

International Student Council (ISC)

Nomination Form for Executive Committee 2008 - 2009

Instructions:

1. This form is due on Thursday, May 1st, 2008 by 5:00 pm.
2. The selection will be held on Friday, May 2nd, 2008 at 5:00 pm.
3. If you wish to submit this Word document via email, submit completed application to ISC President Ifedayo Awe at ioawe2009@uky.edu
4. If you wish to print it out and submit as hardcopy, please submit to Per Bratset in of Room 311 Bradley Hall.
5. Questions? Email ioawe2009@uky.edu

Deadline to apply: Thursday, May 1st, 2008

Name:

Local Address:

Email:

Phone:

Nationality:

Major:

Number of credit hours next semester:

Classification: (please check 'X')

____ Undergraduate

____ Graduate

__ Freshman

__ Masters

__ Sophomore

__ PhD

__ Junior

__ Senior

How many years have you been at UK?

Expected graduation date (no earlier than spring 2009):

1. **You are allowed to select a choice of two offices (positions) or each person can only run for one office.**

Please put **1st choice** and **2nd choice** for the positions below (Please refer to the list of 'responsibilities' of officers)

_____ President	_____ Secretary
_____ Vice President	_____ Treasurer
_____ Publicity Director	_____ Event Director
_____ Sports Director	_____ Web Director

2. What other student organizations are you involved in?

Please list all organizations and position

<u>Name of organization</u>	<u>Position</u>
a.	
b.	
c.	
d.	

3. Have you volunteered or been involved in activities held by the International Student Council (ISC)? Please list them and tell us what your role was (EXCO, volunteer, performer, audience, etc.).

4. Have you had any experience with people from other countries or cultures? Please explain.

5. What special concerns of International students do you wish to address if you are elected to Serve the Board?

6. How did you find out about the ISC elections?

7. Please list 2 references (student/faculty/staff at the University of Kentucky). Provide their names, address, email, and phone numbers.

a. Reference 1.

Name:

Position (if any):

Relationship to you:

Address/office location in UK:

Email:

Phone:

b. Reference 2.

Name:

Position (if any):

Relationship to you:

Address/office location in UK:

Email:

Phone:

International Student Council Executive Committee Members are expected to:

- a. Understand of the demands of various International student organizations on campus.
- b. Maintain good working relationships with student leaders and university administrators on campus.
- c. Promote understanding among various cultures with the community at large.
- d. Work effectively with council members.
- e. Have a good understanding of the ISC mission statement.

Please note that:

- a. We reserve the right to disqualify your application based on the contents of the International Student Council's constitution.
- b. You are not allowed to run for office without prior submission of a nomination form and if you do not attend the Interview on May 2nd, 2008.

International Student Council (ISC)
Job Description and Responsibilities of
Executive Committee (EXCO)**

President

- Responsible for the overall management of the ISC.
- Organize activities that benefit international students, and activities that foster closer relations and understanding between international students and the other student population.
- Represent international students at administrative and academic meetings, and at any meeting related to the welfare of the international students.
- Assist the programming of the Office of International Affairs.
- Chair the Council meeting (to be held at least once a month).

Vice President

- Co-chair the Council meetings.
- Assume the duties of the president as provided by the constitution of the ISC as and when needed.
- Promote the objectives and purpose of the ISC.
- Assist the president in the duties described above.

Secretary

- Record the minutes of the Council and Executive Committee meetings.
- Ensure that the minutes are duly prepared and distributed to the Council members.
- Keep records of all correspondence related to the ISC.
- Assist the president in his/her duties (as called upon).

Treasurer

- Monitor and maintain the finances of the ISC.
- Ensure the proper use of the finances of the ISC.
- Assist the president in his/her duties (as called upon).

Sports Director

- Organize sports activities that reflect the objectives and purpose of the ISC.
- Assist the president in his/her duties (as called upon).

Publicity Director

- To promote the objectives and purpose of the ISC.
- To create publicity for ISC by publicizing the activities conducted by the ISC, and its related activities.
- Assist the president in his/her duties (as called upon).

Event Director

- Organize cultural events that reflect the objectives and purpose of the Council
- Assist the president in his/her duties (as called upon).

Web Director

- Update ISC website with information about events, fliers, forms, and photo albums.
- Assist the committee with activities like photography, videotaping, and other general organizational activities.
- Assist the president in his/her duties (as called upon).

**** Note: The duties described above are not comprehensive. For a more comprehensive description, please refer to the ISC constitution located on our website**