

Advising Conferences

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Advising Conferences

Contact: Suzanne McGurk

Every undergraduate (except Evening & Weekend students) is assigned an Advising Conference date upon admission. The student is informed of this date in his or her admission notification letter. It is recorded on screen 204, **1**.

Screen 204 – Advising Conference Assignment

```

204 ADVISING CONFERENCE ASSIGNMENT           College, Joe
SCREEN:          INST: UK  AU: LC  SID: 123456789  APPL#: 1  TEST:
                                     SCH CD:
                                     ADVISING CONFERENCE
                                     DATE: 05/11/98 1
2 Y  N  N  N  N  N  N  N  N  N  N  N
LEGEND OF FLAGS
1 - CONFIRMED           6 -
2 - ATTENDED           7 -
3 -                     8 -
4 -                     9 -
5 -                    10 -
NEXT ID:
    
```

The first flag field, **2**, indicates whether or not the student has confirmed his or her intention to attend the Advising Conference.

Screen 216 – Contact/Response

This screen is used to track all contact between a student and the Office of Admissions. Letters regarding the Advising Conferences are listed here. When a student confirms his or her intent to attend an Advising Conference, a reply letter is coded on screen 216 which will be generated by SIS, **1**. The date the letter is printed in reflected in the date field, **2**.

```

216 CONTACT/RESPONSE           College, Joe
SCREEN:          INST: UK  AU: LC  SID: 12345689  APPL#: 1  TEST:
                                     COMM:
C/
R CONT/RESP     DESCRIPTION           RESP          AP  APPL
                STATUS          DATE          #  STAT DEL
R ACL           Acceptance Letter     ST   02/23/98 2   1  CO
R PCP           Pre Confirmation Packet ST   03/03/98       1  CO
R CMP 1        Confirmation Acknowledgement Pac ST   04/10/98       1  CO
    
```

Screen 105 – Course Sections

Students may change Advising Conference dates after the assignment is made based upon availability and eligibility. Screen 105 is used to show Advising Conference capacity, **1** enrollment, **2**, and availability, **3**. Conference dates are term specific, **4**.

105 COURSE SECTIONS	ADVC9999											
SCREEN:	INST: UK	AU: LC	SID:	CRS: ADVC9999	TERM: 987						4	
SEC	AVAIL	DAYS	TIMES	SES	ACT	INSTRUCTORS	RCAP	LIM	ENRL	RST	WAITL	CS
ADVC9999												
B20	CLOS					LEC		450	292		N	146
108	9962					LEC	1	9999	2	37	N	30
111	9984					LEC		9999		15	Y	23
112	9974					LEC		9999		25	Y	48
113	100					LEC		100			N	
114	100					LEC		100			N	
115	100					LEC		100			N	
119	100					LEC		100			N	
120	100					LEC		100			N	
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