

TENTATIVE MINUTES - posted 2/14/05

BLUEGRASS MEDICAL LIBRARIES Minutes for January 11, 2005 Saint Joseph Hospital Lexington, KY

Member Present at Meeting: Rhonda Burnett, Susan Byars, David Holt, Thelma Nicely, Elisabeth Rowan, Cara Sparks, Susan Suess, Heather Wingfield and Lonnie Wright.

Call to Order: The meeting was called to order by Lonnie Wright at 12:36 pm.

Treasurer's Report: We have a current balance of \$1,125.64 in the treasury.

Minutes of Previous Meeting: The September 22, 2004 minutes were distributed and read. Lonnie made a motion to approve the minutes as written (Byars, Wingfield).

Old Business: Merger of the BML & KHSLC.

Lonnie gave a brief history of the merger talks to date. Benefits of the merger of the two groups include easier access to grants, greater collaboration, and better communication with GRML. Lonnie read excerpts from the KHSLC minutes including a conversation Nancy Utterback had with a hospital administrator regarding library services vs. "free" Internet resources. The Merger Taskforce has not met yet. Lonnie is planning a meeting in the spring at the Quirk in Midway, KY.

New Business:

BML Directory Update:

Send your directory updates for the web page to Laura Davison. Send Laura your e-mail corrections for the listserv.

Dues are due to Lesley soon. Dues renewal forms for both personal and institutional membership were handed out. Lonnie collected several checks, which he will hand over to Lesley.

Lonnie suggested that meeting minutes could be placed on the Internet for corrections between meetings. Susan B. stated that there needs to be some record of additions/corrections to the minutes. The group decided to try posting meeting minutes to the BML listserv for additions/corrections. Once meeting minutes are approved, they will be added to the BML website.

March Teleconference: *"Partnering for Public Health: Information, Librarians, and the Public Health Workforce,"* which will be broadcast on Wednesday, March 9, 2005 at 1:00pm CT (2:00 pm EST). The tentative meeting location is at the University of Kentucky in Lexington. (See Lesley for more info.)

Lonnie passed out a handout on the March teleconference. Lesley has made a room reservation request. Additional details will be posted on the BML website as they become available.

Teleconference at VA Hospital: The program is **Soaring to Excellence: "Dealing with Difficult People"**. Friday, January 21, 2005 from noon until 2:00 pm (Eastern Time). Library staff are increasingly called upon not only to find information for their patrons, but to also teach their patrons skills related to finding, evaluating, and using information.

Lonnie passed out copies of an email about the teleconference from Debra Kessler at the VA. The teleconference is free. Anyone interested in attending must let Debra know.

May Meeting in conjunction with the KHSLC

- a. *Program Topic and Speaker*
- b. *Joint Luncheon Meeting at Noon*

We need a topic, speaker and place for this meeting. Lonnie volunteered Cara as coordinator for this meeting. Susan S. suggested working around the dates for the MLA annual conference (May 14-19 San Antonio, TX). Lonnie stated that in the past BML has paid for the meal while KHSLC pays for the remainder of the program cost.

Additional Programs and Meeting Information:

- a. **1-11-05** (Saint Joseph Hospital)
- b. **3-8-05** (Date Change: 3-9-05 UK Teleconference: Partnering for Public Health)
- c. **5-10-05** (Possible Date Change to Accommodate Joint Meeting: Need Date, Topic, and Speaker)
Central Baptist Hospital or Saint Joseph Hospital
- d. **7-12-05**
Susan Byars will be hosting this meeting at Hospice. The program will deal with hospice/grief issues.
- e. **9-13-05** (Slate of candidates for Sec-Treasurer)
Heather Wingfield will be hosting this meeting at the Lexington Public Library. Potential program topics include grants, public/medical library partnerships, and consumer health.
- f. **11-8-05** (Need location and speaker: Election of Sec-Treasurer)
Shriner's Hospital?

Kentucky Union List of Serials: Allen Ashman 502-852-8725

Lonnie urged BML members to update their KULS information. Allen Ashman at UL is available for questions/assistance.

JCAHO Issues: When are they coming? What preparations have you made?

Susan B reported that her institution just had a JCAHO visit. Upcoming visits are scheduled for St. Joseph Hospital and Central Baptist Hospital.

David reported that starting in 2006, JCAHO can "pop in" for a visit anytime without notice.

David also reported that JCAHO surveyors that do visit libraries are looking for back-up plans for electronic resources, i.e., what do you do if the database you need is not available or if the power goes out, etc.

Announcements/Information Sharing/Local Educational Programs

Elisabeth Rowan

Elisabeth is having carpal tunnel surgery soon.

Cara Sparks

Cara reported that St Joseph Hospital library now has a library catalogue.

Susan Suess

Susan reported that the President of her college was recently appointed a Commissioner of SACS while the Dean of the medical school will be president of the American Osteopathic Association in 2006.

Heather Wingfield

Heather will be conducting several grant workshops before June 2005.

Lonnie Wright

Lonnie is working on updating his print and electronic journal holdings.

Time and Location of the next meeting:

The next meeting will be Wednesday, March 9, 2005 at UK. Details will be posted on the BML website as they become available.

Adjournment: 1:40 pm

Submitted by Susan Suess

**Thank you to Cara Sparks for hosting the BML and for providing refreshments.*