

# Plant Maintenance Terms

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## 1

**SAP Terminology:**

**Components**

**Definition:**

Components are materials needed for a work order. Components may be stock material, non-stock material or a non-file material.

**Example(s):**

Air Filters, Grease, Belts, Light Bulbs.

## 2

**SAP Terminology:**

**Equipment**

**Definition:**

Equipment refers to uniquely identifiable objects that can be installed, maintained separately (from building or room location), and removed. Technical information and maintenance history for equipment can be found in IRIS-PM. These items are usually expensed to a building when installed.

**Example(s):**

Air Compressor, Air Handler, Electrical Panel

## 3

**SAP Terminology:**

**Functional Location**

**Definition:**

Functional Location represents the next level of detail below the plant (UK10). Notifications and work orders include reference to Functional Location. The Functional Location denotes the place where work can be done. It represents the building, floor, or room.

**Example(s):**

LX-0005-02-218 is 218 Service Building.

## 4

**SAP Terminology:**

**Functional Location Structure**

**Definition:**

Functional Location Structure includes codes for building, floor, room, and other areas such as stairways and elevators. External space not associated with a building (Grounds) is denoted by dividing the campus into segments. Each segment has a unique number.

**Example(s):** 249 Student Center is recorded as LX-0030-02-249; a partition for grounds is LX-G0001-00.

## 5

**SAP Terminology:**

### Just-in-Time Inventory

**Definition:**

Just-in-Time Inventory refers to Materials Management approach wherein parts will be requisitioned daily from suppliers as they are needed.

## 6

**SAP Terminology:**

### Main Work Center

**Definition:**

Main Work Center refers to the work group or person responsible for handling work order or maintaining equipment.

**Example(s):**

CARPENTR/MPPD represents the Carpenter Shop at the Medical Center Physical Plant.

## 7

**SAP Terminology:**

### Maintenance Plant

**Definition:**

Maintenance Plant represents the physical facility – all UK buildings and grounds. The Maintenance Plant code for UK in IRIS is UK10.

## 8

**SAP Terminology:**

### Non-File Materials

**Definition:**

Non-File materials are those parts or items that are ordered infrequently and are not under an existing contract. These materials are not included in the Material Master file. Non-File Materials will not have IRIS material numbers.

**Example(s):**

Purchase of a replacement air handler.

## 9

**SAP Terminology:**

### Non-Stock Materials

**Definition:**

Non-Stock materials are those parts or items that are ordered as needed, since they are not used frequently. Non-Stock Materials will have IRIS material numbers.

**Example(s):**

Plumbing valve stored at the supplier.

## 10

**SAP Terminology:**  
**Definition:**

### Notification

Notification is a non-financial transaction used to report a problem, request work, or record an event or activity. Notifications result from phone or electronic communication, as well as observations. Notification elements include: Description, Functional Location, Priority, source (Reported By), and Main Work Center.

**Example(s):**

Notifications are created following phone call about broken window and electronic request for interior painting.

## 11

**SAP Terminology:**  
**Definition:**

### Planning Plant

Planning Plant, the organizational nature of the Plant, provides a way to group people and tasks into an organizational unit.

**Example(s):**

Main Campus Physical Plant Department (CPPD)  
Medical Center Physical Plant Department (MPPD)  
Housing (HOUS)

## 12

**SAP Terminology:**  
**Definition:**

### Services

Services in PM are provided by external companies and are requested as needed.

## 13

**SAP Terminology:**  
**Definition:**

### Settlement

Settlement is the act of billing a cost object for work that has been performed. Generally an internal order, cost center, or WBS element will be billed.

## 14

**SAP Terminology:**  
**Definition:**

### Settlement Rule

This is information stored on the Order that indicates the cost element to be charged for work performed. The rule is

usually entered at the time the work order is set up and entered.

## 15

**SAP Terminology:**

**Definition:**

**Stock Materials**

Stock Materials are parts with IRIS material numbers. Stock Materials are maintained in Materials Management Inventory and kept at the University.

**Example(s):**

Air filter used regularly

## 16

**SAP Terminology:**

**Definition:**

**Superior Order**

Superior order refers to a Work Order that has a subordinate order linked to it. These orders usually settle to a cost object and are used to collect costs for a project or complex work requirement.

## 17

**SAP Terminology:**

**Definition:**

**Subordinate Order**

Subordinate order refers to a Work Order linked to a superior order. These orders usually settle to the superior order and are used to manage projects.

## 18

**SAP Terminology:**

**Definition:**

**Work Order**

Work Order is a financial and work management transaction used to plan and charge labor, materials, and services. PM Work Orders integrate with HR/Payroll, Financials, and Materials Management.

## 19

**SAP Terminology:**

**Definition:**

**Work Order Type**

Work Order Type is a four-character code used to denote the kind of work involved in the order.

**Example(s):**

REPR for Corrective Repair, RENV for Renovation, PREV for Preventive Maintenance