

## Personal Service Contracts

Personal Service Contracts (PSC) are defined (KRS 45A.690) as:

"...an agreement whereby an **individual, firm, partnership, or corporation** is to perform certain services requiring professional skill or professional judgement for a specified period of time at a price agreed upon."

Professional services are defined (KRS 274.005) as:

"...any type of personal service to the public which requires as a condition precedent to the rendering of such service the obtaining of a license or other legal authorization..".

Utilizing the above definitions the following are offered as examples of what would constitute a personal service contract. PSCs require approval by the Government Contract Review Committee, and no one shall begin work on a PSC until notification of the PSC is filed with the committee.

### Personal Service Contract

Attorneys (approved by Attorney General of Kentucky)

Licensed Medical personnel (not employment agencies)

Auditing/Accounting (approved by State Auditor)

Architect/Engineer (managed by CPMD)

Consulting Services

Executive Search Firms

Insurance Adjusters

Others, where a license or legal authorization is required (contact Purchasing Division for determination)

### Examples of (not all inclusive) Other Contracts (not PSC)

Maintenance contracts	Entertainers	Laundry
Software development	Air Medical Service	Towing
Temporary/Recruiting Serv	Concessions	Bookstore
Honorariums	Expert Witnesses	Performing Artists
Visiting Speakers	Hazardous Waste Removal	