

UNIVERSITY OF KENTUCKY ADMINISTRATIVE REGULATIONS	IDENTIFICATION AR II-7.0-7	PAGE 1
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ENROLLMENT OF RESIDENTS AND CLINICAL FELLOWS

A system to identify and to keep an account of residents and clinical fellows pursuing advanced studies and specialist training in the University serves the interests of both the individuals concerned and the University. On the one hand, it provides recognition to such persons and defines their status and privileges; on the other hand, it enables the University to assess its contribution to their training program in terms of equipment, library facilities, faculty time, and space. For these reasons, the following procedures have been developed for the enrollment of residents and clinical fellows.

I. Jurisdiction

Residents and clinical fellows working within the Medical Center under the auspices of the Medical Center colleges and departments shall be under the jurisdiction of the Chancellor for the Medical Center. Certain matters may be delegated by the Chancellor for the Medical Center to appropriate college deans.

II. Definitions of Resident and Clinical Fellow

A. Resident -- An individual with a recognized professional degree in one of the health professions who is engaged in postgraduate training, in the individual's field, in University Hospital or one of its affiliated medical facilities.

B. Clinical Fellow -- An individual with a doctorate in one of the health professions, who is engaged in advanced training and research in University Hospital or one of its affiliated medical facilities. The training program is designed specifically for the needs of the trainee, and may or may not include assignments similar or identical to others in the trainee's field.

III. Eligibility for Enrollment as Resident or Clinical Fellow

A. Satisfactory completion of prerequisite requirements as approved by the college, and possession of a professional degree or its equivalent applicable to the program in question, such as the M.D., D.M.D., or Pharm.D., Master of Hospital Administration, Master of Divinity, or Ph.D. in Nursing or D.N.S.

B. Pursuit of any program of postgraduate clinical education in which the Medical Center staff assumes responsibility and which takes place in University Hospital or in one of its affiliated medical facilities. Each resident or fellow is under the supervision of an academic

department in the Medical Center. This department, subject to the policies of the appropriate college, has the responsibility for the content, length, and evaluation of the training and research experience of the individual.

C. Not included in this category are individuals with the M.D., D.M.D., or other doctoral degrees who are engaged in training and/or research in the basic sciences departments or who are pursuing full-time research in clinical departments without clinical responsibilities. However, residents and clinical fellows may be assigned for training and/or research in basic sciences departments on a full-time basis as part of their approved program.

IV. Appointment

Residents and clinical fellows shall be appointed by the Director of the Office of House Staff Affairs in the College of Medicine after each individual's application for enrollment has received the approval of the proper departmental chairperson or head of a research unit and of the Chancellor for the Medical Center. Applications shall be made on forms which are available at the Office of House Staff Affairs in the College of Medicine.

V. Other Policies

Residents and clinical fellows are classified as both students and staff and as such are subject to certain other University policies including but not limited to the Grievance Procedure for House Officers (AR II-7.0-5), Health Sciences Student Professional Behavior Code (AR II-7.0-6), Bylaws and Rules and Regulations of the Medical Staff, and the Behavior Standards in Patient Care.

VI. Benefits

Residents and clinical fellows, in view of their classification as both students and staff, will be eligible for certain benefits but will not be eligible for participation in the University of Kentucky Retirement Plan. They are responsible for all fees except that for basic life insurance. Fees will be those currently in force and are subject to change as these are modified from time to time under the provisions of the contracts as negotiated between the University and various insurance companies. Specifically, they are eligible:

A. For an identification card, indicating clearly the recipient's status as a resident or clinical fellow, issued without fee by the Employee Benefits Office to each individual after a signed appointment form or other appropriate documentation of eligibility of the individual has been received from the Office of House Staff Affairs in the College of Medicine. This ID card will enable the recipient to have access to library facilities, recreational facilities, and check-cashing services on campus, and to make purchases with a discount at campus bookstores.

B. To enroll in one of the University of Kentucky employee health plans.

C. To use the Student Health Service by paying the semester health fee (although ineligible to use student group health insurance plan).

D. To pay the Student Activity Fee which will provide the following: Student Identification Card, access to tickets for all University-sponsored events available to students (including athletic events), library privileges, and access to check-cashing service on campus.

E. For coverage by University's basic life insurance program.

F. To enroll in the University's optional life insurance program.

G. To purchase group accident insurance.

H. For coverage under the University's Long Term Disability Plan.

I. For coverage by provisions of Kentucky Worker's Compensation Act.

J. For coverage under the University's Blood Donor Program.

K. To apply for an A parking permit.

L. To participate in the voluntary tax-shelter plans offered by the University of Kentucky.

M. To apply for membership in the University of Kentucky Faculty Club.

N. To apply for membership in the Spindletop Hall Faculty, Staff, and Alumni Club.

O. For an entitlement to two calendar weeks of vacation leave with pay the first year and to three calendar weeks of such leave for each year of employment thereafter. However, vacation leave cannot be accumulated from one year to another.

P. For holiday leave with pay in accordance with University Hospital policies.

Q. For certain benefits which are available to University Hospital House Staff because of their responsibilities for patient care and services during nights and weekends. These benefits are specified in the House Staff brochure and are provided for the convenience of the employer and employee.