ADVERTISEMENT FOR BIDS

1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Capital Construction Procurement Section, Room #322 Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of Project 2480.0, Construct/Expand/Renovate Ambulatory Care – Medicine Clinic as set forth in the specifications and as shown on the drawings for as prepared by JRA Architects and CMTA Engineers and approved by the Campus Project Management Division and under the terms and conditions of this Invitation.

2. PROJECT DESCRIPTION

The Medicine Clinic project will include the interior renovation of approximately 26,275 square feet of a working outpatient clinic. Work includes, but is not limited to, demolition (gutting), gypsum board and metal stud walls, gypsum board ceilings and soffits, acoustical ceilings, wood doors and hardware, hollow metal door frames, glazing, specialty glazing, automatic operators, resilient flooring and base, carpet tile, tiling, painting, custom millwork and solid surface counters, chair rail and corner guards, wall protection, specialties, ductwork, lighting, electrical, data, fire alarm, cable tray, plumbing fixtures and piping, and fire suppression. This work will allow for new exam rooms, enhanced patient and staff circulation, and improved waiting areas. Upgrades to the existing HVAC will bring it to current UK standards.

The project includes an ALTERNATE #1: Doors - Replace doors E201, E203, E207, E213, E214, and E217 as indicated on the Alternate Door and Frame Schedule.

3. SCHEDULE OF PROJECT

Phase I: North section of renovate suite, as indicated on the Phasing Plans. Renovation. 272 calendar days allowed to Substantial Completion.

Owner Move: 21 calendar days shall be allocated between phases I and II for the Owner’s moving process.

Phase II: South section of renovate suite, as indicated on the Phasing Plans. Renovation. 147 calendar days allowed to Substantial Completion.

4. BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions.
5. **METHOD OF RECEIVING BIDS**

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Capital Construction Procurement Section. Failure to comply with the foregoing requirements will be cause for invalidation of bid.

6. **METHOD OF AWARD**

Final award of Contract will be made on the basis of the lowest, responsive and responsible bid which offers the best value.

7. **OBTAINING PLANS AND SPECIFICATIONS**

Plans, Specifications and Official Bid documents are no longer available from the University of Kentucky, Capital Construction Procurement Division. The University and Lynn Imaging have an agreement for duplicating and distribution services for University construction projects. Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging
Attn: Planroom
328 Old Vine Street
Lexington Kentucky 40507
Phone (859) 255-1021
Fax (859) 233-1558
Email: Distribution Department (distribution@lynnimaging.com)

In addition, Lynn Imaging and the University have a web site at: [www.ukplanroom.com](http://www.ukplanroom.com) where plans can be ordered.

The University of Kentucky is pleased to offer “Free Electronic Downloads” of their project bid documents to potential bidding firms and individuals. In order to receive these files, your firm must place an order so that your firm will be recognized by the University as an official planholder. Once an order has been placed, your firm will automatically receive all correspondence and be added to the official planholders list. An order must be placed so all bidders can receive any project notifications such as addenda. Placing an order also gives you the convenience to order hard copies and CD’s, if needed.

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering Plans and Specifications.
Contractors may use their existing Lynn Imaging planroom user login credentials when logging into the www.ukplanroom.com site. If your firm does not have a login, please click “New User? Register Here” and complete for a new user registration. Once this is completed your firm will receive an email to activate your account. Click on the link in the email to activate the account. If you have forgotten your user name or password, click on “Forgot Your Password” or “Forgot Your User Name,” and you will receive an email with the info you requested.

Please note that all downloads are not available immediately, and must be released first. Once released, you will find them in “My Downloads” located in the Menu on the left under Administration. Download to your computer and print at any time. Hard copy plan sets and spec books are also available for purchase and can be paid for by using a credit card online or your established LYNN account. Shipping, if required is additional based on the method selected.

8. **BID SUBMITTAL**

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. **CCK-2306-18**

**BID DATE:** **May 1, 2018 at 3:00 P.M. LEXINGTON TIME**

Bids, upon their receipt by the University of Kentucky, Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

9. **BID WITHDRAWAL**

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum shall not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

10. **MINORITY BUSINESS ENTERPRISE PARTICIPATION**

The University of Kentucky is committed to increasing the participation of minority business enterprises in construction and renovation projects, and encourages the use of minority subcontractors and material suppliers. All contractors should make an effort to locate and use minority business enterprises in bidding this project. For assistance in identifying minority vendors and subcontractors, the contractors may contact: The Kentucky Procurement Assistance Program, 500 Mero Street, 23rd Floor, Frankfort, Kentucky 40601,(800-838-3266) email address CED.kpap@ky.gov, and/or The Office of Business & Occupational Development, Transportation Cabinet, 200 Mero Street, Suite 614, Frankfort, Ky. 40622, (502-564-3601) Attn: Mr. Melvin Bynes, email address Melvin.Bynes2@ky.gov
Bidders using minority enterprises as subcontractors and material suppliers are requested to identify these contractors in the space provided on the Form of Proposal. The successful contractor will be asked to supply associated contract amounts rounded to the nearest $500.00 prior to the signing of a contract.

11. **RIGHT TO REJECT**

The University of Kentucky, Capital Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

12. **GENERAL INFORMATION**

A. The Listing of major subcontractors, unit prices, and material lists are to be submitted with the bid.

B. Only those Prime Contractors who have obtained Plans and Bid Documents from Lynn Imaging or a Form of Proposal directly from the University of Kentucky Purchasing Representative will be eligible to submit a bid for this project.

C. A prime bidder is to have a responsible authorized representative at the bid opening for post bid review of the apparent low bid that follows immediately after the opening and reading of the bids. Failure to comply with this requirement may be cause for rejection of bid.

13. **PRE-BID CONFERENCE**

A Pre-Bid Conference will be held April 10, 2018 at 9:00 A.M. in room J524, fifth floor of the Kentucky Clinic, 740 S. Limestone Room, Lexington, Kentucky 40536. For directions, see the following web site: [https://ukhealthcare.uky.edu/hospitals-clinics/kentucky-clinic](https://ukhealthcare.uky.edu/hospitals-clinics/kentucky-clinic)

14. **WRITTEN QUESTIONS**

Anyone wishing to discuss specific items is requested to submit the items in writing to Mike Mudd and Suellen Bowling Capital Construction Procurement, no later than April 16, 2018. Written questions can be submitted by email to: mikemudd2@uky.edu and sbowlin@uky.edu.

Note: Responses to Written Questions received no later than April 16, 2018 will be provided in an addendum.

15. **SUBSTITUTION - MATERIALS AND EQUIPMENT**

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the
Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

16. **POST BID MEETING**

The apparent low bidder will be requested to meet with the Project Manager to review the bid and scope of services. The time and place of this meeting will be scheduled at the Bid Opening.

Signed:

![Signature]

Mike Mudd
Purchasing Contracting Officer

A Complete list of these and other projects that are out for bid may be viewed on the World Wide Web at the following URL: [http://www.uky.edu/Purchasing/](http://www.uky.edu/Purchasing/)