

Attachment II - GASB External Financial Transaction Formats

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Element	Required?	Format	Value Range & Default Value	Corresponding FG Element	Corresponding FS Element	Corresponding FT Element	Comments
Fiscal Year	Y - Key for DW Tables.	CCYYCCYY, where the first year indicates the starting year of the fiscal year and the second, the ending year.	Valid fiscal years.	none	none	FT002	Fiscal year is reflected in the FRS file/table name structures, rather than within the records.
Transaction Number	Y	9(6)	0 to 999999	none	none	none	This field should be populated by OTC and uploaded into the Data Warehouse from the EXCEL spreadsheet created by the Controller's Division. This field will be used to uniquely identify the external transaction.
External/Internal Indicator	Y - Key for DW Tables.	X(1)	E, I - Default E	none	none	none	This field should be populated when the external financial transactions are uploaded into the Data Warehouse from the EXCEL spreadsheet created by the Controller's Division. This field will be used to merge the internal IDMS data with the external.
Record Type	Y - Key for DW Tables.	X(2)	FO, FT, FS, FG	none	none	none	Designates the corresponding record type in FRS. Values include: "FO" for the detail encumbrance transactions, "FT" for the detail accounting transactions, "FS" for the subsidiary ledger summary records and "FG" for the general ledger summary records.
Adjustment Code	Y	X(2)	A - Adjustment, E - Elimination, O - Original, P - Prior Year Adjustment, or R - Rounding Error Adjustment	none	none	none	This field indicates the type of adjustment to the cells on the financial statements, indicating specific logic.
Transaction Type	Y - Key for FT record type only.	X(3)	Valid values for FT030.	none	none	FT030	First two digits of this code indicate the "group" of the transactions.
Batch Reference	Y - Key for FT record type only.	X(6)	none	none	none	FT074	The Controller's Division will supply a "dummy" value for this.
Batch Date	Y - Key for FT record type only.	X(6) in FRS, but should be CCYYMMDD in DW	Valid Dates	none	none	FT076	The Controller's Division will supply a "dummy" value for this.

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Corporation	Y	X(2)	Valid values for FS06B and FG14B, plus '10'.	FG14B	FS06B	none	If the Record Type above equals "FG", then the corresponding FRS element is the FG element to the left. If Record Type equals "FS", then the corresponding FRS element is the FS element to the left.
Fund	Y	X(2)	Valid values for FS066 and FG148.	FG148	FS066	none	If the Record Type above equals "FG", then the corresponding FRS element is the FG element to the left. If Record Type equals "FS", then the corresponding FRS element is the FS element to the left.
Department	Y	X(5)	Valid values for FS052 and FG144, plus department numbers 'HCC00', 'KHE00' and 'KT100'.	FG144	FS052	none	If the Record Type above equals "FG", then the corresponding FRS element is the FG element to the left. If Record Type equals "FS", then the corresponding FRS element is the FS element to the left.
Account Number	Y-Key for accounting records in FRS.	9(6)	Valid values for FS008 and FG008, plus account numbers starting with '3999'.	FG008	FS008	FT008	If the Record Type above equals "FG", then the corresponding FRS element is the FG element to the left. If Record Type equals "FS", then the corresponding FRS element is the FS element to the left. If Record Type equals "FT", then the corresponding FRS element is the FT element to the left.
Subcode	Y-Key for accounting records in FRS.	9(4)	Valid values for FS916 and FG914.	FG914	FS914	FT014	If the Record Type above equals "FG", then the corresponding FRS element is the FG element to the left. If Record Type equals "FS", then the corresponding FRS element is the FS element to the left. If Record Type equals "FT", then the corresponding FRS element is the FT element to the left.
Map Code	Y - If it is a FS record type.	X(5)	Valid values for FS039, plus map codes starting with '999'.	none	FS039	FT097	If Record Type equals "FS", then the corresponding FRS element is the FS element to the left. If Record Type equals "FT", then the corresponding FRS element is the FT element to the left.
Fiscal Year Flag	Y - If at least one PCS code is supplied.	X(1)	C (Current), F (Future), P (Prior)	none	none	none	This flag is used to determine the corresponding PCS elements in FRS.
PCS #1 Code	Y-Required for SL accounting records in FRS.	X(3)	Valid values for FS84J, FS86J, etc.	none	FS84J or FS86J or FS88F	none	If the Fiscal Year Flag above is a "C", then the first element to the left is the corresponding FRS element. If the FY Flag is "P", then the second element is the corresponding FRS element, and if the FY Flag is "F", then the third element to the left is the corresponding FRS element.

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PCS #1 Percentage	Y - If PCS #1 Code supplied	9V999	0 to 100	none	FS84N or FS86N or FS88K	none	Total of PCS #1 Percentage through PCS #5 Percentage must be 100%.
Report Class	Y	X(2)	Valid values for FS731 and FG895.	FG895	FS731	none	If the Record Type above equals "FG", then the corresponding FRS element is the FG element to the left. If Record Type equals "FS", then the corresponding FRS element is the FS element to the left.
Revenue Purpose	N	X(4)	Valid values for FS062.	none	FS062	none	
Expense Purpose	N	X(4)	Valid values for FS064.	none	FS064	none	
Amount Field Indicator	Y	X(5)	FS966, FS968, FS956, FG942, FG946 and FG950	See Comments.	See Comments.	none	Indicates the corresponding amount field in FRS for this external transaction. For "FS" Record Type, values include: FS966 Prior YTD Actual, FS968 Prior Year - Year End, and FS956 Year to Date. For "FG" Record Type, values include: FG942 Beginning Balance, FG946 Year to Date, and FG950 Prior YTD Actual.
Amount	Y	9(11) (Users will insert decimal.)	Normal.	See Comments.	See Comments.	FT056	The dollar amount of the adjustment, including a positive/negative indicator. The Amount Field Indicator above will determine what corresponding amount field in FRS is affected by the dollar amount specified.
Debit/Credit Flag	Y	X(1)	"+" - Add, "-" - Subtract	none	none	FT058	Indicates either a positive/negative impact on the financial statement cell.
Transaction Date	Y	CCYYMMDD	Normal.	none	none	FT655	Date transaction entered
Transaction Time	Y	HHMM	Normal.	none	none	none	Time transaction entered.
Start Date	Y	CCYYMMDD	Normal.	none	none	none	Effective start date for the transaction.
End Date	Y	CCYYMMDD	Normal.	none	none	none	Effective end date for the transaction.

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Comments	Y	X(25)	All	none	none	none	Explanation or reason for the adjustment.
Source ID	Y	X(8)	All	none	none	none	Indicates the source for the adjustment/external transaction.