

University of Kentucky  
Independent Study Program  
Room 10 Funkhouser Bldg.  
Lexington, KY 40506-0054

### Examination Request Form

To be eligible to take the final exam, this form must be completed and submitted to the Independent Study Program (ISP) office.

To submit this form, mail it to the ISP office at the above address, fax it to 859-257-5171, or email it to HIGH SCHOOL-L@LSV.UKY.EDU.

Check one: I plan to take the exam at my school. \_\_\_\_\_ Yes    No \_\_\_\_\_

Student's Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Course Name: \_\_\_\_\_ Enrollment Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email address: \_\_\_\_\_

School's Name: \_\_\_\_\_

School's Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Guidance Counselor's Name: \_\_\_\_\_

Guidance Counselor's Email Address: \_\_\_\_\_

Guidance Counselor's Phone Number: \_\_\_\_\_

**Reservation to take the final exam at the ISP office:** A reservation must be made at least 5 days in advance.

Exams are given between the hours of 8:00am and 2:30pm. No exam can begin after 2:30pm because the office closes at 4:30pm.

Preferred Day \_\_\_\_\_ (mm/dd/yy) and Time \_\_\_\_\_

Be sure to come with a form of identification that has your picture on it.

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#### Office Use Only

Exam Request Form received on: \_\_\_\_\_ by phone \_\_\_\_\_ mail \_\_\_\_\_ fax \_\_\_\_\_ email \_\_\_\_\_.

Exam not sent because:      Assignments missing \_\_\_\_\_      Incomplete assignments \_\_\_\_\_