

## Change of Status from B-2 to J-1 Student

This procedure takes approximately 3-4 months. The process cannot be expedited; however, you may stay in the U.S. to await the results. In a few weeks you can expect to receive a "Notice of Action" document (acknowledgment of receipt).

**NOTE: The status change must be approved prior to enrolling in classes.**

1. SEVIS DS-2019 from the Admissions Office (Sign and complete # 11)
2. Documentary evidence of support:
  - **If U.S. Sponsor:**  
Please submit a form I-134 Affidavit of Support verifying he/she is willing to support you and a copy of his/her last bank account statement on bank letterhead, or a letter from the sponsor verifying employment and salary.
  - **If Personal Funds:**  
Submit evidence that shows **you** have access to funds in U.S. dollars. Submit copies of your last three bank account statements showing all deposits and withdrawals from your savings and checking accounts. Foreign amounts must be calculated by current exchange rates into U.S. dollars. **It must be demonstrated that you have access to the entire amount of funds to cover the estimated cost for the academic year.**
  - **If Assistantship:**  
Submit a copy of the "award" letter.
  - **Other:**  
For government scholarships, etc. submit a copy of award letter.
3. Copy current I-94 card (front and back)
4. Copy of passport page showing passport information and expiration date
5. Copy of visa page
6. I-539 form found under "Forms" at [www.uscis.gov](http://www.uscis.gov)
7. \$200 Check or Money Order made out to: **USCIS**
8. Copy of I-901 SEVIS fee receipt (See Instructions for \$100 Online payment of SEVIS Fee at <http://www.fmiffee.com/index.jhtml> )

It would be advisable to make copies of all papers submitted prior to mailing by certified mail (keep receipt) to:

**I-539  
USCIS TSC  
P.O. BOX 851182  
MESQUITE, TX 75185-1182**

Revised 03/2007