

3.3.0 PROCEDURES FOR PROCESSING COURSES AND CHANGES IN COURSES [US: 11/14/88; US 10/11/99]

G. Exception for Minor Changes [US: 10/11/99]

1. Procedure. If a course change is determined to be a minor change, the form shall be forwarded directly from the Dean of the College to the Chair of the Senate Council for approval. If the Chair of the Senate Council approves, he or she will notify the Registrar's office and the Dean of the College originating the request. If the Chair believes the change is not minor, the request shall be returned to the Dean of the College originating the request for processing through the appropriate Councils.

2. Definition. A request may be considered a minor change if it meets one of the following criteria:

(a) change in number within the same hundred series

(b) an editorial change in the course title or description which does not imply change in content or emphasis

(c) a change in prerequisite(s) which does not imply a change in course content or emphasis, or which is made necessary by the elimination or significant alteration of the prerequisite(s)

(d) a cross-listing of a course as described above

* The SREC interpreted that to "uncross-list" two courses is a minor change that is under the final decision authority of the Senate Council Chair. [SREC: 2/24/06]

(e) correction of typographical errors.