

# Student Services and Activities

## DEAN OF STUDENTS OFFICE

The University of Kentucky Dean of Students Office provides both administrative and educational services that support the personal and academic success of students. The office provides extracurricular, non-academic educational programs and also collaborates with academic units to provide support for students in reaching their educational goals.

### University Discipline

University of Kentucky students are citizens of two communities – the academic community and the city of Lexington. All students are subject to institutional disciplinary procedures when offenses are committed against the University or its community of scholars. *The Code of Student Conduct* adopted by the Board of Trustees, revised June 6, 2000, sets rules for student behavior that are consistent with the goals and purposes of this academic institution and establishes procedures which insure equality and fairness in dealing with all students. *The Code of Student Conduct: Rules, Procedures, Rights and Responsibilities Governing Non-Academic Relationships*, comprises Part I of **Student Rights and Responsibilities**. This publication also contains: Part II – “Selected Rules of the University Senate Governing Academic Relationships”; Part III – “Regulations Governing Time, Place, and Manner of Meetings, Demonstrations, and Other Assemblies”; Part IV – “Alcohol Policy”; and Part V – “Student Records.” A printed copy may be requested from the Dean of Students Office, 513 Patterson Office Tower, and it is available on the Web at: [www.uky.edu/StudentAffairs/Code](http://www.uky.edu/StudentAffairs/Code).

While the University is a place where the search for truth is carried on through free inquiry, it is not a sanctuary for those who seek freedom from moral, social and legal obligations. As residents of Lexington, students have the same rights and responsibilities as other citizens.

### Fraternities and Sororities

The University of Kentucky hosts 26 national fraternities and 17 national sororities. The undergraduate members are primarily responsible for operating these groups, with the assistance of a house director, local alumni and University advisors. The advisors are concerned with all areas of fraternity and sorority operations – recruitment, pledging, scholarships, housing, finance, leadership, personal growth and University involvement.

Sororities affiliated with the National Panhellenic Council hold a formal recruitment period the week prior to school opening in the fall. This is followed by open membership selection throughout the year for candidates to fill available vacancies.

Fraternities affiliated with the North American Interfraternity Conference host a recruitment week at the beginning of both the fall and spring semesters. Open recruitment takes place throughout the remainder of the school year.

Sororities and fraternities affiliated with the National Pan-Hellenic Council will announce individually their membership intake process during the semester. Pledging is not a prerequisite for membership.

Sororities and fraternities at the University of Kentucky follow the dictates of *The Code of Student Conduct* which prohibits student organizations from discriminating against any person due to race, color, or religious affirmation or belief.

The governing bodies for Greek life are the Interfraternity Council, the Panhellenic Council and Pan-Hellenic Council comprised of representatives from each group on campus. The Inter-Greek Programming Assembly coordinates Greek service activities and chapter recognition.

The Office of Fraternity and Sorority Affairs, the Interfraternity Council, the Panhellenic Council and the Pan-Hellenic Council are located in 575 Patterson Office Tower. For more information, call (859) 257-3151;

or, access the fraternity and sorority Web site at: [www.uky.edu/StudentAffairs/Greek](http://www.uky.edu/StudentAffairs/Greek).

### University Health Service

The University has a comprehensive health care program for all University of Kentucky and Lexington Community College students. Located in the Kentucky Clinic on Rose Street across from the University Hospital, University Health Service provides outpatient medical and mental health services. The **Medical Service** provides consultation and treatment for illnesses and injuries, incorporating a broad range of primary care and preventive medicine disciplines. The **Mental Health Service** assists students with personal and emotional problems. Student health records are strictly confidential and may be released only as permitted by applicable state and federal law.

The regular clinic hours are 8 A.M. to 6 P.M., Monday through Friday; and 9 A.M. to 11 A.M. on Saturday (fall and spring semesters). Summer hours and hours when school is not in session are 8 A.M. to 4:30 P.M. After hours, urgent care is available at the University Hospital Emergency Room or local urgent treatment centers. However, the University of Kentucky and University Health Service assume no responsibility for the cost of after-hours care.

Payment of the mandatory registration fee by full-time students entitles them to use the services provided by the Health Service during the regular fall and spring semester for little or no cost. Part-time students may use the health service on a fee-for-service basis or may pay a semester health fee. The summer health fee is voluntary for all students and must be pre-paid by the first day of classes. Summer students may also choose to be seen on a fee-for-service basis.

University Health Service does **not** cover the expense of referrals, hospitalization, after-hours care, accident care, and surgical services. University of Kentucky Health Service, University Hospital and other University of Kentucky Medical Center programs assume no responsibility or liability for medical expenses incurred by students beyond those covered by University Health Service. It is recommended that all students carry health insurance. (**NOTE:** All international students are required to have university-approved health insurance.) For more information about health insurance, contact University Health Service, University of Kentucky, B-163 Kentucky Clinic, Lexington, KY, 40536-0284, (859) 323-5823 ext. 230.

For questions or further information, call (859) 323-5823; or visit us on the Web at: [www.uky.edu/StudentAffairs/UHS/](http://www.uky.edu/StudentAffairs/UHS/).

### Religious Affairs

While the University does not directly sponsor religious activities, it both welcomes and supports the diverse religious traditions and organizations on campus. A member of the Dean of Students staff assists religious groups through the Religious Advisors Staff, an organization of campus ministers and religion-based student organizations. The Religious Advisors Staff includes the following: Bahá'í Association, Baptist Student Union, Campus Crusade for Christ, Catholic Newman Center, Chi Alpha Christian Fellowship, Christian Student Fellowship, Church of Christ/CATS for Christ, Disciples of Christ, Graduate Christian Fellowship, Inter-Varsity Christian Fellowship, Jewish Student Organization/Hillel Foundation, Lutheran & Episcopal Campus Ministry, Muslim Student Association, Orthodox Christian Student Association, Presbyterian Campus Ministry, Unitarian Universalist, and United Methodist Center Wesley Foundation.

For more information or a list of the student organizations, contact the University Liaison, Dean of Students Office, 2 Alumni Gym, (859) 257-2754.

### Alcohol & Health Education Office

The mission of the Alcohol & Health Education Office is to empower students within the UK community to make healthy lifestyle choices, particularly as it relates to alcohol. We offer a variety of resources that encourage responsible decision-making (including abstinence) that is low-risk to our students and the surrounding community. The CAUSE (College Alcohol Use Student Educators) peer education group implements programs campus-wide to educate UK students about making low-risk decisions. For more information about The CAUSE or to schedule a program, contact the Alcohol & Health Education Office at (859) 257-9687.

### UK Parent Association

The UK Parent Association welcomes all parents and guardians of UK undergraduate students to its membership. At no cost to its members, the Parent Association publishes the *Family Focus* newsletter for families of freshmen and sophomores, as well as the *Insider's Guide* handbook for families of new UK students. In addition, the association coordinates events for students and families during Kentucky Welcome and Family Weekend. The Parent Association provides regular campus updates in the Cat Chat e-mail newsletter and assists parents with questions and concerns related to their students and UK. The Parent Association is coordinated through the Dean of Students Office.

Contact Nancy Stephens, the Parent Association Coordinator, at (859) 257-6597 or [parents@lsv.uky.edu](mailto:parents@lsv.uky.edu). More information is available online at: [www.uky.edu/StudentAffairs/ParentAssociation](http://www.uky.edu/StudentAffairs/ParentAssociation).

### Disability Resource Center

The mission of the Disability Resource Center is to provide and coordinate services that will allow students with disabilities equal access to the University's educational, social, and cultural opportunities. Students with temporary disabilities, documented physical or learning disabilities, or who want to learn more about disability concerns may receive assistance and support from this office. Services are tailored to meet the needs of individual students based on their specific disabilities. The services provided through the Disability Resource Center include, but are not limited to, determining needed classroom and exam accommodations, providing priority advance registration, assigning sign language interpreters, screening applicants for disability parking permits, assisting with campus arrangements, and providing information about other available campus resources.

Students with permanent disabilities include individuals with physical conditions, medical disorders, learning disabilities, attention deficit/hyperactivity disorder, and other psychological disorders. Students with temporary disabilities include those who are recovering from surgery or who are being treated for temporary medical conditions (sprained ankle, broken leg, etc.). All students must provide current documentation of their disability and the need for accommodations before services can be provided.

Students with cognitive disabilities frequently request classroom and exam accommodations. Eligibility for these accommodations is based on current documentation of the disability that validates the need for the requested services. A current psychological assessment using comprehensive adult cognitive measures (i.e., WAIS-III, WJ-Cognitive) and comprehensive achievement measures (i.e., WJ-Achievement, WIAT) is required for all students with learning disabilities. The psychological report must provide educational history, functional limitations, fully disclosed standard scores and percentiles for all normed measures, and need for accommodations. Students with ADHD or other psychological disorders must provide current medical or psychological documentation of their diagnosis that confirms their educational history, functional limitations, and need for accommodations.

All students with disabilities are urged to register with the Disability Resource Center and obtain information about the various types of assistance available to them. The office is located in 2 Alumni Gym. For more information, call (859) 257-2754 (voice/TDD).

### Engaging Differences Site

The Engaging Differences Web site is focused on enhancing the quality of education and services provided to postsecondary students with disabilities at the University of Kentucky. The Engaging Differences site contains: general information about accessibility guidelines, accommodation strategies, federal laws, and campus policy; a searchable database including links to services, experts, literature, and legal cases related to disability issues; and stories that present varying perspectives on accommodation as well as provide disability-related information.

Visit the Engaging Differences site on the Web at: [www.uky.edu/TLC/grants/uk\\_ed](http://www.uky.edu/TLC/grants/uk_ed).

## CAMPUS RECREATION

The Department of Campus Recreation offers wholesome physical activities and sports programs for students, faculty and staff. Activities include intramural sports, club sports, outdoor pursuits and adventure trips, leisure recreation, and fitness programs.

### Bernard Johnson Student Recreation Center

The Bernard Johnson Student Recreation Center is an 87,000 square-foot state-of-the-art facility. The Center has the latest in equipment and amenities. Major spaces include basketball courts, racquetball courts, a fitness center, aerobics studios, a climbing wall and more. All students are encouraged to visit the Center and make positive, healthy use of leisure time.

### Lancaster Aquatic Center

Lancaster Aquatic Center is available for recreational swimming during open hours. For information, call (859) 257-7946.

### Intramural Sports

The Intramural Sports program provides competition between students at UK. Individual, dual, and team sports events are available. Teams are organized into the following divisions: residence halls, fraternities, sororities, independents, and faculty and staff.

### Club Sports

The Club Sports program provides opportunities for UK students, faculty, and staff who desire a more in-depth sports experience than is provided in the Intramural and/or open recreation program. For a list of current club sports, contact the Department of Campus Recreation at (859) 257-2898.

### Adventure Trips

The Outdoor Pursuits program offers a variety of adventure trips for UK students, faculty, and staff. The trips vary from day hiking in the beautiful wild regions of Kentucky, to a weekend of whitewater rafting in West Virginia, to snow skiing at one of the regional spots close to Lexington.

For more information about recreational programs or facilities, contact the Department of Campus Recreation, 177 Johnson Center, (859) 257-3928. Visit us on the Web at: [www.uky.edu/StudentAffairs/CampusRec](http://www.uky.edu/StudentAffairs/CampusRec).

## STUDENT CENTER

The University of Kentucky Student Center is the "living room" of campus. Students are welcome to watch their favorite television program in the Cat's Den, eat breakfast, lunch or dinner at one of our many restaurants, or just study in a relaxing atmosphere. Students, faculty and staff are also invited to check their e-mail on one of the available wireless laptops while sipping a cup of coffee at Starbucks.

Those interested in becoming active on campus can visit the Student Organizations Center, Office of Student Activities, Leadership and Involvement, or inquire about becoming a member of Student Government in the SGA office. Want to purchase a ticket to an upcoming concert or UK event? The Student Center has a Ticket Office with full Ticketmaster services. The Student Center is also the location of the official UK Bookstore, home to one of the branches of the University of Kentucky Federal Credit Union, the "For Friends" Gift Shop and houses S.T.A., the student travel agency.

Our professional and student staff aims to provide an atmosphere of social and intellectual interaction in an informal setting. There are many opportunities for students to gain experience in management, marketing, as service representatives, and in public relations through employment opportunities at the Student Center. For more information or to book a room, call the Director's Office at (859) 257-5781.

### Student Organizations

Student organizations are an outgrowth of student interest and serve the needs of a variety of students. Many provide programs that supplement the classroom experience and extend into areas of service for the community. All provide learning and leadership training for participating students.

There are over 300 registered student organizations on the UK campus. These include government organizations, political organizations, social sororities and fraternities, honors and leadership organizations, recognition societies, departmental/professional organizations, and special interest groups such as the Black Student Union, Cosmopolitan Club, and various religious, athletic, community service, media, international, and military groups. For more information about student organizations and campus activities, contact the Student Organizations Center, 106 Student Center, (859) 257-1099. Or visit: [www.uky.edu/StudentCenter/StudentOrganizations/](http://www.uky.edu/StudentCenter/StudentOrganizations/).

### Leadership Program

The Division of Student Affairs sponsors a variety of leadership programs to complement the academic experience. The **Emerging Leader Institute** provides first year and sophomore students with the opportunity to develop leadership skills and expand their understanding of the principles of leadership. Applications and course schedules for the institute are available at: [www.uky.edu/StudentCenter/StudentOrganizations/ELI](http://www.uky.edu/StudentCenter/StudentOrganizations/ELI).

Course components include structured experiences in critical and creative thinking, ethical decision making, applied leadership styles, effective communication, visioning and project planning, and developing mentor relationships. The institutes are selective in admission and participating students earn academic credit.

The Leadership Resource Center has been established to support and enhance the student leadership development programs of UK. The Center houses material resources such as books, magazines, videos, newsletters, etc. that focus on leadership development issues including:

- communication and leadership;
- diversity issues in leadership;
- ethics of leadership;
- group goal setting;
- officer training and transition;
- program and project planning;
- social change and leadership;
- team building exercises.

University of Kentucky students, faculty, and staff who are interested in learning more about leadership theory and practice may check out these reference materials by presenting their UKID cards.

The Leadership Resource Center is maintained by a committed staff who are there to assist students, student organizations, and university employees in furthering leadership development objectives. Through the Center, the staff will provide individualized leadership workshops, consultations, and programs. One particular highlighted program is the "Leadership On Target!" Team Challenge. "Leadership On Target!" is an experiential program that utilizes state of the art ropes course technology. The ropes course is completely mobile and, therefore, the staff can travel across campus to meet the training needs of any group.

For more information regarding leadership development opportunities, contact the Student Activities Office at (859) 257-1099 or (859) 257-8867.

### Student Volunteer Center

The UK Student Volunteer Center is a student-driven program intended to connect students who want to make a difference in their community. Through a team of student volunteers and staff, services and programs are

offered that afford UK students the opportunity to use their talents and energy while helping others. The Center offers a referral service and small group service projects. To get involved, stop by the Center in 106C Student Center; call (859) 257-9385; or visit: [www.uky.edu/VolunteerCenter/](http://www.uky.edu/VolunteerCenter/).

### ACADEMIC OMBUD SERVICES

The Academic Ombud helps resolve academic disputes between students and faculty or administration. When students are unable to resolve grievances or complaints through usual means, the ombud may be able to expedite the process or advise the student about the proper procedures to follow. Problems include, but are not limited to, violation of students' academic rights, unfair teaching and grading practices, cheating and plagiarism, and discrimination and harassment. All cases are held in strict confidence.

The Office of Academic Ombud Services is open from 8 A.M. to 5 P.M. and is located in 109 Bradley Hall. For information, questions, or appointments, call (859) 257-3737.

### FINANCIAL OMBUD SERVICES

The Financial Ombud provides a neutral and confidential setting for current and prospective students and their parents to discuss difficult or unusual financial problems affecting tuition and fee payment. The Financial Ombud resolves problems, counsels, and makes recommendations and referrals as needed.

The Office of the Financial Ombud Services is open from 8 A.M. to 4:30 P.M. and is located in 18 Funkhouser Building. For information, questions, or appointments, call (859) 257-3406.

### ATHLETICS

The University of Kentucky sponsors athletic teams in both men's and women's sports and is a member of the National Collegiate Athletic Association and the Southeastern Conference. The University fields representative teams in a variety of varsity sports: basketball, football, baseball, tennis, golf, track, soccer, swimming, and rifle for men; and basketball, golf, gymnastics, rifle, soccer, swimming, tennis, track, softball, and volleyball for women. These various teams provide wholesome entertainment for the student body, faculty, staff, alumni, and general public. Students interested in joining a team should contact the head coach's office in the sport of interest.

The Athletics Association helps support the band, cheerleaders, and the Student Athletic Committee; aids the Kentucky High School Athletic Association by supplying facilities for district, regional and state tournaments in all sports; provides athletic scholarships for approximately 370 student athletes; and provides grants to the University of Kentucky for academic scholarships.

### INTERNATIONAL AFFAIRS

Under the direction of the Director of International Affairs, the Office of International Affairs (OIA) provides leadership, coordination, and service to the University of Kentucky and the community in four areas: service to international students and scholars; study abroad programs and services; international research contracts and grants to offer overseas experiences to faculty and staff and to attract international students to UK; and internationalization of the curriculum, campus, and community. OIA is located in Bradley Hall.

### OIA SERVICES

#### International Student Advising

The Assistant Director for International Student Services arranges the meeting and greeting of arriving international students, organizes Welcome Week activities, presents with others an orientation program on our educational system and culture, counsels students on non-academic concerns, develops cross-cultural activities for internationals and Americans, and is liaison to the International Hospitality Program. For additional information, call (859) 257-4067, ext. 237.

### Immigration Specialists

Immigration Specialists provide advice regarding immigration matters to international students, researchers, and faculty, and assist academic departments with the hiring and retention of international personnel and faculty. For additional information, call (859) 257-4067, ext. 241, (students, room 215), ext. 240, (scholars, room 211), ext. 228 or 239, (academic departments).

### Development Contract Services

The contracts and grants unit provides assistance throughout the University in preparing technical proposals for international contracts and grants. It also provides project management and implementation services for multi-college projects. For additional information, call (859) 257-4067, ext. 232.

### Study Abroad Services

Study Abroad Services provides information, counseling, and services for students, staff, faculty and community members interested in working, traveling, or studying abroad. UK offers summer, semester, and year study abroad programs in many countries. Study Abroad Services coordinates scholarship programs such as Deauville Exchange, English-Speaking Union Scholarships, Fulbright Graduate Scholarships, Heidelberg Scholarships, Marshall Scholarships, OIA Scholarships, New Horizon Scholarships, and Rhodes Scholarships. Students can purchase International Study Identity Cards, the Youth Hostel Pass, and the Eurail Pass from this office. The Study Abroad Library is located in Bradley Hall. For additional information, call (859) 257-4067, ext. 236 or 248.

### Community Relations

The Community Liaison professional staff person organizes opportunities for international students to interact with the Lexington community, particularly schools, fills requests from the community for translators, information and international programming, and serves as Executive Director for Kentucky-Ecuador Partners of the Americas and the contact for Peace Corps information. For additional information, call (859) 257-4067, ext. 226.

### Health Insurance Advisor

The Health Insurance Advisor provides information on the mandatory international health insurance requirement for UK international students and scholars. For additional information, call (859) 257-4067, ext. 238.

### Other Functions Offered by OIA

Some other functions of the Office of International Affairs include negotiating new linkages with overseas institutions, acting as an information source for faculty Fulbright applications, hosting foreign visitors, encouraging internationalization of courses in a variety of disciplines and new study abroad programs, and helping to initiate and implement new ideas in residence life such as Jewell Hall International Living and Learning Center, and in curriculum such as International Studies and World Regional/Foreign Language Concentrations and the topical major in International Studies. For additional information, contact:

**Office of International Affairs**  
**Bradley Hall**  
**University of Kentucky**  
**Lexington, Kentucky 40506-0058**  
**(859) 257-4067**  
**fax: (859) 323-1026**

### OFFICE FOR MULTICULTURAL AND ACADEMIC AFFAIRS

#### Office for Multicultural and Academic Affairs

The Office for Multicultural and Academic Affairs (OMAA), formerly the Office for Minority Affairs, is administratively responsible to the Provost. The services and programs emphasize support for African American, Hispanic, Native-American and rural/Appalachian students, faculty and staff. OMAA provides leadership in offering programs that assist the

general university community in gaining awareness, understanding and appreciation for the target populations and the general advancement of an inclusive learning community. The Associate Provost for OMAA serves in an advisory capacity in all matters related to minorities throughout the University.

### African-American Student Recruitment

The Director of African-American Undergraduate Student Recruitment communicates with high schools, community organizations and churches to identify prospective students for the University. The director conducts a series of campus visitation programs for prospective students, visits targeted high schools, and informs students of career, occupational, scholarship, retention, and summer program opportunities available at the University. Contact the recruiter at 551 Patterson Office Tower, (859) 323-6342; e-mail: buzz@uky.edu.

### African-American Scholarships Office

The Director of Minority Student Fiscal Affairs serves to inform minority students of financial aid available to finance their university education. The director is knowledgeable of internal sources of financial aid to undergraduate minority students, and administers the William C. Parker Scholarship Program for African American students. Contact the director at 563 Patterson Office Tower, (859) 323-6334.

### African-American Student Affairs

Among the services available from the Office of African-American Student Affairs are short-term motivational counseling, orientation, non-academic advising, problem-solving assistance with employment, housing, financial aid and overall adjustment to university life. The office assists students, faculty, and staff with the development of cooperative programs of educational, social, or cultural relevance to African-American students, or students from other minority groups. Organizational and administrative assistance is also provided to the student organizations in the planning of projects and programs.

All currently enrolled African American students and those seeking admission to the University should register with the Office of African-American Student Affairs, 557 Patterson Office Tower, (859) 257-5641.

### Martin Luther King Jr. Cultural Center

The Martin Luther King Jr. Cultural Center promotes teaching and research about Africa, the African Diaspora and the African American experience at the University, as well as in the society; builds awareness of African American culture within the campus community; and supports outreach to enhance teaching about African American culture in Kentucky schools and to increase understanding of African, African Diaspora and African American culture in Kentucky's communities. The center maintains a collection of books, periodicals, multimedia kits, records, and audio and videotapes which relate to the diversified aspects of African-American culture.

The Center offers a relaxed but stimulating atmosphere, and strives to enhance the retention of African American students by providing a variety of educational and social activities throughout the year including lectures, workshops, seminars, art exhibits, theater, music and dance. The Center is located in 124 Student Center and is open Monday through Friday from 10 A.M. to 6 P.M. For more information, call (859) 257-4130.

### Learning Services Center

The Learning Services Center (LSC) is an academic support unit in the OMAA. The Center's programs and services are designed to enhance African American students' adjustment to academic and university life, thereby increasing their chances for persisting through graduation.

The Center provides a comprehensive academic support system that consists of:

- Tutoring
- Organized Study Groups
- Academic Planning Assistance
- Learning Skills Assistance (note-taking, test-taking strategies, time management, study skills and writing assistance)
- Help with Personal Problems

- Peer Mentoring Program
- Freshman Summer Program (academic enrichment program)
- Career Fair
- Workshops
- Computer Lab

For more information, call (859) 323-6347, or stop by the Center at 660 South Limestone Street; or visit our Web site at: [www.uky.edu/LSC/](http://www.uky.edu/LSC/).

### Student Support Services

Student Support Services (SSS) is a federally-funded TRIO program designed to provide comprehensive academic support to improve academic performance and increase retention and graduation rates. Participation in SSS requires that a student be a U.S. citizen and at least one of the following: (1) first-generation college – neither parent has a baccalaureate degree; (2) low income – according to federal guidelines; and (3) have a documented disability. When a student has been accepted into the program, all program services are free. Services offered include: individual and group tutoring (in any subject), academic planning, personal counseling, peer mentoring, career counseling, financial aid information, study skills instruction, writing assistance, graduate school preparation, technology assistance, cultural/social activities, and limited computers, calculators, and a small resource library for check-out and on-site use.

Students interested in becoming a part of the SSS program should stop by the office at 6 Alumni Gym to pick up an application; or call (859) 257-9797 to request an application be mailed to you, or for additional information.

### Minority College Awareness Program

The Governor's Minority College Awareness Program at the University of Kentucky is comprised of several early intervention components focused on preparing African American and other under-represented students for success in postsecondary education institutions. In addition to the component that meets at UK, components are also hosted at Winburn Middle School (RAP – Realizing Academic Potential) and YMCA Black Achievers Program/7th and 8th Grade Education Enhancement Cluster that meets at Lexington Traditional Magnet School.

Each component integrates a primary focus on mathematics with other disciplines such as science, African American history, language arts and communications. Student participants are identified for MCAP based upon referrals from schools, churches, parents and other sources. Parents are required to support their children through transportation and participation in parent workshops, seminars and other open house activities. For more information, contact the director at (859) 257-4098.

### Medical Center Multicultural and Academic Affairs Office

The Medical Center Multicultural and Academic Affairs Office provides support for the recruitment and retention of minority students and employees. To help accomplish this, the Office provides leadership and support to minority persons seeking and/or pursuing health professions degrees. Additionally the Office provides social and cultural programs, which encourage African American and other under-represented minorities to have an appreciation of their social and cultural heritage and to become engaged in university life. The Office also strives to enhance the institution's climate and responsiveness to the unique needs, contributions and achievements of African Americans and other under-represented minorities. As a result, we serve as a resource to Medical Center constituents on minority issues and also serve as a conduit of quality health-care information to the African American community.

## PROFESSIONAL SERVICES

### University Counseling & Testing Center

The University Counseling & Testing Center has a staff of trained psychologists and counselors whose primary function is to help UK students with personal concerns, career decision-making and academic success skills. Individual counseling is available to assist students with adjustment to college life, relationship difficulties, career exploration/

decision-making, feelings of depression or anxiety, low self esteem, life transitions, alcohol/substance use, problems in the family, and/or ineffective study skills. In addition, counseling groups led by trained therapists are organized each semester and address personal growth issues, interpersonal skills and a variety of other topics. All interviews are confidential. Individual testing and inventories of personality, career interests, and learning styles may be used to aid in self-understanding and to improve academic efficiency. Testing is available only upon referral by a Center staff counselor.

The Counseling & Testing Center maintains an active outreach program, offering workshops and lectures to students, faculty and staff on a variety of college life and mental health topics. The professional staff is also available to faculty, staff and departments for consultations regarding students, personnel or programs. There is no charge for consultations or outreach presentations.

During the academic year, fee paying University of Kentucky and Lexington Community College students enrolled for at least six (6) credit hours are eligible to receive services from the Counseling & Testing Center free of charge. To be eligible for our services in the summer, you must meet two criteria: be enrolled at UK/LCC during the previous spring semester and registered for the upcoming fall semester. Additionally, students enrolled for either summer session will be eligible for Center services. Students enrolled in graduate and professional programs at the University of Kentucky are also eligible. For an appointment, call (859) 257-8701 between 8 A.M. and 5 P.M., Monday through Friday. Referral from another campus agency is not necessary. The Counseling & Testing Center is located in 201 Frazee Hall next to the Student Center.

### Experiential Education and Career Services

Experiential Education and Career Services, located in the James W. Stuckert Career Center, is a comprehensive and centralized career center for all students enrolled at the University of Kentucky. The Center's programs are designed to help students, faculty and employers integrate occupational and employment information into educational experiences, extracurricular activities and work. Counselors at the Center work with students from their first-year experience through degree completion and beyond, helping them define goals, explore career possibilities, and obtain employment related to their education.

Through individual appointments and group workshops, career counselors assist students with assessment of individual interests, life/work values, skills and decision-making styles; career exploration; identifying part- and full-time job vacancies, internships and shadowing experiences; resume writing; interviewing preparation and practice; job search strategies; networking with potential employers; researching salary information; and preparing for a successful transition from campus to the community and beyond.

Career counselors encourage students to explore careers first-hand by taking part in the Shadowing and Mentoring Program. Shadowing gives students the opportunity to follow working professionals for all, or part, of a day to learn more about careers of interest. Obtaining a mentor through the Center's Mentoring Program provides students with the opportunities for developing on-going contacts with professionals in their fields of interest.

For a more in-depth experience, students may apply for internships, gaining experience and sometimes academic credit by working in businesses, agencies, or other settings pertinent to their academic majors or career goals. Positions are often semester-based, beginning at the start of a semester and finishing at semester's end; therefore, they should be arranged prior to the semester in which the student wants to begin. Internships are available year-round, during fall, spring and summer semesters. Full-time or part-time internships may be arranged in Lexington and central Kentucky, as well as other locations. Internships may be planned for academic credit, in compliance with individual employers' specifications and faculty sponsorship. More than 35 percent of internships are paid positions.

The James W. Stuckert Career Center is also home to the Katherine Kemper Career Library, a 1,400 square-foot reference area which houses information in electronic and print formats to assist students in their career decisions and job searches. This library offers twelve computer work

stations with Internet access as well as TV/VCR carrels for viewing company and occupational information videotapes. For students and alumni seeking 24/7 career services from a distance, the Center offers password access to the Vault Online Career Library accessible from the Center's Web site at: [www.uky.edu/CareerCenter/](http://www.uky.edu/CareerCenter/).

For students ready to begin seeking full-time, career-related employment, the James W. Stuckert Career Center offers numerous career fairs, employer information sessions and networking receptions throughout the year. Students registering with the Center's Web-based service, CyberCAT, have access to thousands of job vacancies in addition to being able to apply for interviews with employers who come to campus to recruit UK graduates.

For more information, visit the Center's Web site at: [www.uky.edu/CareerCenter/](http://www.uky.edu/CareerCenter/). Currently enrolled UK students and alumni may schedule an appointment by calling (859) 257-2746. Students may also drop by the Katherine Kemper Career Library, Monday through Friday, 8 A.M. to 5 P.M. Drop-in hours are available to discuss quick questions with career counselors every weekday from 3 P.M. to 5 P.M., year-round.

### TRANSCRIPT SERVICES

Students may purchase official copies of transcripts of their academic record in the Office of Transcript Services.

The current charge for transcripts is \$5.00 per copy for all UK students (two working days are required to process transcripts). Immediate processing service is available at \$8.00 per copy.

Students may view their transcript at no charge. Students must present proper identification.

No transcript will be released without the proper written authorization from the student.

No transcript will be released if:

- no payment is received;
- the student has been declared financially delinquent to the University of Kentucky; or
- the student does not present the proper identification (see section on *Notification of Rights Under FERPA for Postsecondary Institutions* on page 2 of this Bulletin.)

The Office of Student Services is located in the Registrar's Office and is open Monday through Friday from 8 A.M. to 4:30 P.M. Address transcript requests to:

**University of Kentucky Registrar**  
**10 Funkhouser Building**  
**Attention: Transcripts**  
**Lexington, KY 40506-0054**  
**(859) 257-8729**

## GUIDE TO UNIVERSITY OFFICES

| <u>WHAT</u>                | <u>WHO TO SEE</u>                | <u>WHERE</u>          | <u>PHONE</u>      |
|----------------------------|----------------------------------|-----------------------|-------------------|
| <b>Absences</b>            |                                  |                       |                   |
| Reporting prior to         | Instructor                       |                       |                   |
| Reporting following        | Instructor                       |                       |                   |
| Due to illness             | Instructor                       |                       |                   |
| Emergency notification     | Instructor                       |                       |                   |
| Hospitalization            | Dean of Students Office          | 513 POT               | 257-3754          |
|                            | Instructor                       |                       |                   |
| <b>Accident</b>            |                                  |                       |                   |
| Auto (on campus)           | University Police                | 305 Euclid Ave.       | 257-1616          |
| Auto (off-campus)          | Metro Police                     |                       | 911               |
| Injury                     | Student Health Service           | B-163 Kentucky Clinic | 323-5823          |
|                            | University Medical Center        | Emergency Room        | 323-5901          |
| Emergency (on campus)      | University Police                | 305 Euclid Ave.       | 911               |
| (off-campus)               | Metro Police                     | 150 E. Main St.       | 911               |
| <b>Activities, Student</b> |                                  |                       |                   |
| Programming bodies         | Student Activities Board         | 203 Student Center    | 257-8867          |
|                            | Student Government               | 120 Student Center    | 257-3191          |
| Activities available       | Student Organizations Office     | 106 Student Center    | 257-1099          |
| <b>Athletics</b>           |                                  |                       |                   |
| Intramural and Extramural  | Director, Campus Recreation      | 145 Seaton Center     | 257-2898          |
| Varsity – Men              | Director                         | Memorial Coliseum     | 257-1916          |
| Varsity – Women            | Director                         | Memorial Coliseum     | 257-6046          |
| Tickets                    |                                  |                       |                   |
| Student                    | Athletic Student Services Office | 34A Memorial Coliseum | 257-9648          |
| Other                      | Ticket Office                    | 111 Memorial Coliseum | 257-1818          |
| <b>Attendance</b>          |                                  |                       |                   |
| (see Absences)             |                                  |                       |                   |
| <b>Automobile</b>          |                                  |                       |                   |
| (see Traffic)              |                                  |                       |                   |
| <b>Campus Recreation</b>   |                                  |                       |                   |
|                            | Campus Recreation                | 177 Johnson Center    | 257-2898          |
| <b>Check Cashing</b>       |                                  |                       |                   |
| Medical Center             | Financial Services               | H102 Hospital         | 323-5601          |
| <b>Counseling</b>          |                                  |                       |                   |
| Academic                   | Academic Advisor                 |                       |                   |
|                            | Counseling & Testing Center      | 301 Frazee Hall       | 257-8701          |
| Activities                 | Student Activities Office        | 203 Student Center    | 257-8867          |
|                            | Dean of Students Office          | 513 POT               | 257-3754          |
| Financial                  | Director of Financial Aid        | 128 Funkhouser Bldg.  | 257-3172 ext. 242 |
| Health                     | Student Health Service           | B-163 Kentucky Clinic | 323-5823          |

**Counseling, continued**

|            |                                |                              |          |
|------------|--------------------------------|------------------------------|----------|
| Personal   | Counseling & Testing Center    | 301 Frazee Hall              | 257-8701 |
|            | Dean of Students Office        | 513 POT                      | 257-3754 |
|            | Student Mental Health Services | B-163 Kentucky Clinic        | 323-5511 |
| Vocational | Counseling & Testing Center    | 301 Frazee Hall              | 257-8701 |
|            | Career Center                  | Stuckert Bldg., 408 Rose St. | 257-2746 |
| Women      | Central Advising               | 109 Miller Hall              | 257-3383 |

**Disabled, Services for**

|                            |              |          |
|----------------------------|--------------|----------|
| Disability Resource Center | 2 Alumni Gym | 257-2754 |
|----------------------------|--------------|----------|

**Dormitories**

(see Housing)

**Drug Information**

|                     |                                   |                       |          |
|---------------------|-----------------------------------|-----------------------|----------|
| Emergency Treatment | Student Health Service            | B-163 Kentucky Clinic | 323-5823 |
|                     | Counseling & Testing Center       | 301 Frazee Hall       | 257-8701 |
|                     | Alcohol & Health Education Office | 242 Johnson Center    | 257-9687 |
|                     | University Medical Center         | Emergency Room        | 323-5901 |

**Employment**

|                     |                                 |                              |                   |
|---------------------|---------------------------------|------------------------------|-------------------|
| Career Placement    | Career Center                   | Stuckert Bldg., 408 Rose St. | 257-2746          |
| Student (part-time) | Student Employment – S.T.E.P.S. | 104 Scovell Hall             | 257-9555 ext. 120 |
| Teacher Placement   | College of Education            | 104 Taylor Education Bldg.   | 257-1857          |
| Work-Study          | Student Financial Aid           | 128 Funkhouser Bldg.         | 257-3172 ext. 247 |

**Facilities (use and reservation)**

|  |                                    |                                  |          |
|--|------------------------------------|----------------------------------|----------|
| Academic space                                   | Registrar's Office                 | 12 Funkhouser Bldg.              | 257-4903 |
| Adena Park                                       | Campus Recreation                  | 145 Seaton Center                | 257-2898 |
| Agriculture Science Auditorium (Seay Auditorium) | Management Operations              | N-3 Ag. Science N. Bldg.         | 257-2983 |
| Agriculture Sci. South Aud. – B52                | Registrar's Office                 | 12 Funkhouser Bldg.              | 257-4903 |
| Alumni House                                     | Alumni Association                 | King Alumni House (400 Rose St.) | 257-8905 |
| Alumni Gym                                       | Campus Recreation                  | Campus Recreation                | 257-3928 |
| Carnahan House (restricted)                      | Carnahan Conference Center         | 1701 Newtown Pike                | 254-1060 |
| Haggin Field                                     | Residence Life                     | 537 POT                          | 257-4784 |
| Medical Center Auditorium                        | Hospital Adm.                      | N100 Medical Center              | 323-5211 |
| Memorial Coliseum                                | Athletics Association              | 200 Memorial Coliseum            | 257-3838 |
| Memorial Hall                                    | Student Center – Director's Office | 209 Student Center               | 257-5781 |
| Parking lots and structures                      | Parking Services                   | 305 Euclid Ave.                  | 257-5757 |
| Patterson Office Tower (18th Floor - restricted) | Vice President for Fiscal Affairs  | 110 Administration Bldg.         | 257-8200 |
| Seaton Center                                    | Campus Recreation                  | 145 Seaton Center                | 257-2898 |
| Singletary Center for the Arts                   | Coordinator                        | 126 Center for the Arts          | 257-1706 |
| Student Center                                   | Student Center – Director's Office | 209 Student Center               | 257-5781 |
| University grounds                               | Student Center – Director's Office | 209 Student Center               | 257-5781 |

**Fee Payment**

|                          |                     |          |
|--------------------------|---------------------|----------|
| Student Billing Services | 18 Funkhouser Bldg. | 257-3406 |
|--------------------------|---------------------|----------|

**Financial Aid**

|                              |                      |                   |
|------------------------------|----------------------|-------------------|
| Student Financial Aid Office | 127 Funkhouser Bldg. | 257-3172 ext. 223 |
|------------------------------|----------------------|-------------------|

**Fraternities**

|                    |         |          |
|--------------------|---------|----------|
| Fraternity Advisor | 575 POT | 257-3151 |
|--------------------|---------|----------|

**General Information and Assistance**

|                         |         |          |
|-------------------------|---------|----------|
| Dean of Students Office | 513 POT | 257-3754 |
|-------------------------|---------|----------|

**Graduation Ceremonies**

|                 |                  |                   |
|-----------------|------------------|-------------------|
| Human Resources | 115 Scovell Hall | 257-9519 ext. 176 |
|-----------------|------------------|-------------------|

**Health Fee**

|             |                          |                       |          |
|-------------|--------------------------|-----------------------|----------|
| Payment     | Student Billing Services | 18 Funkhouser Bldg.   | 257-3406 |
| Information | Student Health Service   | B-163 Kentucky Clinic | 323-5823 |

**Housing**

|   |                          |                      |          |
|---|--------------------------|----------------------|----------|
| Applications and assignments (undergraduates) | Housing Office           | 125 Funkhouser Bldg. | 257-1866 |
| Graduate and Family                           | Auxiliary Services       | Cooperstown C Bldg.  | 257-3721 |
| Greg Page Stadium View Apts.                  | Housing Office           | 125 Funkhouser Bldg. | 257-1866 |
| Payment of fees                               | Student Billing Services | 18 Funkhouser Bldg.  | 257-3406 |
| Residence Halls Programming                   | Residence Life           | 537 POT              | 257-4783 |
| Resident Advisors                             | Residence Life           | 537 POT              | 257-4783 |

**Identification Cards**

|        |                   |                    |          |
|--------|-------------------|--------------------|----------|
| Photos | Student ID Office | 107 Student Center | 257-1378 |
| Lost   | Student ID Office | 107 Student Center | 257-1378 |

**Insurance**

|                |                          |                     |          |
|----------------|--------------------------|---------------------|----------|
| Student Health | Student Insurance Office | 163 Kentucky Clinic | 323-5823 |
|----------------|--------------------------|---------------------|----------|

**Johnson Center**

|                   |                    |          |
|-------------------|--------------------|----------|
| Campus Recreation | 177 Johnson Center | 257-2898 |
|-------------------|--------------------|----------|

**Loans**

|                       |                      |                      |
|-----------------------|----------------------|----------------------|
| Student Financial Aid | 128 Funkhouser Bldg. | 257-3172 or 257-3173 |
|-----------------------|----------------------|----------------------|

**Master Calendar**

|               |                           |                     |          |
|---------------|---------------------------|---------------------|----------|
| Campus Events | Student Activities Office | 203 Student Center  | 257-8867 |
| Academic      | Registrar's Office        | 11 Funkhouser Bldg. | 257-7155 |

**Meal Cards**

|           |                          |                      |          |
|-----------|--------------------------|----------------------|----------|
| Contracts | Housing Office           | 125 Funkhouser Bldg. | 257-1866 |
| Payment   | Student Billing Services | 18 Funkhouser Bldg.  | 257-3406 |

**Medical Services**

|   |                         |                       |                   |
|---|-------------------------|-----------------------|-------------------|
| General Information and main telephone number | Student Health Services | Kentucky Clinic Bldg. | 323-5823          |
| Illness or accident                           | Student Health Services | B-163 Kentucky Clinic | 323-2778          |
| Drug information                              | Student Health Services | B-163 Kentucky Clinic | 323-5823 ext. 281 |
| Contraception Services                        | Student Health Services | B-163 Kentucky Clinic | 323-5823 ext. 280 |
| Billing                                       | Student Health Services | B-163 Kentucky Clinic | 323-5823 ext. 233 |
| Insurance                                     | Student Health Services | B-163 Kentucky Clinic | 323-5823 ext. 230 |
| Administrator                                 | Student Health Services | B-163 Kentucky Clinic | 323-5823          |
| Personal Counseling                           | Student Health Services | B-163 Kentucky Clinic | 323-5511          |

**Multicultural and Academic Affairs**

|                                  |  |                      |          |
|----------------------------------|--|----------------------|----------|
| Associate Provost                | Associate Provost for Multicultural/Academic Affairs | 563 POT              | 257-1991 |
| African-American Student Affairs | African-American Student Affairs                     | 557 POT              | 257-5641 |
| Scholarships                     | African-American Scholarships                        | 563 POT              | 257-1991 |
| Learning Services                | Learning Services Center                             | 660 S. Limestone St. | 323-6347 |
| Student Support Services         | Student Support Services Office                      | 103B Alumni Gym      | 257-9797 |

**Organizations and Clubs**

|                       |                    |          |
|-----------------------|--------------------|----------|
| Student Organizations | 106 Student Center | 257-1099 |
|-----------------------|--------------------|----------|

**Orientation**

|                      |                         |                      |          |
|----------------------|-------------------------|----------------------|----------|
| Advising Conferences | Registrar's Office      | 13A Funkhouser Bldg. | 257-3256 |
| Kentucky Welcome     | Dean of Students Office | 518 POT              | 257-6597 |

**Postal Service**

|                        |                           |          |
|------------------------|---------------------------|----------|
| University Post Office | Basement, Classroom Bldg. | 257-6358 |
|------------------------|---------------------------|----------|

**Publications**

|              |                         |                             |          |
|--------------|-------------------------|-----------------------------|----------|
| Kernel       | Kernel Office           | 026 Grehan Journalism Bldg. | 257-2871 |
| Kentuckian   | Kentuckian Office       | 026 Grehan Journalism Bldg. | 257-4005 |
| Student Code | Dean of Students Office | 513 POT                     | 257-3754 |

**Religion**

|                                 |                    |              |          |
|---------------------------------|--------------------|--------------|----------|
| Student religious organizations | University liaison | 2 Alumni Gym | 257-2754 |
|---------------------------------|--------------------|--------------|----------|

**Residence Halls**

(see Housing)

**Scholarships**

|               |                                    |                      |          |
|---------------|------------------------------------|----------------------|----------|
| Academic      | Office of Academic Scholarships    | 211 Funkhouser Bldg. | 257-4198 |
| Financial Aid | Student Financial Aid              | 127 Funkhouser Bldg. | 257-3172 |
| Minority      | Multicultural and Academic Affairs | 563 POT              | 323-6334 |
| Departmental  | Dean of College                    |                      |          |

**Social Functions**

(see Activities)

**Sororities**

|                  |         |          |
|------------------|---------|----------|
| Sorority Advisor | 575 POT | 257-3151 |
|------------------|---------|----------|

**Student Government**

|                           |                    |          |
|---------------------------|--------------------|----------|
| Student Government Office | 120 Student Center | 257-3191 |
|---------------------------|--------------------|----------|

**Study Skills**

|                                 |                 |          |
|---------------------------------|-----------------|----------|
| Counseling & Testing Center     | 301 Frazee Hall | 257-8701 |
| UK 101                          | 518 POT         | 257-6597 |
| Counseling & Testing Center     | 204 Frazee Hall | 257-6959 |
| Student Support Services Office | 103B Alumni Gym | 257-9797 |

**Testing**

|                            |                             |                 |          |
|----------------------------|-----------------------------|-----------------|----------|
| Aptitude                   | Counseling & Testing Center | 301 Frazee Hall | 257-8701 |
| Personality                | Counseling & Testing Center | 301 Frazee Hall | 257-8701 |
| Vocational                 | Counseling & Testing Center | 301 Frazee Hall | 257-8701 |
| University Testing Program | Counseling & Testing Center | 201 Frazee Hall | 257-8703 |

**Tickets**

|                        |                                  |                       |          |
|------------------------|----------------------------------|-----------------------|----------|
| Athletic - General     | Ticket Office                    | 111 Memorial Coliseum | 257-1818 |
| Athletic - Student     | Athletic Student Services Office | 34A Memorial Coliseum | 257-9648 |
| Arts                   | Singletary Center for the Arts   | 126 Singletary Center | 257-4929 |
| Lexington Philharmonic | Ticket Office                    | 253 Student Center    | 257-8427 |
| Student Center         | Ticket Office                    | 253 Student Center    | 257-8427 |
| Theatre                | Guignol/Briggs/Workshop          | 106 Singletary Center | 257-4929 |

**Traffic**

|                 |                   |                 |          |
|-----------------|-------------------|-----------------|----------|
| On Campus       |                   |                 |          |
| Accidents       | University Police | 305 Euclid Ave. | 257-1616 |
| Regulations     | University Police | 305 Euclid Ave. | 257-1616 |
| Violations      | Parking           | 305 Euclid Ave. | 257-5757 |
| Parking permits | Parking           | 305 Euclid Ave. | 257-5757 |
| Emergency       | University Police | 305 Euclid Ave. | 911      |
| Off Campus      | Metro Police      | 150 E. Main St. | 911      |

**Tutoring**

|                                |                      |          |
|--------------------------------|----------------------|----------|
| Counseling & Testing Center    | 301 Frazee Hall      | 257-8701 |
| Student Government Association | 120 Student Center   | 257-3191 |
| Learning Services Center       | 660 S. Limestone St. | 323-6347 |
| Student Support Services       | 103B Alumni Gym      | 257-9797 |

**Withdrawal**

|                     |                              |                     |          |
|---------------------|------------------------------|---------------------|----------|
| University, courses | Registrar<br>Dean of College | 10 Funkhouser Bldg. | 257-7157 |
|---------------------|------------------------------|---------------------|----------|