

**Congratulations on your admission to the University of Kentucky! You must follow these steps to activate your university computing account and to select your Advising Conference date.**

## **Step 1: Activating Your Computing Account**

Upon your acceptance to the University of Kentucky, we created your computing account for you. Your computing account enables you to select your Advising Conference date, register for classes, pay your tuition online, and send/receive email.

**You must activate this computing account before you will be able to select your Advising Conference and register for classes. Please activate the account as soon as possible.**

### ***Important Information***

Please keep track of the following information. You will need this frequently while using the computing systems at the University of Kentucky and to identify yourself as a student.

#### **Your Student ID Number**

**Your User ID** (This is the first part of your UK email address before the @uky.edu. For example, if your UK email address is [student@uky.edu](mailto:student@uky.edu), your user name is student.)

**\*\*If you have not received your Student ID number and User ID in previous UK correspondence, please call our office at (859) 257-3256.\*\***

### ***Activating your computing Account***

Please carefully review the instructions for activating your computing account at: [www.uky.edu/IT/CustomerService/docs/account\\_activation/](http://www.uky.edu/IT/CustomerService/docs/account_activation/).

### ***Using your Computing Account***

Once activated, your computing account can be used to login to the myUK website at <https://myUK.uky.edu/> in order to select your advising conference, access your student information and pay your tuition online. After meeting with your advisers, you will also be able to register for courses during your registration windows.

### ***Questions or Problems?***

For questions or problems regarding activating your computing account, please feel free to contact the IT Customer Service at (859) 257-1300, [helpdesk@uky.edu](mailto:helpdesk@uky.edu), or if you are on our campus you can stop by the Customer Service Center in 111 McVey Hall Monday through Friday from 7:00 AM until 6:00 PM.

## **Step 2: Selecting Your Advising Conference Date**

As a newly admitted student, you will attend an advising conference (orientation and registration for classes). To select your advising conference date, please log on to myUK at <https://myUK.uky.edu/>. (Note: This requires that you have completed Step 1: Activating Your Computing Account above). Click on the **Student Services** tab, Click on the **Admissions** tab, Click on the **Advising Conference Registration** link. Click on View Conferences to Register and then click Go. You will be presented with one or more advising conference dates. Select the conference of your choice. For assistance with the Advising Conference selection process, please contact the Advising Conference Office at (859) 257-3256.

Once again, congratulations on your admission. We look forward to seeing you on campus soon!