

UNIVERSITY OF KENTUCKY
PROVOST 2010 OUTSTANDING TEACHING AWARD
DETAILS AND TIMELINE

The Outstanding Teaching awards are established by the Provost to award and encourage excellence in teaching. The following details explain the types, number of awards, criteria and timeline of the process.

Tenured Faculty Award:

Purpose: To recognize faculty for outstanding teaching performance.

Eligibility: All Regular or Special Title Series tenured faculty

Nature of the award: \$5,000

Number of Awards: Two - one for faculty employed at UK more than 10 yrs, and one for 10 years or less.

Criteria: Evidence of outstanding performance as a teacher, as documented by students and peers - must not have received this award in the past 8 years

Non-Tenured Faculty Award

Purpose: To recognize faculty for outstanding teaching performance

Eligibility: All Regular or Special Title Series non-tenured faculty

Nature of the award: \$3,500

Number of Awards: Two

Criteria: Evidence of outstanding performance as a teacher, as documented by students and peers. Faculty may be presented this award one time.

Lecturer Award

Purpose: To recognize lecturers for outstanding performance in the classroom or laboratory

Eligibility: Lecturers with at least two semesters of teaching experience

Nature of the award: \$2,000

Number of Awards: Two

Criteria: Evidence of outstanding performance in the classroom or laboratory, as documented by students and peers- Recipients may receive this award one time.

Teaching Assistants Award

Purpose: To recognize teaching assistants for outstanding performance in the classroom or laboratory

Eligibility: Teaching Assistants with at least two semesters of teaching assistantship experience are eligible to win this award one time.

Nature of the award: \$1,000

Number of Awards: A maximum of three

Criteria: Evidence of outstanding performance in the classroom or laboratory, as documented by students and peers- Recipients may receive this award one time.

Guidelines for Submitting Nominations for the 2010 Provost Teaching Awards

Step 1: Initial Nomination: deadline for submitting the initial nomination letter to the faculty member's department chair is **4:00 PM Friday, January 15, 2010.**

Step 2: Formal Recommendation

A department chair or senior faculty member, familiar with the candidate's teaching performance, should prepare a two-page formal recommendation. The formal recommendation should include specific examples of the accomplishments and qualities that make the nominee a model of teaching excellence.

The chair will submit an **electronic package** that contains the initial nomination letter and the formal recommendation to the Office of the Associate Provost for Faculty Affairs. The deadline for chairs to submit these materials is **4:00 PM Friday, February 5, 2010.** **Email** all materials to rwilkie@email.uky.edu.

Step 3: Selection of finalists

The Selection Committee reviews all initial nominations and selects approximately six finalists in each category.

Tenured more than 10 years

Tenured less than 10 years

Non-tenured

Lecturers

Teaching Assistants

Associate Provost for Faculty Affairs notifies finalists on or before **February 19, 2010** to request dossier.

Step 4: Submission of Dossiers

Each finalist and their department chair (or designee) will be asked to prepare an **electronic** version of the nominee's dossier containing evidence of the candidate's competence as an aspiring and capable teacher; evidence of influence upon the learning and progress of students (outcomes); and up to five letters of recommendation (including the initial letter from the chair) from colleagues, students, or others familiar with the candidate's teaching performance. The dossiers may be submitted to the office of the APFA **by 4:00 p.m. on Friday, March 12, 2010.**

Step 5: Recommendation to Provost

Upon review of the dossiers, the Selection Committee will recommend the recipients to the Provost.

Step 6: Award recipients are notified by the Associate Provost for Faculty Affairs.

April 23, 2010: Ceremony & reception for award recipients 1:00-3:30 pm, Lexmark Room-Main Building.

For questions, contact Rita Wilkie, rwilkie@email.uky.edu .