QEP Development Meeting  
October 20, 2011 (12:00 – 2:00pm)

Present: Susan Barron, Penni Black, Jay Blanton, Anna Bosch, Amy Gaffney, Randolph Hollingsworth, Kathi Kern, Amy Messer, Roxanne Mountford, Michael Peabody, David Sacks, Deanna Sellnow, Diane Snow, Brian Stevenson, Tara Rose, Lisa Wilson, Scott Yost

Absent: Karen Badger, Katy Bennett, Vincent Cassone, Janet Eldred, Brandi Frisby, Stacey Greenwell, Morris Grubbs, Kathy Hamperian, Erin Holaday, David Hulse, Andrew Jones, Renee Kaufmann, Kathi Kern, Derek Lane, Karin Lewis, Braden Lusk, Mark O’Bryan, Julie Phillips, Margaret Phillips, Judith Prats, Jeffrey Rice, Nathan Schwake, Laura Skillman, Logan Sparks, Emily Strange, Heather Wagoner, Jenny Wells, Parker Whitehouse, Benjamin Withers

Additional Documents: Powerpoint

- Announcements / Updates
- Report from the Promoters
- Review of the QEP Structure
- Implementation Timeline
- Discussion
  - Administrative Structure
    - Director – position requirements and compensation
    - 2 Associate Directors – position requirements and compensation
    - Associate Director of Assessment – position requirements and compensation
  - Faculty Fellows – compensation
  - Graduate Mentors – qualifications and compensation
  - Undergraduate Mentors – qualifications and compensation
  - Centers / Labs
    - Budget
    - Technical requirements of a center/lab
    - Renovation vs New Facility
  - Workshop Costs
  - Assessment
    - Review of the 3 learning outcomes
    - What is the connection to UK Core?

- Next Steps
  - Draft to QEP DDT members by 11/22
  - Revisions and Suggestions by next meeting 11/29
  - Final Draft presented on 12/15
  - Final Draft vetted over the spring semester

Next Meeting: Tuesday, November 29th 12:00 – 2:00pm