

	A	B	C	D	E	F
1	QRVE FINANCIAL WORKGROUP					
2	ACTION ITEMS					
3	Complete	Meeting Date	Assigned To	Action Description	Completed Date	Comments
4						
5	Ongoing	4/7/2003	All	Users should provide the names of anyone in their department who is not an Exchange user to Debra.Claunch@uky.edu.		
6	Ongoing	4/7/2003	All	Users should provide the names of anyone in their department who is currently an Exchange user, so they can be given access to a Public folder for report sharing, to Debra.Claunch@uky.edu.		
7	Ongoing	5/12/2003	All	Everyone should review the queries they are running now to see if they can define views to help improve the efficiency. Requests should be sent to DWERequests@email.uky.edu.		
8	Ongoing	6/2/2003	All	If you would like to define other data views which would be beneficial for the community at large, please send your request to DWERequests@email.uky.edu.		
9	Ongoing	6/16/2003	Claunch	Deb will look at the FRS OCT Requirements Document to identify elements that are not in use. Logical names will be assigned to these elements but their use in views (other than views for IT staff) may be limited. An "In Use/Not In Use" flag will be added to the logical name spreadsheet for review by the users.		
10	N	4/7/2003	All	For exceptions to obtaining access to Oracle prior to security being established, requests detailing the exception should be sent to Dale Austin at: col003@email.uky.edu		
11	N	7/14/2003	Carter	Mike will check on what the connection problems to Oracle are with Crystal Version 9.0 and later versions.		
12	N	7/14/2003	Carter	Mike will send Deb the differences between the Standard version and the Development version of Crystal.		
13	N	7/7/2003	Carter	Mike will call Crystal to ask if any version of their product allows the user to limit the views like in the Brio OCE.		
14	N	7/7/2003	Carter	Mike will check to see if Crystal 9.0 supports pivot tables.		

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15	N	7/21/2003	Cheesman	An email will be sent to the listserv to ask the users to prioritize the views for the order in which the naming standards should be applied.		
16	N	7/14/2003	Claunch	Deb will post the differences between the Standard and Development versions of Crystal on the web site (after receiving from Mike).		
17	N	6/2/2003	LaVey	Keith will give Dale a list of the HRS users who have a problem with their IDs not matching the Oracle ID.		
18	N	5/12/2003	LaVey	Keith will send a list of people with HRS access to Dale.		
19	N	5/12/2003	Wang	Lu will send a request for a cross-reference between screen numbers and element to DWERequests@email.uky.edu.		
20	N	6/16/2003		A designator for the views in the Query Repository, data warehouse and data marts is needed, but it doesn't matter what they are, only that they are easily distinguished.		
21	Y	6/2/2003	All	Workgroup members should review the Prime Words document prior to the June 19, 2003 meeting. If workgroup members identify any prime words that should be added to the list, please send the information to Debra.Claunch@uky.edu.	6/19/2003	
22	Y	6/2/2003	All	Workgroup members should review the Class Words document prior to the June 19, 2003 meeting. If workgroup members identify any prime words that should be added to the list, please send the information to Debra.Claunch@uky.edu.	6/19/2003	
23	Y	4/7/2003	All	To request changes to the Query Repository before the April 28, 2003 meeting, send changes to Debra.Claunch@uky.edu	4/28/2003	
24	Y	4/7/2003	All	If there are any elements that have confusing names, send email to Debra.Claunch@uky.edu		5/12/03 send requests to DWERequests@email.uky.edu
25	Y	4/7/2003	All	If parsed fields are needed, send email to Debra.Claunch@uky.edu, describing the parsed field(s) needed.		5/12/03 send requests to DWERequests@email.uky.edu
26	Y	4/7/2003	All	If the sequence of the elements/columns in the views needs to be reordered, send email to Debra.Claunch@uky.edu		5/12/03 send requests to DWERequests@email.uky.edu

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27	Y	6/16/2003	Cheesman	Jayna will check the source documentation from the other institutions to see if SL or GL are part of the prime word.	9/17/2003	The University of Arizona does have a prime word/phrase for General Ledger, but not Subsidiary Ledger.
28	Y	7/14/2003	Claunch	Deb will send out a list, "Reporting Tool Functionality", for workgroup members to review. This list will be used by each vendor as a guideline of items to be addressed during their presentation. Users can also use the document during the presentations to take notes and assist in their evaluation of the products.	7/15/2003	
29	Y	6/16/2003	Claunch	Deb will put the master list of abbreviations on the web site so users can see the proposed UK standard and the various proposals from other sources.	6/26/2003	
30	Y	6/16/2003	Claunch	Deb will compare the SL and GL records to determine which should include the SL/GL designation and which should not.	6/18/2003	
31	Y	4/7/2003	Claunch	Deb will create a list of the change requests so they can be prioritized by the workgroup at the April 28, 2003 meeting.		4/28/03 meeting canceled. 5/12/03 No change requests have been received. Requests will be sent to DWERequests@email.uky.edu and added to the DWE Project Plan as received by Diane Skoll.
32	Y	3/24/2003	Claunch	Deb will work with Jayna to produce a list of report tool users.	3/27/2003	
33	Y	5/12/2003	LaVey	Keith will check with Jayna and Kathy Hamperian to see if Monday, May 19, 2003 would be a good time to implement the HRS Security.	6/23/2003	Security will be implemented June 30, 2003.
34	Y	4/7/2003	LaVey	Keith will establish a Public folder for report sharing.	06/13/2003	
35	Y	4/7/2003	Polly	Trish will verify with MCIS whether or not Excel XP will be supported.	4/8/2003	Trish did determine that MCIS is supporting MS Office XP, but she said main people haven't changed to it yet.
36	Y	6/16/2003	Skoll	Diane will create a spreadsheet of the SL and GL record definitions so a comparison of SL and GL elements can be made.	6/17/2003	
37	Y	4/7/2003	Skoll	Diane will verify the FES definitions are complete in IDMS.	5/12/2003	FES definitions created by Diane have been migrated to the production IDMS. Dale found some elements with missing definitions and these will need to be investigated.