



## **How do I get my Kentucky Driver's License or Kentucky State ID card in Lexington?**

### **Step 1: Social Security Number, Letter of ineligibility or Individual Tax ID Number**

- First you will need your Social Security Number (SSN), Individual Tax ID Number (ITIN) or a letter from the Social Security Administration stating that you are not eligible for a SSN. You are only eligible for a SSN if you are employed. Please see the SSN instructions on the OIA website.

### **Step 2: Letter from International Student & Scholar Services (ISSS)**

- You will need a letter of support from ISSS that states you are a student in good standing at the University of Kentucky. Fill out the request form (previous page).
- Drop off in 214 Bradley Hall the completed request form and a copy of your unofficial transcript from your myUK account.
- Come back in 3 business days to pick up your letter in 214 Bradley Hall.

### **Step 3: Visit the Circuit Court Clerk's Office**

- Fayette County Circuit Court Clerk's Office  
162 E. Main Street, Room 230  
Lexington, KY 40507  
Phone: 859.246.2153  
Office hours: Monday through Friday from 8:00 a.m. to 2:45 p.m.  
Closed Saturday and Sunday and federal holidays
- Be sure to bring cash for payment, as they do not accept checks or credit cards. Fees vary and are subject to change, so it is advisable to bring at least \$30 with you.
- You will also need proof of address. This should be a piece of mail addressed to you that has been post-marked and delivered through the U.S. Postal Service. If you have not received any mail yet, you can mail yourself a letter and bring that with you after it has been delivered.
- Bring all of your official immigration documents, including passport with visa, DS-2019 and I-94 card.