**Geological Society of Kentucky**

**Yearly Guidelines**

* Darwin Lecture: GSK has elected to contribute $200 to KY-AIPG for the Darwin Lecture.
* June 30-Annual Report: Each year before June 30 need to file to the Office of the Secretary of State (sos.ky.gov). The fee is $15.00 payable to the Kentucky State Treasurer and mailed to:

Name of Secretary of State (Alison Lundergan Grimes)

Secretary of State

PO Box 1150

Frankfort, KY 40602-1150

* I believe GSK is not tax-exempt and needs to file the shortest version of the 990-N (organizations having gross receipts of $50,000 or less), it is an “e-postcard” that can only be filed online and requires minimal information.

If we are tax-exempt, then we can file Form 990-EZ.

* November 15-Dues Notice: Notices should be mailed out no later than November 15 payable by check ($10.00) made out and mailed to:

Geological Society of Kentucky

Attn. Faith Fiene

PO Box 704

Lexington, KY 40588

or paid by cash when we meet,

or by using the paypal form on the Geological Society of Kentucky website (instructions will be incorporated within the dues notice).

* September 30: Election of positions on the executive committee (stating the terms of the open positions) shall be first done by sending out an email to the membership no later than September 30 soliciting names for the positions enclosed. All nominations should be returned no later than October 31 to be considered to be put on the ballot.
* November 1: A ballot with the names for the open positions will be sent out to the membership for voting by November 1.
* September 30: The GSK executive committee will seek an AAPG/GSK members who are interested in being a delegate to represent GSK at AAPG’s House of Delegates for a three year term. Once we have an AAPG/GSK member/s interested to be a delegate, a voting ballot will be sent out to the GSK members for voting.
* March 1: An email will be sent to the GSK membership for nominations for a “Distinguished Achievement in Geoscience Award. All submitted nominations for consideration must be accompanied with a letter of justification by April 15th and returned to:
* Geological Society of Kentucky
* Attn. Faith Fiene
* PO Box 704
* Lexington, KY 40588

The presentation of a plaque will be awarded at the Kentucky Geological Survey annual meeting.

* Release and Indemnity form: Attached to field trip registration form.
* Liability Insurance Policy: Yearly renewal from Secura Insurance from Mountain Valley Insurance in Barbourville, KY, policy number 20-CP-003274393-7/000, account # 00007375795.
* AAPG Imperial Barrel Award check ($150) awarded to Kentucky Universities for expanses in preparation for the IBA competition.
* GSK needs to solicit a delegate to represent GSK at the AAPG House of Delegates. The person must be a GSK/AAPG member. Once we have some interested people, a voting ballot will be sent out. It is a three year commitment. GSK will reimburse the delegate up to $1200 in his expenses. Once the delegate returns he must give GSK a report on what transpired. July 2021 a new solicitation will be sent out and then after it will be on a three procedure.