

UNIVERSITY OF KENTUCKY CLASS WORDS

CHRONOLOGY: *Data which indicates a point in time, span of time or regular occurrence.*

WORD	ABBREVIATION	DEFINITION
DATE	DT	The point in time stated in terms of day, month and year, at which something happened, existed or is to happen.
HOUR	HR	Hours of the clock (1 - 24).
HOURS	HRS	Hours elapsed or accumulated.
MONTH	MO	Calendar month (Jan - Dec, usually in numeric form).
MONTHS	MOS	Months (may or may not be calendar) elapsed.
PERIOD	PRD	A portion of time determined by some recurring phenomenon.
TERM	TERM, TRM	A number indicating the year and academic term.
YEAR	YR	A four digit calendar year (including century) or a twelve (12) month period (<i>Academic Year, Account Fiscal Year</i>).
YEARS	YRS	Years elapsed or accumulated.

IDENTIFICATION: *Data which distinguishes a person, place, thing, or event.*

WORD	ABBREVIATION	DEFINITION
CODE	CD	A combination of one or more numbers, letters, or special characters substituted for a specific meaning. Often requires a separate table to look up the code's meaning. The code is clarified with a short description (DESC) and often elaborated with a definition (DEFN).
FLAG	FLG	Typically an element with a binary value: true/false, yes/no, 0/1, etc. Null values are appropriate if data is not sufficient to qualify the element with the Yes or No values. Sometimes used interchangeably with 'CODE'.
GROUP	GRP	Indicates a designation for a set of data elements that have relationships to each other. For example: <i>Job Group</i> .
KEY	KEY	A unique, non-reusable number that identifies a record in a physical table or segment.
NUMBER	NBR	Alphanumeric field which identifies a person, place or thing. A value which is not for the purpose of measuring a quantity or serving as a counter, but which is usually a numeric value (it may contain non-numeric characters, such as a Department Number, PO Number, etc.). It is distinguishable in that arithmetic operations are not usually carried out on it.

Data which indicates dimension, capacity, amount, performance or duration. These require modifiers to indicate what is being measured and the type of measurements.

MEASUREMENT:

WORD	ABBREVIATION	DEFINITION
AMOUNT	AMT	A measure or sum of a monetary quantity in a given unit of measurement. May indicate an amount that has been accumulated over time, such as a balance amount, or may indicate activity, such as a transaction amount.
COUNT	CNT	A number of people or things other than money.
FEET	FT	A unit of length in the U.S. Customary and British Imperial systems equal to 12 inches (0.3048 meter).
FULL_TIME_EQUIVALENT	FTE	Measure indicating equivalency to full-time employment of a faculty or staff member, or full-time enrollment of a student. Expressed as a percent variation where 1.0 FTE is 100%.
GRADE	GRD	A value assigned to reflect performance or a position on a scale (<i>Student Course Grade</i>).
HEIGHT	HGHT, HGT	Vertical distance between the top and bottom of something.
INCH	IN	A unit of length in the U.S. Customary and British Imperial systems, equal to 1/12 of a foot (2.54 centimeters).
LEVEL	LVL	Value assigned to reflect position on a scale or rank.
LIMIT	LMT	Setting a point or line (as in time, space, speed, or degree) beyond which something cannot or is not permitted to go. A prescribed maximum or minimum amount, quantity, or number.
PERCENT	PCT	Ratio between other data values expressed as a percentage.
PRICE	PRICE, PRC	The amount of money given or set as consideration for the sale of a specified thing.
QUANTITY	QTY	Total amount or number.
SQUARE FEET	SQFT	A unit or system of units for measuring area.
TOTAL	TOT	The computed sum of one or more numbers.
UNIT_OF_MEASURE	UOM	A determinate quantity (as of length, time, heat, or value) adopted as a standard of measurement.
VALUE	VAL	A numerical quantity that is assigned or is determined by calculation or measurement.
WEIGHT	WGHT, WGT, WT	A measure of the heaviness of an object.

Data which has relatively undefined content, is free-form or narrative in nature.

TEXT:

WORD	ABBREVIATION	DEFINITION
ADDRESS	ADDR	Designation of a place where an individual or object is located or is to be delivered.
COMMENT	CMNT	An explanatory, illustrative or critical note, remark or observation.
DEFINITION	DEFN	A statement of the meaning of a word or word group or a sign or symbol.
DESCRIPTION	DESC	A word or phrase which interprets an abbreviation, code or other shortened term, so as to make it more understandable to users.
NAME	NAME	A word or combination of words by which a person, place or thing is commonly known (<i>Student Last Name, State Name</i>).
NARRATIVE	NARR	Detailed comment, note or text.
NOTE	NOTE	A brief comment not restricted in content.
TEXT	TEXT, TXT	An unformatted alphanumeric string, generally in the form of words. Explanatory, illustrative note, remark, or observation.
TITLE	TITLE	A descriptive or general heading.