new Payment Plan.)
- C. To the regulations outlined on the reverse of this document, herein incorporated by reference.
- D. To hold harmless the University from any suit, action at law or other claim whatsoever resulting from or arising out of an injury to the student's person or property while an occupant of a residence hall under this RENTAL AGREEMENT, or while, as an occupant of a residence hall, engaged or involved, by the occupant's own permission, in any recognized programming event sponsored by the residence hall in which the occupant lives, except where such injury is caused by the negligence of the University or its agents. (If the student is a minor, the covenant contained in this paragraph shall be construed as the covenant of the student and his or her parent or guardian.)
- E. That he or she will pay the University for loss of University property and the cost of replacement or repair for any breakage or damage to his or her residence hall room; its fixtures or appurtenances; plus any caused by him or her, or guests of him or her, to other parts of the residence halls.
- F. To officially check out with the Hall Director of the residence hall and notify, in writing, the Housing Office, 125 Funkhouser Building, when withdrawing from the University or Lexington Community College.
- G. To pay the University a sixty dollar (\$60.00) replacement for any key reported lost or stolen at a residence hall.
- H. To officially check in with the Hall Director of the residence hall to which the student has been assigned on or before the first day of classes of each term, and if the student is delayed, to notify the the Housing Office, Room 125, Funkhouser, should he or she reside in a residence hall. Notification should be made prior to 24 hours of the first class or the first day of classes of that term. Failure to give notice of a delay in checking in may result in reassignment or loss of assignment.

An inventory of the residence hall room will be taken at the beginning of resident's occupancy and upon termination of RENTAL AGREEMENT. Such inventories will be taken in the manner described under University of Kentucky Residence Halls

II. THE UNIVERSITY AGREES:

- A. To furnish living accommodations to those students living in residence halls, as described in Undergraduate Housing and Dining Rates Schedule.
- B. To grant the use of the facilities of the residence hall, except during stated recesses of the University, from the first day of the school term until completion of the student's final academic examination for the school term/or 24 hours after termination of the student status.
- C. To make a pro rate refund of the student's payments where release from the residence hall RENTAL AGREEMENT has been approved by the office of the Dean of Students and the University Housing Office for the following reasons:
 - 1. To enter University married student housing.
 - 2. In case of necessity as determined and approved by the Dean of Students.
 - 3. Upon withdrawal (or being dropped) from the University of Lexington Community College.
 - 4. Upon recommendation of Student Health Service of the University. (Refunds are to be made only in accordance with the applicable housing regulations which are set out in the general information for Student Housing).

I. THE UNIVERSITY AND STUDENT MUTUALLY AGREE:

- A. That the University reserves all rights regarding the assignment or reassignment of rooms. The student understands that the University makes all assignments without regard to race, color, religion or national origin and rejects all requests for changes of assignment based upon reasons of race, color, religion, or national origin. In the event a student is determined to have violated the provisions of this contract, the student may be required to vacate the premises covered by this contract and may be refused reassignment. (Determinations of violation of this contract or applicable regulation incorporated herein by reference shall be made in accordance with the procedure set out in University Administration Regulations.)
- B. That the University reserves the right to conduct weekly health and safety inspections of student rooms.
- C. That in the event the student is required to withdraw from the residence halls under Section I, paragraph B on the reverse side of this document, there shall be no refund for monies due the University under this contract.
- D. That the student shall not assign the contract or any interest therein. The student shall not sublet any premises covered by this rental agreement.

(This contract applies only to continued residency in University Housing. However, residents are reminded that they are also subject to University regulations contained in **THE CODE OF STUDENT CONDUCT: RULES, PROCEDURES, RIGHTS AND RESPONSIBILITIES.**)

THIS CONTRACT BECOMES EFFECTIVE WHEN RECEIVED BY THE UNIVERSITY. UPON REQUEST, A COPY WILL BE RETURNED TO THE STUDENT.

An application cancelled before the cancellation date carries a \$25 application processing fee. After the cancellation date, there is a \$50 charge. Refunds will be assessed on one-half the total semester charge - if withdrawal occurs by the second week of the four-week intersession, or by the fourth week of the eight-week session.

University of Kentucky Housing Officer

I acknowledge this contract to be for the term(s) indicated in Article I, Section A.

Date _____

Student's Signature

Signature Parent or Legal Guardian (if student is under age 18)

I. THE STUDENT AGREES:

- A. To exercise care in the use of the facilities of the residence hall or apartments; to care for and clean his or her room or apartment; to abide by the following regulations pertaining to residency in University Housing. Commission in either the residence halls or the single undergraduate apartment areas of acts described in subparagraphs one (1) through seven (7) shall automatically result in review by the University Administration. Should the University Administration, in the case of single undergraduate housing, find that a violation of Part A has occurred, revocation of the RENTAL AGREEMENT, termination of residency in University Housing, and loss of refund will result unless the University Administration specifically finds mitigating circumstances:
1. Use, possession or distribution of controlled substances, except as expressly permitted by law.
 2. The threat of, or commission of physical violence against any person.
 3. Possession or use of firearms, fireworks, or explosive materials.
 4. Tampering with or improper use of fire alarm system, smoke detectors, or sprinkler system. Failure to vacate the residence hall/apartments immediately after mechanical fire alarm sounds.
 5. The intentional commission of any act in any residence hall or single undergraduate apartment area which poses a substantial threat to the health and/or safety of yourself or others.
 6. Defacing, disfiguring, damaging, destroying, or stealing property belonging to the University or to a member of the University community.
 7. Repeated violation of the University of Kentucky Residence Halls or Single Undergraduate Apartments Rules of Conduct as promulgated by the office of the Dean of Students.
- B. To vacate the premises upon demand following a determination by the University Administration that a violation of paragraph A, subparagraphs 1-7, has occurred. A student living in either area who has been found in violation of the above by the University Administration shall be provided an appeal to the Residence Hall Administrative Board upon a reasonable demand by the student.
- C. To abide by the following regulations pertaining to utilization of the UKID for purchases from Dining Services.

Commission of acts described in subparagraphs one (1) and two (2) below shall automatically result in review by the University Administration and revocation of privileges under the UK Dining Services meal card, without refund, unless the Administration specifically finds substantial mitigating circumstances. In any case, the holder of the meal card shall be provided an appeal to the Residence Hall Administrative Board upon a reasonable demand by the student.

1. Unauthorized acquisition, sale, alteration, use or other misrepresentation of the UKID for the purpose of acquiring meals, services or refunds from the University of Kentucky.
2. Acquisition of meals or other food services for individual other than the party to whom the UKID has been specifically issued.

BCTC students who reside in UK Housing are subject to the KCTCS Code of Conduct in addition to the University Student Code of Conduct, the Office Guide to Living on Campus and this agreement. Judicial matters for BCTC students will be handled by a UK Administrative Committee consisting of representatives from UK and BCTC.