

APPLICATION CHECKLIST

Use this checklist to make sure that application materials are directed to the correct office.

THIS IS FOR YOUR OWN USE AND NEED NOT BE RETURNED.

Send the following material by **February 1st** directly to:
Patterson School of Diplomacy and International Commerce
455 Patterson Office Tower
Lexington, KY 40506-0027

- Patterson School **APPLICATION** (see www.uky.edu/pattersonschool/files/application.pdf)
- ONE OFFICIAL TRANSCRIPT** from all colleges attended (must be sent directly by the Registrar's office and not by applicant)
- A **STATEMENT OF PURPOSE** outlining interest, education and career goals
- 2-4 LETTERS OF RECOMMENDATION**: Separate forms are not provided for recommendations; therefore, recommendations should be sent on school or company letterhead for this purpose.
- Application for **FELLOWSHIP** (if applying)
- RESUME**

Send the following material by **February 1st** directly to:
Graduate School Admissions Office
201 Gillis Building
Lexington, KY 40506-0033

- APPLICATION** for Admission (See www.research.uky.edu/gs/gsapplcation.html for information about on-line and self-managed applications)
- Official GRE** scores sent directly by ETS
- ONE OFFICIAL TRANSCRIPT** from all colleges attended (must be sent directly by the Registrar's office and not by the applicant)
- APPLICATION FEE** (\$50 domestic; \$65 international). An application will **NOT** be reviewed without the application fee.
- TOEFL** scores sent by ETS (only if your native language is not English and you did not graduate from an accredited U.S. institution).

If you have additional questions, please call us at (859) 257-4667 or (859) 257-4666. The admissions committee begins its consideration of applications beginning late February and applicants usually notified late March. Candidates are considered for admission when ALL materials have been received. Applications postmarked after February 1st will be considered only if space allows.