

## UNIVERSITY OF KENTUCKY CLASS WORDS

**CATEGORY WORD ABBREVIATION DEFINITION**

**CHRONOLOGY** *Data which indicates a point in time, span of time or regular occurrence.*

DATE	DT	The point in time stated in terms of day, month and year, at which something happened, existed or is to happen.
HOUR	HR	Hours of the clock (1 - 24).
HOURS	HH_CNT	Hours elapsed or accumulated.
YEAR	YR	A four digit calendar year (including century) or a twelve (12) month period ( <i>Academic Year, Account Fiscal Year</i> ).
YEARS	YR_CNT	Years elapsed or accumulated.

**IDENTIFICATION** *Data which distinguishes a person, place, thing, or event.*

CODE	CD	A combination of one or more numbers, letters, or special characters substituted for a specific meaning. Often requires a separate table to look up the code's meaning. The code is clarified with a short description (DESC) and often elaborated with a definition (DEFN).
FLAG	FLG	Typically an element with a binary value: true/false, yes/no, 0/1, etc. Null values are appropriate if data is not sufficient to qualify the element with the Yes or No values. Sometimes used interchangeably with 'CODE'.
GROUP	GRP	Indicates a designation for a set of data elements that have relationships to each other. For example: <i>Job Group</i> .
KEY	KEY	A unique, non-reusable number that identifies a record in a physical table or segment.
NUMBER	NBR	Alphanumeric field which identifies a person, place or thing. A value which is not for the purpose of measuring a quantity or serving as a counter, but which is usually a numeric value (it may contain non-numeric characters, such as a Department Number, PO Number, etc.). It is distinguishable in that arithmetic operations are not usually carried out on it.

**MEASUREMENT** *Data which indicates dimension, capacity, amount, performance or duration. These require modifiers to indicate what is being measured and the type of measurements.*

AMOUNT	AMT	A measure or sum of a monetary quantity in a given unit of measurement. May indicate an amount that has been accumulated over time, such as a balance amount, or may indicate activity, such as a transaction amount.
FULL_TIME_EQUIVALENT	FTE	Measure indicating equivalency to full-time employment of a faculty or staff member, or full-time enrollment of a student. Expressed as a percent variation where 1.0 FTE is 100%.
GRADE	GRD	A value assigned to reflect performance or a position on a scale ( <i>Student Course Grade</i> ).
LEVEL	LEVEL	Value assigned to reflect position on a scale or rank.
LIMIT	LIMIT	Setting a point or line (as in time, space, speed, or degree) beyond which something cannot or is not permitted to go. A prescribed maximum or minimum amount, quantity, or number.
PERCENT	PCT	Ratio between other data values expressed as a percentage.
VALUE	VAL	A numerical quantity that is assigned or is determined by calculation or measurement.

**TEXT*****Data which has relatively undefined content, is free-form or narrative in nature.***

ADDRESS	ADDR	Designation of a place where an individual or object is located or is to be delivered.
DEFINITION	DEFN	A statement of the meaning of a word or word group or a sign or symbol.
DESCRIPTION	DESC	A word or phrase which interprets an abbreviation, code or other shortened term, so as to make it more understandable to users.
NAME	NAME	A word or combination of words by which a person, place or thing is commonly known ( <i>Student Last Name, State Name</i> ).
TITLE	TITLE	A descriptive or general heading.