

Citizen Review Panel Notes

In attendance:

Blake Jones
Theresa Costello
Phyllis Fulton
Anita Fulton
Deb Farrell
Diane Mastin
Pat Briggs
Catherine Luby

Purpose for the group:

There is a need for an organizing body for CRPs. Blake has been serving it as default, needs to be a group of folks to bring some formality to the effort (beyond just one man).

Define roles and what we might do

- Newsletter?
- Meeting planning?
- Efforts to draw states together?

Suggestions/ thoughts from the group:

Liked the term limits to provide more folks w. the opportunity to participate. Liked idea of newsletter (but questions on logistics—how often, who would do it, quarterly, etc.)

How do we involve serve people who want to be involved but are not on the Advisory Committee?

NRC (if awarded) could help a newsletter. Maybe quarterly. Target audience would be everyone. Could we rotate the responsibility for this?

Regular conference calls w/ the group is a good idea and helps to “gel.”

Stagger term limits.

Do we need/ can we develop by laws?

How do we ensure that coordinators, panel members – are given assistance to be more effective.

Is there need for a chairperson? Could this responsibility rotate?

Website for CRP? The Gateway? The NRC? This may need to wait until the next fiscal year (Oct 1).

Begin planning for National Conference?

Next steps:

Survey of CRPs on role of group (Responsibility Blake)

Newsletter (Responsibility Blake—varying team members have sections)

Anita Keyes will begin drafting **operating procedures**.

Next call: Oct. 6th 11am Eastern