ADVERTISEMENT FOR BIDS

1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Construction Procurement Section, Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of PROJECT: **UKGS Fan Coil Unit Replacement Phase 2** set forth in the specifications and as shown on the drawings for as prepared by UK- Medical Center Physical Plant Division, and approved by the Construction Procurement Section and under the terms and conditions of this Invitation.

2. PROJECT DESCRIPTION

The work shall primarily include, but is not necessarily limited to the following:

1. All insulation associated with mechanical systems
2. Condensate drainage systems
3. Complete heating, ventilation and air conditioning systems
4. Complete balancing of air and water systems
5. All applicable services and work specified in Section 200100
6. All specified or required control work.
7. Provide all required motor starters, etc. not provided under the electrical sections
8. One year guarantee of all mechanical equipment, materials and workmanship
9. Thorough instruction of the owner’s maintenance personal in the operation and maintenance of all mechanical equipment
10. thorough coordination of the installation of all piping equipment and any other material with other trades to ensure that no conflict in installation
11. approved supervision of the mechanical work
12. cutting patching, sleeving, concrete work, etc. Required to construct mechanical systems.
13. prior to submitting a bid the contractor shall contact all servicing utility companies to determine exactly what each utility will provide and exactly what is required of the contractor and shall include such requirements in the base bid.
14. Procurement of all required permits and inspections, including fees for all permits and inspection services and submission of final certification of inspection to the Engineers (Plumbing, Boiler, HVAC, etc.)
15. Factory start-up of all major equipment (including terminal HVAC equipment) and submission of associated factory start-up reports to the engineer.

3. METHOD OF RECEIVING BIDS

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Construction Procurement Section. Failure to comply with the foregoing requirements will be cause for invalidation of bid.

4. METHOD OF AWARD

Final award of Contract will be made on the basis of the lowest, responsive and responsible bid which offers the best value.
5. **SCHEDULE OF PROJECT**

The time for Substantial Completion as further defined in Article 1 of the General Conditions shall be 120 calendar days from the execution of the contract with 30 days thereafter for final completion.

6. **BONDING**

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions.

7. **PLANS AND SPECIFICATIONS REVIEW**

Specifications, Plans and Contract Documents may be examined at the following places:

- UK Central Purchasing website

8. **OBTAINING PLANS AND SPECIFICATIONS**

Plans, Specifications and Official Bid documents are no longer available from the University of Kentucky, Construction Procurement Division. The University and Lynn Imaging have an agreement for duplicating and distribution services for University construction projects. Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging  
328 Old Vine Street  
Lexington Kentucky 40507  
Phone (859) 255-1021  
Fax (859) 233-1558

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

Payments for Plans, Specifications and Official Bid Documents must be made to Lynn Imaging before a set of documents will be issued.

Notes: Contractors that receive plans and specifications from other sources than Lynn Imaging must request a “Form of Proposal” from the University’s Purchasing Representative to be registered as plan holders and to receive addendums.

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering of picking up Plans and Specifications.

9. **BID SUBMITTAL**

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

**SEALED BID INVITATION NO.  CCK-2266-18**

**BID DATE:  **11-29-17 at 3:00 P.M. LEXINGTON TIME
Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

10. **BID WITHDRAWAL**

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum shall not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

11. **MINORITY BUSINESS ENTERPRISE PARTICIPATION**

The University of Kentucky is committed to increasing the participation of minority business enterprises in construction and renovation projects, and encourages the use of minority subcontractors and material suppliers. All contractors should make an effort to locate and use minority business enterprises in bidding this project. For assistance in identifying minority vendors and subcontractors, the contractors may contact: The Kentucky Procurement Assistance Program, 500 Mero Street, 23rd Floor, Frankfort, Kentucky 40601,(800-838-3266) email address CED.kpap@ky.gov, and/or The Office of Business & Occupational Development, Transportation Cabinet, 200 Mero Street, Suite 614, Frankfort, Ky. 40622, (502-564-3601) Attn: Mr. Melvin Bynes, email address Melvin.Bynes2@ky.gov

Biders using minority enterprises as subcontractors and material suppliers are requested to identify these contractors in the space provided on the Form of Proposal. The successful contractor will be asked to supply associated contract amounts rounded to the nearest $500.00 prior to the signing of a contract.

12. **RIGHT TO REJECT**

The University of Kentucky, Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

13. **PRE- BID CONFERENCE**

There will be a pre-bid on NOVEMBER 15, 2017 @ 3:30 PM In C010 UKGS. All interested parties are encouraged to have a representative present.

14. **WRITTEN QUESTIONS**

Anyone wishing to discuss specific items is requested to submit the items in writing to Jim Sutton Capital Construction Procurement, no later than 11-16-17 at 12:00pm. Written questions can be submitted by email to: jsutton@uky.edu and sbowlin@uky.edu or fax to 859.257.1951.

**Note:** Responses to Written Questions received no later than 11-17-17 at 4:00pm will be provided in an addendum.

15. **SUBSTITUTION - MATERIALS AND EQUIPMENT**
Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

16. POST BID MEETING

The apparent low bidder will be requested to meet with the Construction Manager to review the bid and scope of services. The time and place of this meeting will be announced at the bid opening.

Signed: Jim Sutton
Contracting Officer

A Complete list of these and other projects that are out for bid may be viewed on the World Wide Web at the following URL: http://www.uky.edu/Purchasing/