Section 1: Campus Security Authority

1. The following have been identified as campus security authorities:

   - Student Affairs: Dean of Students
     - Campus Recreation
     - International Affairs
     - Residence Life
     - Student Activities
     - Student Services
     - Violence Intervention and Prevention (VIP) Center
   - Academic Advisors & Counselors
   - Advisors to Registered Student Organizations
   - Athletic Director(s) and Team Coaches
   - Campus Law Enforcement
   - Housing
   - Parking & Transportation Services (bus drivers and gate attendants)
   - Contract Security Workers of any University unit

2. The following describes the enforcement authority of the identified campus security authorities:

   **Campus Law Enforcement:** UK Police are responsible for a full range of services including crime reports, investigations, medical emergencies, fire emergencies, traffic accidents, enforcement of state laws and all other incidents requiring police assistance. University police officers receive their law enforcement authority through the provisions of Kentucky Revised Statutes 164.950 – 164.990. University police officers have law enforcement authority on property owned or controlled by the University and streets that run through or adjacent to campus. They are also empowered to conduct University-related criminal investigations anywhere within the Commonwealth of Kentucky.

   **Campus Security Authorities:** Campus officials that have a significant responsibility for students and campus activities are considered to be Campus Security Authorities as defined by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 and the Kentucky Postsecondary Education Campus Security (Minger) Act of 2000.
3. The following describes the working relationship of campus law enforcement with federal, state and local police agencies:

University police officers maintain a close working relationship with local, state and federal law enforcement agencies. Officers meet with their counterparts from Lexington-Fayette Urban County Division of Police; Kentucky State Police; Federal Bureau of Investigation (FBI); U.S. Postal Inspectors; Alcohol, Tobacco and Firearms (ATF); and the Secret Service regarding common crime problems and criminal activity on and near campus.

UK Police participate in monthly Regional Crime Information Exchange (RCIE) and Regional Organized Crime Information Center (ROCIC) meetings with other law enforcement agencies from Kentucky. Crime related reports and statistics are routinely exchanged among participating agencies. UK Police are also active members of the International Association of Campus Law Enforcement Administrators (IACLEA) and the Kentucky Association of University Law Enforcement Administrators (KAULEA). UK Police representatives also attend quarterly Kentucky ProTECT meetings, sponsored by the Secret Service, to discuss computer related financial and identity crimes.

4. Compliance – The UK Office of Emergency Management has been designated as the compliance office for insuring that the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 and the Kentucky Postsecondary Education Campus Security (Minger) Act of 2000 are met by the designated Campus Security Authorities (CSA) and the University as an entity. This office is also responsible for issuing the annual reports and for coordinating the release of all Campus Safety Alerts and Advisories with the designated CSA’s.

Section 2: Description of Information Programs

1. Campus Safety and Security:

The UK Police Department employs a full time police officer that is a certified Crime Prevention Specialist who analyzes, reviews, and surveys the effectiveness of crime prevention programs, procedures, and performances. The Specialist recommends security improvements to the University community and Administration that are based on the latest crime prevention standards and/or design. The Specialist conducts crime prevention presentations on methods related to self protection, protection of property, and coordinates the scheduling of STARR (Self-defense Techniques and Risk Reduction) classes.

The following is a listing of the crime prevention programs and projects employed by the University of Kentucky. Most programs are provided free-of-charge.

**Safety Net:** This program is offered by the Violence Intervention and Prevention (VIP) Center through undergraduate Academic Advisors. Participating Academic Advisors have resource cards that are made available to students when needed. The cards contain information on such services as the VIP Center, Bluegrass Rape Crisis Center and others.
SAFECATS Student Escort Service: Air Force ROTC students work in conjunction with the Police Department and Student Government Association to provide walking and mobile escorts for students to and from any destination on campus. This free service is provided Sunday through Thursday, 8:30pm to 1:30am with extended hours during final exam weeks.

On-Demand Night Transportation (221-RIDE): These buses operate as an on-call portion of the campus night route during the fall and spring semesters when class is in official session. Available times are:
- Monday – Thursday, 11:00pm to 5:30am
- Friday, 7:00pm to 5:30am
- Saturday, 7:00pm to 3:00am
- Sunday, 7:00pm to Midnight

Call 221-RIDE (7433) to make a pick-up request. Calls must be received at least 30 minutes prior to the end of on-demand service. Service is limited to the UK Campus.

New Student Orientation: The UK Police Department participates in all new student orientation sessions, addressing and meeting new students and their parents, making available to them printed materials dealing with crime prevention measures, campus safety, etc.

STARR (Self-Defense Techniques and Risk Reduction): This self-defense program is offered to female students, faculty and staff. Sexual assault, relationship violence, and crime prevention issues are addressed. Students are taught full physical contact self-defense techniques and practice techniques in simulated attack scenarios.

Emergency Telephones: The UK campus is equipped with numerous emergency telephones. These phones are programmed to automatically dial the UK Police when activated. The telecommunications officer receiving the call knows exactly where the call is originating. To use these phones, simply push the red button and the emergency call will be initiated. Phones are tested monthly to ensure proper function.

Crime Prevention Presentations: UK police officers work with Residence Life and other student organizations to present information regarding personal and property safety, crime awareness, emergency procedures, and police resources. In addition to hosting presentations, preventative information is also conveyed through bulletin boards located in residence halls. Printed crime prevention brochures, posters, flyers, and bookmarks relating to various crimes students may encounter are available and widely distributed throughout campus. Community Affairs staff can be contacted at 859/257-5108.

Electronic Alarm System: A computer-based electronic system, monitored by an off campus alarm company, immediately notifies UK Police dispatch upon activation. Alarm systems are configured to denote duress, intrusion, fire, and other activations. In the instance of fire alarms, the Lexington-Fayette Urban County Division of Fire and Emergency Services is notified immediately, followed by UK Police.
**Security Surveys:** Security surveys, or audits, may be conducted annually for various departments, organizations and individuals. To request results of past surveys or to request a new survey, contact the Community Affairs staff at 859/257-5108.

**Operation Identification:** The UK Police Department maintains engraving tools that may be checked out and used by members of the University community. Engraved property is much easier to identify and return if stolen. Members of the community are also encouraged to use [www.juststolen.net](http://www.juststolen.net), a free service, to register the make, model, and serial numbers for bicycles, electronics and other property.

**Alcohol Awareness and Education:** The University Police and the Dean of Student’s Health Education Office offer educational and preventative presentations. This programming is conducted each year in the residence halls, fraternities and any other organization requesting such presentations.

College Alcohol Use Student Educators (CAUSE) is a group of active socially conscious students dedicated to helping educate peers and the surrounding community on the harmful effects of high-risk alcohol use. Through presentation to fellow students, campus-wide events such as Spring Break Safety Week and Alcohol Awareness Week, and Reality Check, this organization demonstrates that college students don’t have to use alcohol to have fun.

**Community Policing Program:** UK police officers attend meetings of many departments and campus associations to provide up-to-date crime prevention information and to hear the concerns of members of the University community about crime and safety issues.

**Community Awareness Programs:** Members of the UK Police Department actively participate in University sponsored awareness programs, such as resource fairs, staff appreciation, health fairs, etc. The purpose of these programs is to provide the University community with a wide range of information concerning the different resources available to them through the different University departments.

**World Wide Web Site:** The UK Police Department maintains a web site at [www.uky.edu/Police](http://www.uky.edu/Police) for quick and up-to-date information on the police department and services it provides in addition to crime statistics, crime prevention information, emergency procedures, on-line registration for STARR and bicycle registration. This site also contains a list of registered sex offenders who are affiliated with the University ([http://www.uky.edu/Police/offender.html](http://www.uky.edu/Police/offender.html)). Special alerts and timely reports are also posted to this site. The University community is encouraged to take a few minutes and browse this site. A daily crime log is also available at this site.

**Violence Intervention and Prevention (VIP) Center:** This resource center is committed to implementing creative, research driven strategies to effectively address physical, sexual, and psychological violence against any member of the University community at the prevention, intervention, and response levels. VIP is located in 106 Frazee Hall and can be contacted by calling 859/257-3564.
2. How to Report Crimes:

Contact the UK Police Department by:

- Dialing 911 from any campus phone to report an emergency
- Dialing 859/257-1616 to report non-emergencies.
- Dial #UKPD (#8573) from any cellular phone to make direct contact with the UK Police. Dialing 911 from a cellular phone will continue to be connected to the Lexington Fayette Urban County Division of 911.
- Reporting in person may be done at UK Police Headquarters, 305 Euclid Avenue (Corner of Rose Street and Euclid Avenue).

The UK Police Dispatch Center is staffed 24-hours a day by trained and state certified telecommunications officers. The police department’s telecommunications office is equipped with a telecommunications device (TDD) for communications with the hearing impaired.

The UK campus is equipped with numerous emergency telephones. These phones are programmed to automatically dial the UK Police when activated. The telecommunications officer receiving the call knows exactly where the call is originating. To use these phones, simply push the red button and the emergency call will be initiated.

UK Police maintain direct communications with the appropriate local police, fire and emergency medical response agencies in order to facilitate their responses in an emergency. Direct communication is also maintained with the University’s Office of Emergency Management, Environmental Health and Safety Department, Fire Marshal, Physical Plant Division, Parking and Transportation Services and Medical Center Security.

University police encourage prompt and accurate reporting of all criminal matters.

3. How to Prevent Crimes

Efforts are made to advise members of the University community on a timely basis about campus crime and crime-related problems. These efforts include the following:

**Safety Net:** This program is offered by the Violence Intervention and Prevention (VIP) Center through undergraduate Academic Advisors. Participating Academic Advisors have resource cards that are made available to students when needed. The cards contain information on such services as the VIP Center, Bluegrass Rape Crisis Center and others.

**New Student Orientation:** The UK Police Department participates in all new student orientation sessions, addressing and meeting new students and their parents, making available to them printed materials dealing with crime prevention measures, campus safety, etc.
Crime Prevention Presentations: UK Police Officers work with Residence Life and other student organizations to present information regarding personal and property safety, crime awareness, emergency procedures, and police resources. In addition to hosting presentations, preventative information is also conveyed through bulletin boards located in residence halls. Printed crime prevention brochures, posters, flyers, and bookmarks relating to various crimes students may encounter are available and widely distributed throughout campus. Community Affairs staff can be contacted at 859/257-5108.

Security Surveys: Security surveys, or audits, may be conducted annually for various departments, organizations and individuals. To request results of past surveys or to request a new survey, contact the Community Affairs staff at 859/257-5108.

Operation Identification: The UK Police Department maintains engraving tools that may be checked out and used by members of the University community. Engraved property is much easier to identify and return if stolen. Members of the community are also encouraged to use www.juststolen.net, a free service, to register the make, model, and serial numbers for bicycles, electronics and other property.

Alcohol Awareness and Education: The University Police and the Dean of Student’s Health Education Office offer educational and preventative presentations. This programming is conducted each year in the residence halls, fraternities and any other organization requesting such presentations.

College Alcohol Use Student Educators (CAUSE) is a group of active socially conscious students dedicated to helping educate peers and the surrounding community on the harmful effects of high-risk alcohol use. Through presentation to fellow students, campus-wide events such as Spring Break Safety Week and Alcohol Awareness Week, and Reality Check, this organization demonstrates that college students don’t have to use alcohol to have fun.

Community Policing Program: UK police officers attend meetings of many departments and campus associations to provide up-to-date crime prevention information and to hear the concerns of members of the University community about crime and safety issues.

Community Awareness Programs: Members of the UK Police Department actively participate in University sponsored awareness programs, such as resource fairs, staff appreciation, health fairs, etc. The purpose of these programs is to provide the University community with a wide range of information concerning the different resources available to them through the different University departments.

World Wide Web Site: The UK Police Department maintains a web site at www.uky.edu/Police for quick and up-to-date information on the police department and services it provides in addition to crime statistics, crime prevention information, emergency procedures, on-line registration for STARR and bicycle registration. This site also contains a list of registered sex offenders who are affiliated with the University (http://www.uky.edu/Police/offender.html). Special alerts and timely reports are also
posted to this site. The University community is encouraged to take a few minutes and browse this site. A daily crime log is also available at this site.

**Crime Log:** The University’s Crime Log can be found on-line by visiting [http://iweb.uky.edu/crimelog/Default.asp](http://iweb.uky.edu/crimelog/Default.asp). This log contains all of the UK Police Department’s activity such as reports taken and arrests made as well as any incidents reported to the designated Campus Security Authorities. Additionally, crimes occurring on UK property that are reported to the LFUCG Division of Police are included on this log once we are notified by LFUCG. This site is updated every 24 hours Monday through Friday. Additionally, a printed log containing activity of the UK Police is maintained by the UKPD Telecommunications Office and is available for viewing at all times.

**Student Newspaper:** The UK student newspaper, the *Kentucky Kernel*, has access to all information contained in the crime log. The editor of the paper makes the determination on whether a campus crime report is published. The *Kentucky Kernel* is printed weekdays during the fall and spring semesters.

**Timely Reports via Alerts and Advisories:** If circumstances warrant, the UK Office of Emergency Management, in cooperation with the UK Police and designated Campus Security Authorities, will issue special timely bulletins and distribute them throughout campus. These bulletins advise the situation, steps to take to avoid being victimized and the number to call for more information or to report a crime. A *Campus Safety Alert* is issued when a credible threat to the personal safety or property has been identified or has occurred. A *Campus Safety Advisory* is issued when precaution should be used to prevent any occurrences that may lead to an alert.

**Section 3: Statements of Policy and Procedures**

1. **Timely Warning**

   **Safety Alerts:** The Campus Safety Alert ("Alert") is provided to give students, faculty and staff timely notification of crimes that may present a threat to the campus community and to heighten safety awareness. In general, criminal suspects are unknown to the victims. However, in the instance of a violent crime occurring between two individuals who know each other, University Emergency Management and Police will look at each instance to determine if the suspect poses a continued threat to the campus community and issue a warning where necessary. The Alert also seeks information that may lead to arrest and conviction of the offender when violent crimes against persons or major crimes against property have been reported.

   The Office of Emergency Management is responsible for issuing a Campus Safety Alert when a crime is reported to or brought to the attention of that office or the UK Police, and that crime represents a threat to the safety of members of the campus community. Information for alerts also comes from other law enforcement agencies or other offices. Every attempt will be made to distribute the Alert within 12 hours of the time the incident is reported; however, the release is subject to the availability of accurate facts concerning the incident. Alerts are distributed to residence halls, other on-campus residential facilities,
libraries, UK Chandler Medical Center, Good Samaritan Hospital, and any additional areas that may assist in alerting the campus community. Alerts are also distributed via the campus e-mail network, posted on the University web page, and distributed to local media.

**Safety Advisory:** At times a Campus Safety Advisory may be issued and distributed in the same manner as an alert. Campus Safety Advisories are only issued when there is no immediate threat to the campus community. The advisory is prevention oriented and is meant to remind or educate the campus community of specific events or trends that may assist in preventing an occurrence of crime.

Whenever the Lexington Fayette Urban County Government Division of Police issues a news release about an off-campus crime that represents an ongoing threat to the safety of students, faculty, and staff, the University will assist in publicizing the crime on campus.

Information that may be included in Campus Safety Alerts/Advisories is as follows:

1. A succinct statement of the incident.
2. Possible connection to previous incidents, if applicable.
3. Physical description of the suspect.
4. Composite drawing of the suspect, if available.
5. Date and time the bulletin was released.
6. Other relevant and important information.

**UK Alert:** UK Alert is the University’s emergency notification system and may be used to communicate official information during an emergency or crisis situation that disrupts normal campus operation or threatens the health or safety of the campus community. UK Alert is available to all UK students, staff, faculty, visitors and other interested parties on a voluntary self-subscription basis. For further information or to sign-up, go to [www.uky.edu/ukalert](http://www.uky.edu/ukalert).

2. **On-Campus Housing Fire Suppression Notification**

The University of Kentucky Campus Housing Office provides all new and returning students with a notification that lists the University residential facilities and the buildings level of fire suppression. Residents are required to acknowledge receipt of this notice for their housing assignment and to return it to the Housing Office before they can move into the facility. A link to the notice can be found at [http://www.uky.edu/Housing/fire_suppression_form.pdf](http://www.uky.edu/Housing/fire_suppression_form.pdf).

3. **Assignment of Accessible Housing Policy**

Residence hall rooms and University apartments are available for students who need accessible or unique accommodations due to disability or chronic health problems. Since there is a demand for housing, students should apply for housing in a timely manner. Additionally, students should request the accommodation at the time of application and provide disability documentation to the Disability Resource Center, (859) 257-2754. The Center evaluates the information and determines the appropriate housing assignments in consultation with the Housing Office. Students who do not believe the housing assignment reasonably accommodates the disability or endangers their health or safety, may submit a
written appeal to the Residence Hall Administration Board. The Board is an independent body and will make a determination as to the validity of the appeal.

4. Safety & Accessible Housing Policy

Safety for students in University housing is a primary concern and requires the cooperative effort of those who live in and work in the halls plus security and fire protection personnel. The University provides numerous measures to increase the safety of all students living on campus. For students who might have problems with evacuation during an emergency, the University compiles a housing evacuation list for the police and fire safety officials to be used for priority evacuation and safety verification. Students should contact the Disability Resource Center, (859) 257-2754, to be placed on either of these lists.

**Emergency Assistance Card Program:** The University has developed an Emergency Assistance Card program that is available upon request. This card can be carried by individuals with disabilities and presented to a co-worker, friend or faculty member, who in turn will give it to the emergency team on site. The card identifies the individual who needs assistance during an emergency (i.e. assistance with evacuation) as well as their current location and the reason that assistance is required. For more information about the card or to receive a card, contact the University Equal Opportunity Office or UK Disability Resource Center, (859) 257-2754. More details are also available at [http://www.uky.edu/EM/assistance.htm](http://www.uky.edu/EM/assistance.htm).