

DM User Group Notes - December 2011

Hello DM Users...

This is a follow-up from last week's Digital Measures User Group regarding:

- "Theses & Dissertations" screen - *Is this maintained by data import?*
- Teacher Course Evaluation (TCE) data imports into DM - *Can this happen in a more timely manner?*

Theses & Dissertations Screen

This screen is not maintained via data import and all activities must be entered/maintained manually. (Our team performed an initial data import to check the feasibility of importing these activities from the Graduate School database, however the data results were not clean.)

TCE DATA

The issue was raised whether the TCE data can be loaded earlier than it is now (i.e. prior/during the time faculty update their activities in DM for their Performance Evaluation Reports for the current year.) This way, the current year's TCE data will populate in the report.

The answer:

No. The TCE data collection/process takes approx. 4 weeks before it can be loaded into DM. After which, it takes approx 10 business days before it's loaded into DM. Bottom line: **It is 4 to 6 weeks after the last day of class that TCE data will be available in DM.**

To clarify the process/timeline:

The Institutional Research, Planning & Effectiveness (IRPE) Office collects, processes and distributes TCE data and passes it off to our DM team to load in DM.

1. The IRPE office collects the TCEs on the last day of classes
2. Clean up scanned data files (This depends on how quickly forms are scanned by the Computing Center)
3. Results are emailed to colleges/departments via email (and to our DM team for data import)(**steps 1 -3 take ~4 weeks**)
4. TCE data import submitted to DM
5. TCE data import completed (**~10 business days**)

This time line is provided by the IRPE Office: http://www.uky.edu/IRPE/faculty/tce_schedule.html

Thanks,

Jim

Jim Lindsay
Digital Measures Coordinator
Health Care Colleges Council Coordinator
Associate Provost for Faculty Affairs Office
University of Kentucky, 205 Frazee Hall
Lexington, KY 40506-0031 Ph. (859) 323.6638
www.uky.edu/Provost/AcademicCouncil/council.php