

## Change of Status from J-1/J-2 to F-1

You must be in legal J-1/J-2 status at the time of application. This procedure takes approximately 3-4 months. The process cannot be expedited; however, you may stay in the U.S. to await the results. In a few weeks after you mail your change of status application, you can expect to receive a "Notice of Action" document (acknowledgment of receipt).

*Please note: A change of status will not be approved if the J-1/J-2 is currently subject to the 2-year home country residency requirement.*

### The Application Packet must include:

1. SEVIS I-20 from the Admissions Office (Sign and complete # 11)
2. Documentary evidence of support:
  - **If U.S. Sponsor:**  
Please submit a form I-134 Affidavit of Support verifying he/she is willing to support you and a copy of his/her last bank account statement on bank letterhead, or a letter from the sponsor verifying employment and salary.
  - **If Personal Funds:**  
Submit evidence that shows **you** have access to funds in U.S. dollars. Submit copies of your last three bank account statements showing all deposits and withdrawals from your savings and checking accounts. Foreign amounts must be calculated by current exchange rates into U.S. dollars. **It must be demonstrated that you have access to the entire amount of funds to cover the estimated cost for the academic year.**
  - **If Assistantship:**  
Submit a copy of the "award" letter.
  - **Other:**  
For government scholarships, etc. submit a copy of award letter.
3. Original I-94 card
4. Copy of passport page showing passport information and expiration date
5. Copy of visa page
6. Copy of all DS-2019 forms issued while in J-1/J-2 status. Those holding J-2 status must submit proof of their spouse's or parent's J-1 status: their I-94, DS-2019 form and proof of maintenance of status such as 3 recent paystubs or transcript of coursework.
7. I-539 form found under "Forms" at [www.uscis.gov](http://www.uscis.gov)
8. Filing fee noted on the I-539 instructions
9. Copy of I-901 SEVIS fee receipt (See Instructions for Online payment of SEVIS Fee at [www.fmjfee.com](http://www.fmjfee.com))

*NOTE: If you have been subject to the two-year home country residency requirement, you must include a copy of the approved waiver from the USCIS.*