



**Pharmacy Practice and Science**  
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## MEMORANDUM

Date: November 4th, 2009

**To: PY4, Class of 2010 Pharm.D. Students**

From: Mike Richardson, Program Coordinator  
Email: [mrich2@email.uky.edu](mailto:mrich2@email.uky.edu)  
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**Re: December 2009 Rotation Information**

### ***INFORMATION THIS MONTH FOR ALL STUDENTS***

1. **December 2009 Rotation.** The December 2009 rotation dates are from Tuesday, December 1st to Thursday, December 31st, 2009. The syllabus should indicate where and when you are to report, but contact the preceptor not later than two weeks prior to the start of the rotation to confirm that information.
2. **University Holidays.** Friday, December 25th and Friday, January 1st are University Holidays and students are off rotation those days. Students are also allowed to be off one other day in December 2009, as determined by student/preceptor discussion.
3. **Rotation Syllabus.** Beginning with the June 2009 rotation, students will obtain their rotation syllabus via the Experiential Education Program (EEP) web site at [www.uky.edu/Pharmacy/clerkships](http://www.uky.edu/Pharmacy/clerkships).
  - a. Go to the Experiential Education Program (EEP) web site at [www.uky.edu/Pharmacy/clerkships](http://www.uky.edu/Pharmacy/clerkships). Click on "Password-protected pages log-on" and log-on using your ID and password. After you log-on, click on the "Rotation Syllabi" option. Select the Region from the drop down menu. The syllabi are available for viewing and/or printing in numerical order in an Adobe Acrobat reader file.

b. Abbreviations for the drop down menus are as follows:

- Purchase Region (PE)
- West Region (WT)
- South Central Region (SC)
- Southern Region (SO)
- Southeast Region (SE)
- Northwest Region (NW)

- North Central Region, with the following subsets:
- University of Kentucky (UK)
  - Veterans Administration (VA)
  - Fayette County (FC);
  - Outside of Fayette County (OF)

## INFORMATION FOR STATEWIDE STUDENTS

4. **Patient Care Information Computer Training.** Students assigned a UK patient care rotation require a Patient Care Information computer training class. Students that have not received this training will be notified via the EEP web site. This memorandum will be available for viewing and/or printing in an Adobe Acrobat reader file at the EEP web site at [www.uky.edu/Pharmacy/clerkships](http://www.uky.edu/Pharmacy/clerkships) under the "**Information for PY4, Class of 2010 Students – Information applicable to Statewide Students**" heading. The memorandum will be posted by the 15th of the month for the next month, i.e. the memorandum for June will be posted by May 15th. Please note that your preceptors are aware of the requirement for you to attend this training.
  
5. **Pharmacy Services Orientation Training.** Students assigned a UK Hospital rotation are required to attend orientation training. Students that have not received this orientation training will be notified via the EEP web site. This memorandum will be available for viewing and/or printing in an Adobe Acrobat reader file at the EEP web site at [www.uky.edu/Pharmacy/clerkships](http://www.uky.edu/Pharmacy/clerkships) under the "**Information for PY4, Class of 2010 Students – Information applicable to Statewide Students**" heading. The memorandum will be posted by the 15th of the month for the next month, i.e. the memorandum for June will be posted by May 15th. Please note that your preceptors are aware of the requirement for you to attend this orientation.
  
6. **Student's Evaluation of Pharmacy Resident on Service.** PY4 Pharm.D. students assigned a UKMC rotation with a resident are asked to complete an evaluation form for that resident. The only resident evaluation that is to be completed is located through the CourseEval site (<http://128.163.99.31/etw/ets/et.asp?nxappid=WCQ&nxmid=start>).
  
7. **Parking Permit.** Students assigned to UK and VA rotations that would like a parking permit should contact me via phone or email if they do not already have the required memorandum.