

UNIVERSITY OF KENTUCKY ADMINISTRATIVE REGULATIONS	IDENTIFICATION AR III-1.1-5	PAGE 1
	DATE EFFECTIVE 8/3/07	SUPERSEDES REGULATION DATED AR III-8.2-2 8/30/92 AR III-7.0-2 2/4/93 AR III-1.1-5 2/4/93, 6/11/95, 2/26/97, 2/17/99,

COMMITTEE ON SAFETY AND ENVIRONMENTAL HEALTH

I. Purpose

The Committee on Safety and Environmental Health exercises advisory and other stated responsibilities for the Biological, Chemical, Environmental, Fire, Accident, Industrial Hygiene, Occupational Health, and Radiation Safety programs of the University. The roles of the Committee and its various subcommittees relate to fire, accident, and other general safety matters and to the acquisition, safe use and disposition of radioactive and other hazardous materials. The Committee functions within the context of established external regulations, University policies, and recognized standards for the safe conduct of operations.

II. Membership

A. The Committee and its various subcommittees are appointed by the President, and the Committee reports to the Executive Vice President for Finance and Administration with an advisory relationship to the Director of Environmental Health and Safety.

B. Committee and subcommittee membership shall be composed of appointed and ex officio members to include faculty, staff, student, and external representation, and the chair of each shall be designated by the President.

C. Committee members, other than those with student or ex officio status, shall have staggered three-year appointments.

III. Responsibilities

A. The Committee shall function with subcommittees as necessary to satisfy regulatory and program needs.

B. The Committee shall :

1. Recommend to the Executive Vice President for Finance and Administration the establishment and charges for subcommittees (See section IV below).

2. Recommend policies and procedures for the Biological, Chemical, Environmental, Fire, Accident, Industrial Hygiene, Occupational Health, and Radiation Safety programs that shall provide for safety and health and shall comply with regulatory requirements.
3. Recommend educational and training programs that shall prepare members of the University community to comply with environmental and safety policies, procedures, and regulations.
4. Review as required by policies or regulations, but at least on an annual basis, reports on the amount and type of radioactive and hazardous materials acquired, used and disposed of by the University.
5. Review, on a timely basis and specifically as required by policies or regulations, reports of any incidents or violation of policies or procedures where radioactive or hazardous materials are involved.
6. Review, as required by policies or regulations but at least on an annual basis, reports of accidents and injuries (including worker's compensation) or other safety problems and recommend suggestions to correct hazardous conditions.
7. Recommend on the training, experience and medical requirements, with consideration of regulatory requirements, for personnel who work with, or in the vicinity of, radioactive and hazardous materials; and conduct at least an annual review of compliance with such requirements.
8. Maintain written minutes of meetings and, on request, shall prepare reports for the Executive Vice President for Finance and Administration.

IV. Required Subcommittees

- A. A subcommittee, known as the Institutional Biosafety Committee, to carry out the functions required under National Institutes of Health (NIH) regulations, including policy and procedure recommendations; compliance reviews; individual research project approval; and the certification that facilities, procedures, and practices and the training and expertise of the personnel involved have been reviewed and approved; and to serve as an advisory committee on the use of infectious agents to include: policy and procedure recommendations and individual research project approval. Maintain confidentiality as appropriate.
- B. A subcommittee, known as the Radiation Safety Committee, to review and oversee the use of radioactive material and exercise responsibilities required by regulations including the review and approval of authorized users and methods of use of radioactive materials, radiation program changes prior to submittal for licensure; and the

establishment and monitoring of the program to maintain occupational doses. Maintain confidentiality as appropriate.

C. A subcommittee, known as the Chemical Safety Committee, to review and recommend chemical safety policies and procedures and to review annually the University's Model Chemical Hygiene Plan as required by Occupational Safety and Health Administration (OSHA) regulation. Maintain confidentiality as appropriate.