

ADVERTISEMENT FOR BIDS

1. INVITATION

Sealed proposals for the following work will be received by the University of Kentucky, Capital Construction Procurement Section, Room #322 Peterson Service Building, 411 South Limestone, Lexington, Kentucky 40506-0005, in the manner and on the date hereinafter specified for the furnishing of all labor, materials, supplies, tools, appliances, equipment, services, etc., necessary for the construction of **PROJECT #2514.1 WAREHOUSE SPACE/POST OFFICE, LEXINGTON, KENTUCKY**, as set forth in the specifications and as shown on the drawings for as prepared by JRA ARCHITECTS, and approved by the Capital Construction Procurement Section and the Capital Project Management Division and under the terms and conditions of this Invitation.

2. PROJECT DESCRIPTION

Project includes interior renovation to the existing Vaughn Warehouse, to include a new space to the University of Kentucky Post Office. The project is relocating the post office service from an existing location. The Post Office will occupy approximately 10,000 square feet of renovated space within the warehouse.

3. METHOD OF RECEIVING BIDS

Bids will be received from Prime Contractors on a Lump Sum Amount for the total project. All phases of the work shall be bid to and through the Prime Contractors. Bids shall be submitted in the manner herein described and on the official proposal form included with the conditions and specifications and shall be subject to all the conditions as set forth and described in the Bid Documents.

Bids shall be submitted only on the Official Forms supplied by the University of Kentucky, Capital Construction Procurement Section. Failure to comply with the foregoing requirements may be cause for invalidation of bid.

4. METHOD OF AWARD

Final award of Contract will be made on the basis of the lowest, responsive and responsible bid which offers the best value.

5. SCHEDULE OF PROJECT

The time for Substantial Completion as further defined in Article 1 of the General Conditions shall be 125 consecutive calendar days from the date of commencement as specified in the work order letter, and final completion shall be thirty (30) days thereafter.

6. BONDING

All bids shall be accompanied by a bid guarantee of not less than five (5%) percent of the amount of the base bid. A 100% Performance Bond and 100% Payment Bond shall be furnished by the successful bidder. All bonding and insurance requirements are contained in the Instruction to Bidders, General Conditions and Special Conditions.

7. OBTAINING PLANS AND SPECIFICATIONS

The University of Kentucky is pleased to offer “**Free Electronic Downloads**” of their project bid documents to potential bidding firms and individuals. In order to receive these files, your firm must place an order so that your firm will be recognized by the University as an official planholder. Once an order has been placed, your firm will automatically receive all correspondence and be added to the official planholders list. An order must be placed so all bidders can receive any project notifications such as addenda. Placing an order also gives you the convenience to order hard copies and CD’s, if needed.

Plans, Specifications and Official Bid Documents are available from:

Lynn Imaging
328 Old Vine Street
Lexington Kentucky 40507

Phone (859) 255-1021
Fax (859) 233-1558
Email: Distribution Department (distribution@lynnimaging.com)

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering or picking up Plans and Specifications.

In addition, Lynn Imaging and the University have a web site at: www.ukplanroom.com where plans can be ordered.

Contractors may use their existing Lynn Imaging planroom user login credentials when logging into the www.ukplanroom.com site. If your firm does not have a login, please click “New User? Register Here” and complete for a new user registration. Once this is completed your firm will receive an email to activate your account. Click on the link in the email to activate the account. If you have forgotten your user name or password, click on “Forgot Your Password” or “Forgot Your User Name,” and you will receive an email with the info you requested.

Please note that all downloads are not available immediately, and must be released first. Once released, you will find them in “My Downloads” located in the Menu on the left under Administration. Download to your computer and print at any time. Hard copy plan sets and spec books are also available for purchase and can be paid for by using a credit card online or your established LYNN account. Shipping, if required is additional based on the method selected.

Note: Bidders must be registered as plan holders through Lynn Imaging. The registered Bidders will receive addendums from Lynn Imaging. Bidders that submit bids that are not registered plan holders may take the chance of having incomplete bidding documents. All addendums must be acknowledged by the Bidder on the Form of Proposal.

Potential Contractors must identify the position of their firm as a prime bidder, miscellaneous subcontractor, material supplier or other when ordering or picking-up Plans and Specifications.

8. BID SUBMITTAL

Contractors must submit their bid in a sealed envelope in Room #322 Peterson Service Building, Lexington, Kentucky 40506-0005 and the envelope must contain the following information on the outside lower left-hand corner:

SEALED BID INVITATION NO. CCK-2442-20

BID DATE: October 1, 2019, at 3:00 P.M. LEXINGTON TIME

Bids, upon their receipt by the University of Kentucky, Capital Construction Procurement Section are stamped showing the hour and date received. Bids received after the scheduled closing time for reception of bids will not be considered provided legal and accepted bids have been received on said referenced Invitation.

9. BID WITHDRAWAL

No bidder may withdraw his bid for a period of sixty (60) days after the date set for the opening of bids. Clerical errors and omissions in the computation of the lump sum shall not be cause for withdrawal of the bid without forfeiture of bid bond. Bids may be withdrawn in person only, prior to the closing date for receipt of bids.

10. MINORITY BUSINESS ENTERPRISE PARTICIPATION

The University of Kentucky is committed to increasing the participation of minority business enterprises in construction and renovation projects, and encourages the use of minority subcontractors and material suppliers. All contractors should make an effort to locate and use minority business enterprises in bidding this project. For assistance in identifying minority vendors and subcontractors, the contractors may contact: The Kentucky Procurement Assistance Program, 500 Mero Street, 23rd Floor, Frankfort, Kentucky 40601, (800-838-3266) email address CEd.kpap@ky.gov, and/or The Office of Business & Occupational Development, Transportation Cabinet, 200 Mero Street, Suite 614, Frankfort, Ky. 40622, (502-564-3601) Attn: Mr. Melvin Bynes, email address Melvin.Bynes2@ky.gov

Bidders using minority enterprises as subcontractors and material suppliers are requested to identify these contractors in the space provided on the Form of Proposal. The successful contractor will be asked to supply associated contract amounts rounded to the nearest \$500.00 prior to the signing of a contract.

11. RIGHT TO REJECT

The University of Kentucky, Capital Construction Procurement Section, reserves the right to reject any and all bids and to waive all formalities and/or technicalities where the best interest of the University may be served.

12. PRE- BID CONFERENCE

A Pre-Bid Conference will be held on September 17, 2019 @ 10:30 AM, at 1247 Versailles Road, Lexington, KY 40509. The contractors are being encouraged to attend this pre-bid conference.

Note: No transcript or report of Pre-Bid Conference will be provided.

13. WRITTEN QUESTIONS

Written questions are due no later than September 19, 2019 by 4:00 PM. All questions will be addressed and issued as part of an addendum that will be issued no later than September 24, 2019, by the end of the day. All questions must be submitted to Jim Sutton @ jsutton@uky.edu or to Suellen Bowling sbowlin@uky.edu

14. SUBSTITUTION - MATERIALS AND EQUIPMENT

Bidders wishing to submit a request for consideration of an alternate under the provisions of Article 48.3 of the General Conditions to the Contract to any article, device, equipment, product, material, fixture, patented process, form, method or type of construction, or by name, make, trade name, or catalog number shall submit a written request to the University at least 14 calendar days prior to the official bid date of the Project including all necessary information and sufficient detail to allow evaluation by the Consultant and the University and, if the University determines the alternate is acceptable, an addendum will be issued allowing the change and advising all bidders of the option.

If no addendum is issued to allow the requested change, the Bidder shall assume the request is not approved and shall prepare the bid on that basis.

15. POST BID MEETING

The apparent low bidder may be requested to meet with the Project Manager and Ross Tarrant Architects to review the bid and scope of services. The time and place of this meeting will be announced at the bid opening

Signed: *Jim Sutton*

A Complete list of these and other projects that are out for bid may be viewed on the World Wide Web at the following URL: <http://www.uky.edu/Purchasing/>