

UNIVERSITY OF KENTUCKY
Office of International Affairs - 215 Bradley Hall – PH: 257-4067 ext 240

Letter Request Form

Submit request at least one week in advance. Complete Section I, and choose Section II or III to complete.

I. Student Information

Today's date: _____ E-mail: _____

Student's name: _____
Last First Middle

Degree: Bachelors ___ Masters ___ Ph.D. ___ Major: _____

Date of Completion of Studies as indicated on your DS-2019: M ___ D ___ Y ___

II. Information Needed for Inviting Relatives

Make sure this information is correct. Incorrect information may complicate the visa application process.

Inviting for Graduation Ceremonies: Yes _____ No _____

NAME: _____ Relationship: _____
Family Name First Name Middle Name

City & Country of birth: _____ Date of Birth: M ___ D ___ Y ___

NAME: _____ Relationship: _____
Family Name First Name Middle Name

City & Country of birth: _____ Date of Birth: M ___ D ___ Y ___

NAME: _____ Relationship: _____
Family Name First Name Middle Name

City & Country of birth: _____ Date of Birth: M ___ D ___ Y ___

III. Letters Verifying Enrollment/Expenses (Check the type of letter needed)
(Unofficial transcript from WebUK required)

I need a letter verifying:

enrollment as full-time student (no specific semester/year indicated) _____

enrollment for this semester only _____

enrollment for this academic year _____

enrollment, tuition and living expenses for this semester _____ or for next semester _____

enrollment, tuition and living expenses for this academic year _____ or for next year _____

Please include the additional specifications: _____
